2022 BUDGET

# 2022 BUDGET

#### **Developed By:**

Mary Kardoskee, Village President Joel Gregozeski, Village Manager Greg Wenholz, Finance Director

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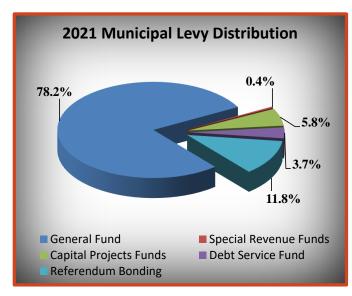
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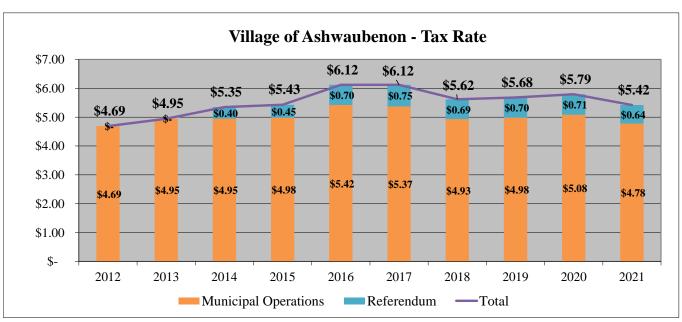
## Village of ASHWAUBENON 2022 Operating Budget

# INTRODUCTORY SECTION

	2022 BUDGET	2021 BUDGET			
	2021 Levy	2020 Levy	Inc	crease/(Decrease)	Percent Change
General Fund	\$ 10,203,559	\$ 9,784,368	\$	419,191	4.28%
Special Revenue Funds	57,500	25,000		32,500	130.00%
Capital Projects Funds	756,490	756,140		350	0.05%
Debt Service Fund	481,058	601,411		(120,353)	-20.01%
Referendum Bonding	1,544,450	1,547,850		(3,400)	-0.22%
Total Municipality Levy	\$ 13,043,057	\$ 12,714,769	\$	328,288	2.58%
Municipal Operations Tax Rate Referendum Related Tax Rate	\$ 4.78 0.64	\$ 5.08 0.71	\$ \$	(0.31) (0.07)	i
Total Municipal Tax Rate	\$ 5.42	\$ 5.79	\$	(0.38)	-6.48%







#### Village Services' Costs for Average Tax Payer

Median Village of Ashwaubenon Home Assessed Value	\$ 187,300
2020 Budget Village of Ashwaubenon Tax Rate	\$ 5.41780
Tax Payment to the Village of Ashwaubenon	\$ 1,014.75

Village Services' Cost Breakout to the Average Village of Ashwaubenon Tax Payer:

Public Safety	\$	418.62
Public Works		
Engineering, Streets Maintenance, Curb & Gutter, Garage, Admin	\$	110.52
Snow Removal	\$	9.80
Street Lighting	\$	25.38
Annual Mill/Pave Road Reconstruction	\$	52.52
Sanitation (garbage, recycling, wood chipping, yard waste collection)	\$	51.79
Parks, Recreation, Forestry		
Pool, Lake, Youth / Adult / Co-Sponsored Programming, Administration	\$	40.24
Park Maintenance and Forestry	\$	45.69
General Government		
Administration, Court, Clerk, Assessor, Finance, Building Inspection, Attorney	\$	45.88
Other Government (insurance, village hall maintenance, building fund)	\$	32.52
IT	\$	17.23
Economic Development	\$	6.97
Debt Service - Municipal (Oneida St, Klipstine Park, Cormier Rd, Waube Ln)	\$	37.43
Debt Service - Referendum	\$	120.16
Average Homeowner		2022
Village of Ashwaubenon, WI		2022
DATE January 1, 2022		
Divie Guidary 1, 2022	_	
PAY TO Village of Ashwaubenon	\$	1,014.75
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One thousand, fourteen and 75/100	DO	LLARS
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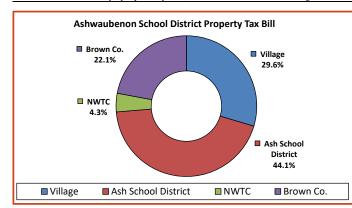
#### Village of Ashwaubenon - Ashwaubenon School District

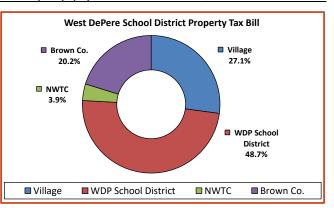
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Year/							C	apital			Percent	Ashwai	ubenon	No	ortheast	Wisconsin					Stat	e of
Tax Roll	Ge	eneral		Debt S	Servi	ice	Pı	ojects/	,	Total	of Total	School	District	7	<b>Fechnica</b>	l College		Brown	County		Wisc	onsin
Year	F	und	M	unicipal	Ref	ferendum	Sp	ec Rev		Rate	Tax Bill	Rate	Percent		Rate	Percent		Rate	Percent	]	Rate	Percent
2013/2012	\$	4.01	\$	0.50	\$	-	\$	0.18	\$	4.69	23.8%	\$ 8.78	44.6%	\$	1.56	7.9%	\$	4.50	22.8%	\$	0.16	0.8%
2014/2013	\$	4.26	\$	0.52	\$	-	\$	0.17	\$	4.95	23.7%	\$ 9.45	45.3%	\$	1.65	7.9%	\$	4.64	22.2%	\$	0.17	0.8%
2015/2014	\$	4.26	\$	0.53	\$	0.40	\$	0.16	\$	5.35	25.1%	\$ 10.33	48.4%	\$	0.81	3.8%	\$	4.69	22.0%	\$	0.17	0.8%
2016/2015	\$	4.29	\$	0.51	\$	0.45	\$	0.18	\$	5.43	25.4%	\$ 10.23	47.9%	\$	0.80	3.7%	\$	4.73	22.1%	\$	0.17	0.8%
2017/2016	\$	4.54	\$	0.60	\$	0.70	\$	0.28	\$	6.12	28.3%	\$ 9.78	45.3%	\$	0.84	3.9%	\$	4.69	21.7%	\$	0.17	0.8%
2018/2017	\$	4.53	\$	0.52	\$	0.75	\$	0.32	\$	6.12	28.4%	\$ 9.62	44.7%	\$	0.89	4.1%	\$	4.91	22.8%	\$	-	0.0%
2019/2018	\$	4.31	\$	0.31	\$	0.69	\$	0.31	\$	5.62	29.3%	\$ 8.24	43.0%	\$	0.81	4.2%	\$	4.49	23.4%	\$	-	0.0%
2020/2019	\$	4.44	\$	0.23	\$	0.70	\$	0.31	\$	5.68	29.5%	\$ 8.24	42.8%	\$	0.85	4.4%	\$	4.50	23.4%	\$	-	0.0%
2021/2020	\$	4.45	\$	0.27	\$	0.71	\$	0.36	\$	5.79	29.6%	\$ 8.50	43.4%	\$	0.87	4.4%	\$	4.42	22.6%	\$	-	0.0%
2022/2021	\$	4.24	\$	0.20	\$	0.64	\$	0.34	\$	5.42	29.6%	\$ 8.07	44.1%	\$	0.78	4.3%	\$	4.04	22.1%	\$	-	0.0%

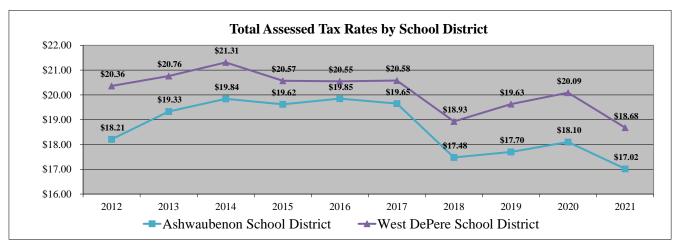
#### Village of Ashwaubenon - West DePere School District

Fiscal				,	Villa	ge of Ash	wau	benon								Overlapp	ing	Rates			
Year/							C	apital			Percent	West I	DePere	No	ortheast	Wisconsin				Stat	e of
Tax Roll	Ge	eneral		Debt S	Servi	ice	Pı	rojects/	1	Total	of Total	School	District	7	Гесhnica	l College		Brown	County	Wisco	onsin
Year	F	und	M	unicipal	Ref	erendum	Sp	ec Rev		Rate	Tax Bill	Rate	Percent		Rate	Percent		Rate	Percent	Rate	Percent
2013/2012	\$	4.01	\$	0.50	\$	-	\$	0.18	\$	4.69	21.5%	\$ 10.93	50.1%	\$	1.56	7.1%	\$	4.50	20.6%	\$ 0.16	0.7%
2014/2013	\$	4.26	\$	0.52	\$	-	\$	0.17	\$	4.95	22.2%	\$ 10.88	48.8%	\$	1.65	7.4%	\$	4.64	20.8%	\$ 0.17	0.8%
2015/2014	\$	4.26	\$	0.53	\$	0.40	\$	0.16	\$	5.35	23.4%	\$ 11.80	51.7%	\$	0.81	3.5%	\$	4.69	20.5%	\$ 0.17	0.8%
2016/2015	\$	4.29	\$	0.51	\$	0.45	\$	0.18	\$	5.43	24.3%	\$ 11.18	50.1%	\$	0.80	3.6%	\$	4.73	21.2%	\$ 0.17	0.8%
2017/2016	\$	4.54	\$	0.60	\$	0.70	\$	0.28	\$	6.12	27.4%	\$ 10.48	47.0%	\$	0.84	3.8%	\$	4.69	21.0%	\$ 0.17	0.8%
2018/2017	\$	4.53	\$	0.52	\$	0.75	\$	0.32	\$	6.12	27.2%	\$ 10.55	47.0%	\$	0.89	4.0%	\$	4.91	21.9%	\$ -	0.0%
2019/2018	\$	4.31	\$	0.31	\$	0.69	\$	0.31	\$	5.62	27.3%	\$ 9.69	47.0%	\$	0.81	3.9%	\$	4.49	21.8%	\$ -	0.0%
2020/2019	\$	4.44	\$	0.23	\$	0.70	\$	0.31	\$	5.68	26.8%	\$ 10.17	48.0%	\$	0.85	4.0%	\$	4.50	21.2%	\$ -	0.0%
2021/2020	\$	4.45	\$	0.27	\$	0.71	\$	0.36	\$	5.79	26.8%	\$ 10.49	48.6%	\$	0.87	4.0%	\$	4.42	20.5%	\$ -	0.0%
2022/2021	\$	4.24	\$	0.20	\$	0.64	\$	0.34	\$	5.42	27.1%	\$ 9.74	48.7%	\$	0.78	3.9%	\$	4.04	20.2%	\$ -	0.0%

Notes: The basis for property tax is per \$1,000 assessed valuation. The Village of Ashwaubenon completed property valuation reassessments in 2013, 2018, and 2021.







# 2022 Budget

# Village of Ashwaubenon Tax Increment Calculation

Taxing Jurisdiction	Apportioned Levy	Equalized Value (w/o TIF)	Interim Rate	Equalized Value (with TIF)	Amount to be Levied	Tax Increment
BROWN COUNTY	9,723,039.67	2,554,463,200	0.003806295	2,864,580,100	10,903,436.91	1,180,397.24
ASHWAUBENON SCHOOLS	17,320,720.00	2,274,451,885	0.007615338	2,546,586,685	19,393,118.35	2,072,398.35
WEST DEPERE SCHOOLS	2,552,000.00	280,011,315	0.009113917	317,993,415	2,898,165.59	346,165.59
VTAE	1,886,175.43	2,554,463,200	0.000738384	2,864,580,100	2,115,160.11	228,984.68
VILLAGE OF ASHWAUBENON	13,043,057.00	2,554,463,200	0.005105987	2,864,580,100	14,626,508.75	1,583,451.75
TOTAL FOR TAX INCREMENT	\$ 44,524,992.10				\$ 49,936,389.71 \$ 5,411,397.61	5,411,397.61

ALLOCATION OF TAX INCREMENT	TID #3	\$ 3,7	3,745,896.49	↔	214,670,200	%69
	TID #4	1,2	1,206,730.00		69,155,400	22%
	TID #5	4	458,771.12		26,291,300	8%
		\$ 5,4	5,411,397.61	\$	310,116,900	100%

# 2022 Budget

Assessed Tax Rates - Comparative Summary of Jurisdictional Levies

Village of Ashwaubenon

Ashwaubenon School District												
									Increase/		Increase/	
		2021		2021		2020	2020		(Decrease)		(Decrease)	
Jurisdiction		Levy		Tax Rate		Levy	Tax Rate		in Levy	% Change	in Tax Rate	% Change
Village of Ashwaubenon	8	13,043,057 \$ 5.41777	S	5.41777	8	12,714,769	\$ 5.79312	2 \$	328,288	2.58%	\$ (0.37535)	-6.48%
Ashwaubenon School District		17,320,720		8.07357		16,643,395	8.50330	0	677,325	4.07%	(0.42974)	-5.05%
N.W.T.C. Vocational School		1,886,175		0.78347		1,899,861	0.86562	2	(13,686)	-0.72%	(0.08215)	-9.49%
Brown County		9,723,040		4.03872		9,709,508	4.42386	9	13,532	0.14%	(0.38514)	-8.71%
Tax Incremental Districts		5,065,232		-		5,013,121	ı		52,111	1.04%		1
Subtotal		47,038,224		18.31353		45,980,655	19.58590	0	1,057,569	2.30%	(1.27238)	-6.50%
State Credit - Schools		(3,111,262)		(1.29525)		(3,252,879)	(1.48347)	5	141,617	4.35%	0.18822	12.69%
Net Levy and Tax Rate	↔	\$ 43,926,963 \$ 17.01827	S	17.01827		\$ 42,727,776 \$ 18.10243 <b>\$</b>	\$ 18.1024	3	1,199,187	2.81% \$	\$ (1.08416)	-5.99%

West DePere School District										
							Increase/		Increase/	
		2021	2021		2020	2020	(Decrease)		(Decrease)	
Jurisdiction		Levy	Tax Rate		Levy	Tax Rate	in Levy	% Change	in Tax Rate	% Change
Village of Ashwaubenon	8	\$ 13,043,057 \$ 5.41	\$ 5.41777	S	12,714,769 \$	\$ 5.79312	\$ 328,288	2.58%	\$ (0.37535)	-6.48%
West DePere School District		2,552,000	9.73591		2,491,076	10.48807	60,924	2.45%	(0.75215)	-7.17%
N.W.T.C. Vocational School		1,886,175	0.78347		1,899,861	0.86562	(13,686)	-0.72%	(0.08215)	-9.49%
Brown County		9,723,040	4.03872		9,709,508	4.42386	13,532	0.14%	(0.38514)	-8.71%
Tax Incremental Districts		3,338,999	•		3,390,834	1	(51,835)	-1.53%	ı	1
Subtotal		30,543,271	19.97587		30,206,048	21.57067	337,223	1.12%	(1.59479)	-7.39%
State Credits - Schools		(385,568)	(1.29525)		(406,083)	(1.48347)	20,515	5.05%	0.18822	12.69%
Net Levy and Tax Rate	8	\$ 30,157,704 \$ 18.68062	\$ 18.68062	8	29,799,966	\$ 29,799,966 \$ 20.08719 \$	\$ 357,738	1.20% \$	\$ (1.40657)	-7.00%

# 2022 Budget

# Village of Ashwaubenon Equalized Tax Rates - Comparative Summary of Jurisdictional Levies

Ashwaubenon School District													
		2021		100		2020	2020		Increase/ Decrease)		Increase/		
Jurisdiction		Levy	Ta	Tax Rate		Levy	Tax Rate		in Levy	% Change	in Tax Rate		% Change
Village of Ashwaubenon	S	\$ 13,043,057 \$ 5.10599	<del>⊗</del>	5.10599	S	12,714,769	\$ 5.32279	s	328,288	2.58%	\$ (0.21680)	(08)	-4.07%
Ashwaubenon School District		17,320,720		7.61534		16,643,395	7.81252		677,325	4.07%	(0.19718)	18)	-2.52%
N.W.T.C. Vocational School		1,886,175		0.73838		1,899,861	0.79534		(13,686)	-0.72%	(0.05696)	(96)	-7.16%
Brown County		9,723,040		3.80629		9,709,508	4.06469		13,532	0.14%	(0.25840)	(140)	-6.36%
Tax Incremental Districts #3 & #4		5,065,232				5,013,121	•		52,111	1.04%	'		1
Subtotal		47,038,224		17.26600		45,980,655	17.99534		1,057,569	2.30%	(0.72933)	33)	-4.05%
State Credit - Schools		(3,113,519)		(1.36891)		(3,263,166)	(1.53175)		149,647	4.59%	0.16284	.84	10.63%
Net Levy and Tax Rate	8	\$ 43,924,705 \$ 15.89709	<b>↔</b>	15.89709	8	\$ 42,717,488 \$ 16.46358 \$	\$ 16.46358	8	1,207,217	2.83% \$	\$ (0.56649)	(46)	-3.44%
												ш	

West DePere School District										
					9		Increase/		Increase/	
Jurisdiction		2021 Levy	2021 Tax Rate		2020 Levy	2020 Tax Rate	(Decrease) in Levy	% Change	(Decrease) in Tax Rate	% Change
Village of Ashwaubenon	<del>∨</del>	\$ 13,043,057 \$ 5.10599	\$ 5.1059		\$ 12,714,769	\$ 5.32279	\$ 328,288	2.58%	\$ (0.21680)	-4.07%
West DePere School District		2,552,000	9.11392	2	2,491,076	9.64062	60,924	2.45%	(0.52670)	-5.46%
N.W.T.C. Vocational School		1,886,175	0.73838	~	1,899,861	0.79534	(13,686)	-0.72%	(0.05696)	-7.16%
Brown County		9,723,040	3.80629	6	9,709,508	4.06469	13,532	0.14%	(0.25840)	-6.36%
Tax Incremental Districts #3 & #4		3,338,999	1		3,390,834	-	(51,835)	-1.53%	1	1
Subtotal		30,543,271	18.76458		30,206,048	19.82344	337,223	1.12%	(1.05885)	-5.34%
State Credits - Schools		(383,310)	(1.36891)	1	(395,795)	(1.53175)	12,485	3.15%	0.16284	10.63%
Net Levy and Tax Rate	<del>∨</del>	30,159,961	\$ 17.3956	7	\$ 30,159,961 \$ 17.39567 <b>\$</b> 29,810,253 \$ 18.29169 <b>\$</b>	\$ 18.29169	\$ 349,708	1.17% \$	\$ (0.89601)	-4.90%

#### Village of Ashwaubenon 2022 Budget

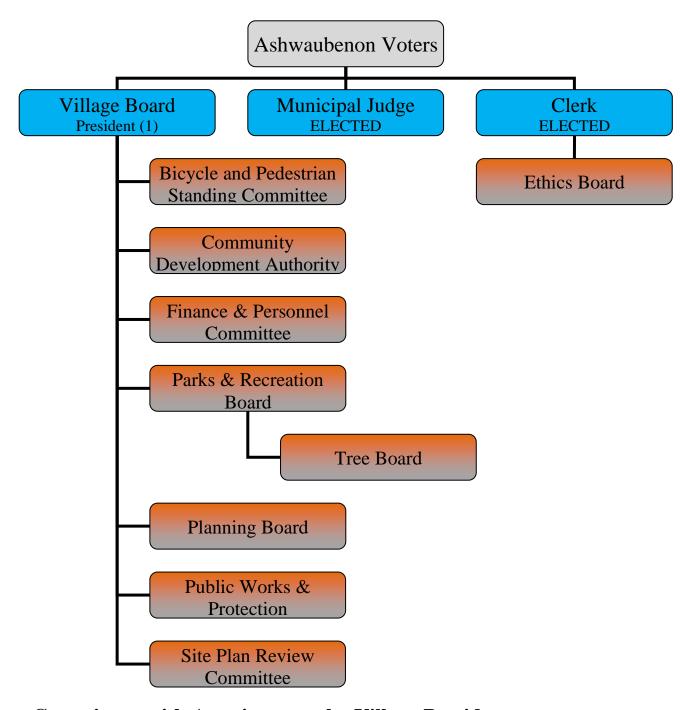


#### **Elected and Appointed Officials and Consultants**

<b>Elected Position</b>	Village Official	Years of Service	Expiration Date of Current
Village President	Mary Kardoskee	17	April 2022
Village Trustee - Wards 1 & 2	Open	-	April 2023
Village Trustee - Wards 3 & 4	Gary Paul	11	April 2023
Village Trustee - Wards 5 & 6	Chris Zirbel	5	April 2023
Village Trustee - Wards 7 & 8	Jay Krueger	1	April 2024
Village Trustee - Wards 9 & 10	Steve Kubacki	1	April 2024
Village Trustee - Wards 11 & 12	Tracy Flucke	1	April 2024
Village Judge	Gary Wickert	34	April 2023

	Village	Years in	Years with
Appointed Position	<b>Employee</b>	Position	Village
Village Manager	Joel Gregozeski	1	1
Village Attorney	Tony Wachewicz	5	5
Village Clerk	Kris Teske	1	1
Public Safety Director	Brian Uhl	2	2
Public Works Director	Doug Martin	19	21
Finance Director	Greg Wenholz	15	15
Director of Community Development	Aaron Schuette	5	5
Parks, Recreation & Forestry Director	Rex Mehlberg	17	17

<b>Consultant Type</b>	Consultant
Assessor	Paul Denor, Fair Market Assessments, Green Bay, WI
Labor Counsel	Von Briesen & Roper, S.C., Milwaukee, WI
Certifiied Public Accountant	Baker Tilly US, LLP, Madison, WI
Financial Consultants	Robert W. Baird & Co., Milwaukee, WI
TIF Consultants	Robert W. Baird & Co., Milwaukee, WI
Bond Counsel	Quarles & Brady, Milwaukee, WI
Medical and Dental Consultants	Hayes Companies, Milwaukee, WI

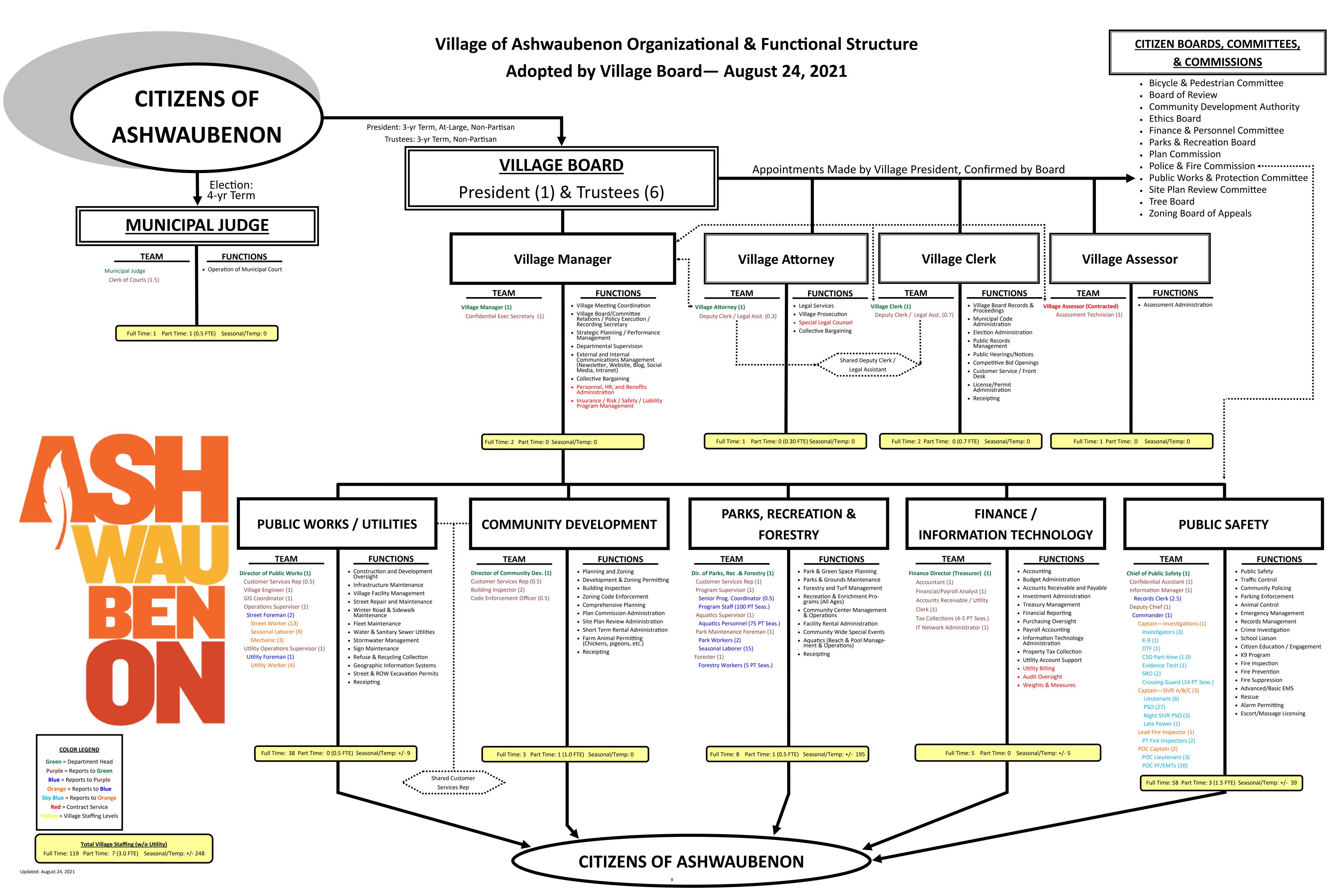


#### **Committees with Appointments by Village President:**

Police & Fire Commission

Room Tax Board of Appeals

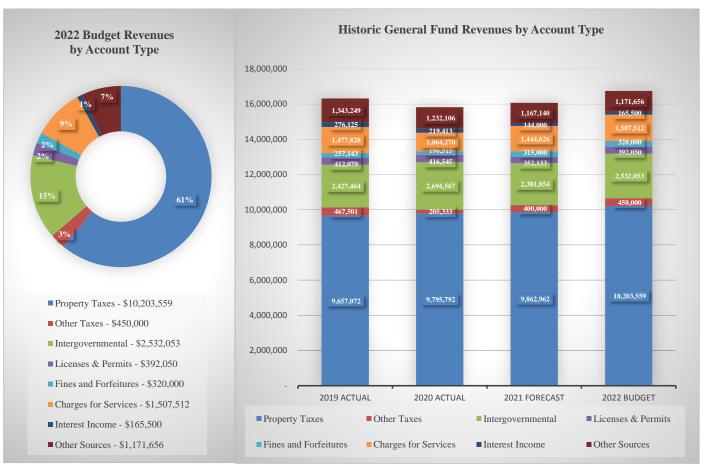
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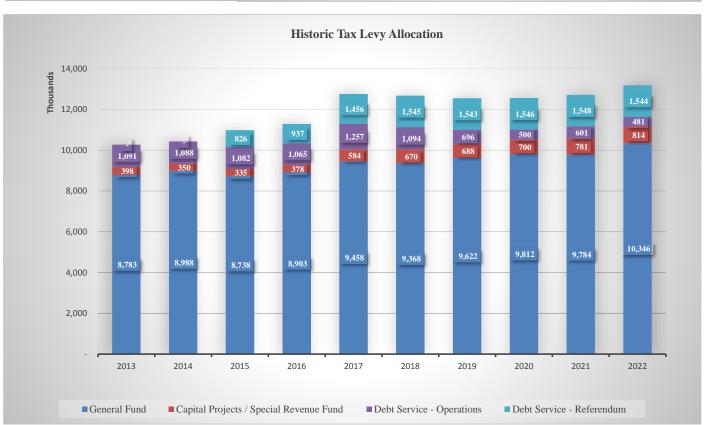


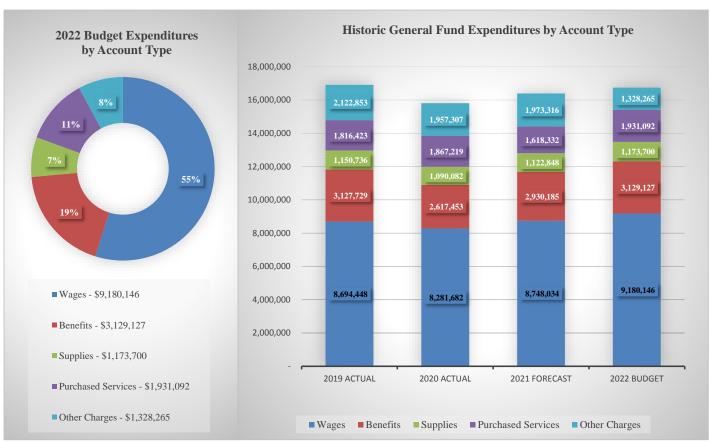
## Village of ASHWAUBENON 2022 Operating Budget

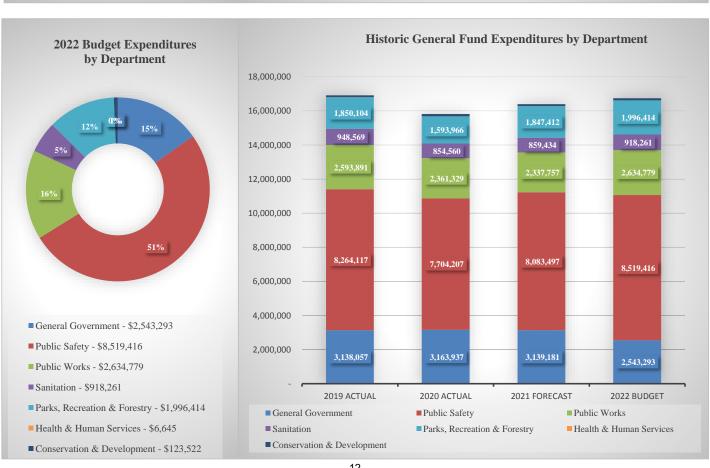
## GENERAL FUND

	2019	2020	2021	2021	2022
Account	Actual	Actual	Forecast	Budget	Budget
REVENUES					
Property Taxes	\$ 9,657,072	\$ 9,795,792	\$ 9,862,962	\$ 9,784,368	\$ 10,203,559
Other Taxes	467,501	205,333	400,000	350,000	450,000
Special Assessments	2,990	960	2,260	2,260	2,260
Intergovernmental	2,427,464	2,694,567	2,381,854	2,333,556	2,532,053
Licenses & Permits	412,079	416,545	352,133	347,128	392,050
Fines and Forfeitures	257,143	196,515	315,000	346,000	320,000
Public Charges for Services	1,477,828	1,064,270	1,444,626	1,458,665	1,507,512
Interest Income	276,125	219,413	144,000	210,500	165,500
Donations	700	1,000	1,000	5,000	1,000
Miscellaneous	 439,898	417,881	388,880	431,880	393,396
Total Revenues	15,418,800	15,012,276	15,292,715	15,269,357	15,967,330
EXPENDITURES					
General Government	2,269,592	2,395,133	2,484,442	2,511,271	2,543,293
Public Safety	8,264,117	7,704,207	8,083,497	8,387,435	8,519,416
Public Works	2,593,891	2,361,329	2,337,757	2,558,231	2,634,779
Sanitation	948,569	854,560	859,434	869,197	918,261
Parks, Recreation & Forestry	1,850,104	1,593,966	1,847,412	1,931,459	1,996,414
Health & Human Services	6,479	4,245	6,520	6,645	6,645
Conservation & Development	110,971	131,498	118,914	120,119	123,522
Total Expenditures	16,043,724	15,044,938	15,737,976	16,384,357	16,742,330
Excess of Revenues over (under) Expenditures	(624,924)	(32,662)	(445,261)	(1,115,000)	(775,000)
Other Financing Sources (Uses)					
Proceeds from Sale of Other Capital Assets	100	_	_	_	_
Transfer In - Enterprise Fund Tax Equivalent	465,561	462,265	450,000	465,000	450,000
Transfers In	434,000	350,000	325,000	325,000	325,000
Transfers Out	(868,466)	(768,805)	(654,739)	323,000	323,000
Total Other Financing Sources	 31,195	43,460	120,261	790,000	775,000
Total Other Financing Sources	 31,173	73,700	120,201	770,000	773,000
Net Change in Fund Balance	(593,728)	10,798	(325,000)	(325,000)	-
Fund Balance - January 1	\$ 6,182,569	\$ 5,588,841	\$ 5,599,639	\$ 5,468,004	\$ 5,274,639
Fund Balance - December 31	\$ 5,588,841	\$ 5,599,639	\$ 5,274,639	\$ 5,143,004	\$ 5,274,639









		2019		2020		2021	2021		2022	2	022 vs 2021	Budget
Account	Description	Actual		Actual		Forecast	Budget		Budget		Change	% Change
					_							
100-5100-4000-0000	Taxes Property Taxes	\$ 9,657,072	\$	9,795,792	¢	9,862,962	\$ 9,784,368	\$	10,203,559	\$	419,191	4.28%
100-5100-4000-0000	Property Taxes Room Tax	467,501	Ф	205,333	Ф	400,000	350,000	Ф	450,000	Ф	100,000	28.57%
100-3100-4003-0000	Total Taxes	10,124,573		10,001,125		10,262,962	10,134,368		10,653,559		519,191	5.12%
		- , ,- ,- ,-		.,,		-, - ,	1, 1, 1, 1, 1		-,,			
	Special Assessments	2,990		960		2,260	2,260		2,260		-	0.00%
	Intergovernmental											
	Federal Aids											
100-5100-4100-0000	Federal Grants	-		7,007		-	-		-		-	N/A
100-5500-4100-0221	Federal Aid, Routes to Recovery	-		274,406		-	-		-		-	N/A
	State Aids											
100-5100-4120-0000	State Shared Revenues	443,855		438,536		429,745	429,745		460,691		30,946	7.20%
100-5100-4121-0000 100-5100-4122-0000	Exempt Computer Aids Expenditure Restraint Program	243,697 120,211		243,697 108,386		243,697 64,096	243,697 64,096		243,697 55,602		(8,494)	0.00% -13.25%
100-5100-4123-0000	Personal Property Aid	184,305		141,818		99,331	99,331		141,818		42,487	42.77%
100-5100-4124-0000	Transportation Aid	965,197		981,592		1,027,280	1,001,520		1,108,496		106,976	10.68%
100-5100-4125-0000	Fire Insurance Dues	94,870		98,547		102,972	92,500		105,000		12,500	13.51%
100-5100-4126-0000	Recycling Grant	76,175		76,167		72,623	76,000		76,000		-	0.00%
100-5100-4127-0000	Municipal Service	5,912		15,021		14,439	5,300		14,400		9,100	171.70%
100-5200-4129-0000	Police Training	39,702		52,078		40,000	35,020		40,000		4,980	14.22%
100-5200-4130-0000	Rescue	7,201		6,129		6,000	6,000		6,000		-	0.00%
100-5100-4132-0000	Video Service	-		21,594		43,325	43,325		43,325		-	0.00%
100 5000 4155 0000	Local Aids	214 220		104 177		221 222	210.000		220.000		-	N/A
100-5200-4175-0000	School District Other	214,339		184,177		221,322	219,998		220,000		2	0.00%
100-5100-4195-0000	Total Intergovernmental	32,000 2,427,464		34,000 2,694,567		17,024 2,381,854	17,024 2,333,556		17,024 2,532,053		198,497	0.00% 8.51%
	Total Intergovernmental	2,427,404		2,074,307		2,301,034	2,333,330		2,332,033		170,477	0.5170
	Licenses & Permits											
	Licenses	10.500		12.220		10.000	10.000		40.000			0.000/
100-5100-4300-7700	Liquor & Malt Beverage	43,633 16,085		43,220 9,340		40,000 14,000	40,000 14,000		40,000 14,000		-	0.00% 0.00%
100-5100-4300-7701 100-5100-4300-7702	Operators Cigarette	1,800		1,900		1,800	1,800		1,800		-	0.00%
100-5100-4300-7702	Bicycle	-		1,700		1,000	100		1,000		(100)	
100-5100-4300-7704	Dog	1,168		_		1,500	1,500		1,500		-	0.00%
100-5100-4300-7705	Cat	-		-		-	200		-		(200)	-100.00%
100-5100-4300-7707	Peddlers	4,650		2,350		12,000	15,900		15,900		-	0.00%
100-5100-4300-7708	Weights & Measures	29,884		25,250		26,405	31,028		28,000		(3,028)	-9.76%
100-5100-4300-7712	Short Term Rental	11,100		8,550		15,000	15,000		15,000		-	0.00%
100-5100-4300-7706	Other	19,000		3,740		5,000	5,000	<u> </u>	5,000		(2.220)	0.00%
	Total Licenses Permits	127,320		94,350		115,705	124,528	<u> </u>	121,200		(3,328)	-2.67%
100-5100-4350-7720	Rezoning Hearing	_		1,200		1,200	2,500		2,500		_	0.00%
100-5100-4350-7721	Building	136,578		153,382		108,408	100,000		125,000		25,000	25.00%
100-5100-4350-7722	Electrical	46,609		48,966		34,954	32,000		40,000		8,000	25.00%
100-5100-4350-7723	Plumbing	46,903		58,337		32,000	32,000		40,000		8,000	25.00%
100-5100-4350-7724	Heating	38,669		41,530		41,016	32,000		40,000		8,000	25.00%
100-5100-4350-7725	Sewer	3,000		3,445		3,500	4,100		3,500		(600)	
100-5100-4350-7726	Right of Way	5,005		5,540		6,000	6,000		5,500		(500)	
100-5100-4350-7727	Curb Cut	145		345		350	500		350		(150)	
100-5100-4350-7728	Alarm	4,050		5,325		5,500	11,500		10,000		(1,500)	
100-5100-4350-7729	Other Total Permits	3,800 284,759		4,125 322,195		3,500 236,428	2,000 222,600		4,000 270,850		2,000 48,250	100.00% 21.68%
	Total Licenses & Permits	412,079		416,545		352,133	347,128		392,050		44,922	12.94%
				*		*					· · · · · ·	
	Fines and Forfeitures											
100-5100-4400-0000	Court Penalties & Costs	230,796		177,715		300,000	320,000		300,000		(20,000)	
100-5200-4410-0000	Parking Violations Total Fines and Forfeitures	26,347		18,800		15,000	26,000		20,000		(6,000)	
	<b>Total Fines and Forfeitures</b>	257,143		196,515		315,000	346,000		320,000		(26,000)	-7.51%
		I					I			•		

		2019	2020	2021	2021	2022	2022 vs 2021	Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Public Charges for Services	7.240	7.504	7.500	7.500	7.500		0.000/
100-5100-4500-0000	Sale of Materials and Supplies Site Plan Review Fees	7,248 4,800	7,504 3,665	7,500 4,200	7,500 3,000	7,500 3,000	-	0.00% 0.00%
100-5100-4502-0000 100-5100-4503-0000	CSM/Subdivision Fees	5,861	4,550	7,300	2,500	5,000	2,500	100.00%
100-5100-4504-0000	Zoning Code Requests/Maps	825	525	933	2,500	750	750	N/A
100-3100-4304-0000	Public Safety	823	323	733	_	730	750	IV/A
100-5200-4513-0000	Rescue Squad Services	490,847	456,370	518,970	500,000	520,000	20,000	4.00%
100-5200-4514-0000	Fire Inspections	91,553	79,642	90,000	96,000	96,000		0.00%
100-5200-4510-0000	Police Charges for Services	186,901	151,367	185,000	185,000	185,000	-	0.00%
100-5200-4511-0000	Fire Charges for Services	12,362	4,550	5,000	17,500	12,500	(5,000)	-28.57%
100-5200-4512-0000	Rescue Charges for Services	24,633	7,166	10,000	22,500	17,500	(5,000)	-22.22%
100-5200-4516-0000	Public Safety Accident Reports	72	-	-	-	-	-	N/A
100-5200-4518-0000	Misc & Warrant Fees	2,864	1,650	2,000	2,000	2,000	-	0.00%
100-5200-4515-0000	False Alarms	36,725	18,775	20,000	20,000	20,000	-	0.00%
	Total Public Safety	845,957	719,520	830,970	843,000	853,000	10,000	1.19%
	Parks, Recreation & Forestry							
	Administration	3,199	-	-	-	-	-	N/A
100-5523-Acct-Proj	Community Pool	75,804	35,645	56,641	59,236	58,860	(376)	-0.63%
100-5524-Acct-Proj	Ashwaubomay Lake	126,459	20.615	113,204	142,071	142,075	4	0.00%
100-5525-Acct-Proj	Adult Recreation Programs	52,423	30,615	59,979	67,741	65,995	(1,746)	-2.58%
100-5527-Acct-Proj	Co-Sponsored Programs Youth Recreation Programs	61,561 87,226	57,911 54,674	57,273 88,088	61,578 84,851	61,578 92,071	7,220	0.00% 8.51%
100-5530-Acct-Proj 100-5500-4553-Proj	Facility Rentals	71,361	41,220	55,000	63,938	69,433	5,495	8.59%
100-5600-4556-0000	Tree Planting Program	3,300	3,200	3,000	3,000	3,000	3,493	0.00%
100-3000-4330-0000	Total Parks, Recreation & Forestry	481,333	223,265	433,185	482,415	493,012	10,597	2.20%
	Public Works	101,333	223,203	133,103	102,113	193,012	10,557	2.2070
100-5700-4564-0000	Weed Control	4,580	2,453	2,500	2,500	2,500	_	0.00%
100-5700-4563-0000	Snow Removal	3,496	2,274	1,750	1,750	1,750	_	0.00%
100-5700-4560-0000	Rubbish Collection/Garbage Can	5,373	2,272	5,000	5,000	5,000	-	0.00%
100-5700-4562-0000	Recycling	276	1,019	40,000	-	25,000	25,000	N/A
100-5400-4567-0000	Other Charges	1,497	172	1,288	1,000	1,000	-	0.00%
	Total Public Works	15,222	8,190	50,538	10,250	35,250	25,000	243.90%
100-Dept-4568-Proj	Labor and Service Reimbursements	116,582	97,051	110,000	110,000	110,000	-	0.00%
	<b>Total Public Charges for Services</b>	1,477,828	1,064,270	1,444,626	1,458,665	1,507,512	48,847	3.35%
100 5100 1501 0000	Interest Income	264.002	202 776	125 000	200,000	150,000	(50,000)	25.000/
100-5100-4601-0000	Interest on Investments	264,083	203,776	125,000	200,000	150,000	(50,000)	-25.00%
100-5100-4602-0000 100-5100-4603-0000	Interest On Delinquent Taxes Interest On Special Assessment	8,659 3,383	12,575 3,062	16,000 3,000	7,500 3,000	12,500 3,000	5,000	66.67% 0.00%
100-3100-4003-0000	Total Interest Income	276,125	219,413	144,000	210,500	165,500	(45,000)	-21.38%
	Total Interest Income	270,123	217,415	144,000	210,300	103,300	(43,000)	-21.3070
100-Dept-4702-Proj	Donations	700	1,000	1,000	5,000	1,000	(4,000)	-80.00%
J			,	,		,	( ),	
	Miscellaneous							
100-5100-4700-0000	Cable Tv Franchise Fee	216,625	199,084	169,000	212,000	170,000	(42,000)	-19.81%
100-5100-4701-0000	Rent	92,975	96,323	119,880	119,880	123,396	3,516	2.93%
100-5100-4790-0000	Miscellaneous	130,298	122,474	100,000	100,000	100,000	-	0.00%
	Total Miscellaneous	439,898	417,881	388,880	431,880	393,396	(38,484)	-8.91%
	Total Revenues	15,418,800	15,012,276	15,292,715	15,269,357	15,967,330	697,973	4.57%
	0.1 71 6							
	Other Finances Sources	10-						
100-5100-4800-0000	Sale of Capital Assets	100		-	-	-	-	N/A
100-5100-4011-0000	Enterprise Fund Tax Equivalent	465,561	462,265	450,000	465,000	450,000	(15,000)	-3.23%
100-5100-4810-0000	. 0	434,000 899.661	350,000	325,000	325,000	325,000	(15,000)	-1.90%
	<b>Total Other Finances Sources</b>	899,001	812,265	775,000	790,000	775,000	(15,000)	-1.90%
TOTAL REVENU	IES &							
OTHER FINANCE		\$ 16,318,461	\$ 15,824,541	\$ 16,067,715	\$ 16,059,357	\$ 16,742,330	\$ 682,973	4.25%
			. ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,			

## Village of Ashwaubenon General Fund Expenditures by Department

						-	<u> </u>	
		2019	2020	2021	2021	2022	2022 vs 2021	Budget
Department	ts	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
				•	Ŭ			
General Gov	vernment							
5111	Village Board Administration	\$ 299,764	\$ 257,673	\$ 360,866	\$ 364,091	\$ 358,403	\$ (5,688)	-1.56%
5121	Municipal Court	141,240	134,070	150,891	172,987	173,740	753	0.44%
5141	Village Clerk	186,374	235,978	194,733	202,076	194,354	(7,722)	-3.82%
5152	Village Assessor	139,464	129,034	205,165	211,630	139,376	(72,254)	-34.14%
5155	Finance	303,255	411,683	320,939	320,943	373,319	52,376	16.32%
5157	Information Technology	145,393	182,819	235,317	243,442	305,531	62,089	25.50%
5241	Building Inspection	206,910	178,520	167,113	169,375	180,735	11,360	6.71%
5161	Legal Services	161,888	170,432	197,856	161,981	166,248	4,267	2.63%
5171	Village Hall Maintenance	151,683	149,091	152,916	142,579	162,813	20,234	14.19%
5100	General Government	533,622	545,833	498,646	522,167	488,774	(33,393)	-6.40%
	Total General Government	2,269,592	2,395,133	2,484,442	2,511,271	2,543,293	32,022	1.28%
<b>D.111</b> G.6.								
Public Safety	<i>,</i>							
5210	Police / Fire / Rescue	8,155,932	7,579,596	7,964,325	8,258,223	8,386,356	128,133	1.55%
5230	Fire Inspection	108,185	124,611	119,172	129,212	133,060	3,848	2.98%
	Total Public Safety	8,264,117	7,704,207	8,083,497	8,387,435	8,519,416	131,981	1.57%
Public Work	ss							
5405	Engineering	128,394	133,560	144,332	150,845	153,780	2,935	1.95%
5421	Street Administration	174,027	167,536	177,691	179,066	183,581	4,515	2.52%
5410	Garage	534,302	482,536	517,165	548,089	526,554	(21,535)	-3.93%
5431	Street Maintenance	740,925	673,301	690,626	682,607	781,547	98,940	14.49%
5433	Curb & Gutter	19,468	18,126	22,445	28,148	22,765	(5,383)	-19.12%
5435	Snow & Ice Control	237,957	144,056	200,700	179,208	173,825	(5,383)	-3.00%
5441	Traffic Control	132,276	83,812	95,831	101,678	104,137	2,459	2.42%
					*		2,439	
5442	Street Lighting	410,981	432,260	450,000	450,000	450,000	-	0.00%
5444	Sidewalk Maintenance	7,992	5,492	4,230	8,230	8,230	-	0.00%
5447	School District Maintenance	2,301	782	538	538	538	-	0.00%
5449	Labor for Others	246	-	-	538	538	-	0.00%
5455	Transit System	205,020	219,869	34,199	229,284	229,284	-	0.00%
	Total Public Works	2,593,891	2,361,329	2,337,757	2,558,231	2,634,779	76,548	2.99%
Sanitation								
5710	Garbage & Refuse Collection	418,922	379,647	388,603	391,953	388,175	(3,778)	-0.96%
5720	Recycling	209,447	129,457	147,617	153,697	191,201	37,504	24.40%
5730	Landfill	238,696	251,232	219,493	240,000	236,000	(4,000)	-1.67%
5740	Weed Control	10,187	13,109	14,003	10,574	13,265	2,691	25.45%
5760	Wood Chipping	71,317	81,115	89,718	72,973	89,620	16,647	22.81%
3700	Total Sanitation	948,569	854,560	859,434	869,197	918,261	49,064	5.64%
	Total Salitation	740,507	654,500	037,434	607,177	710,201	47,004	3.0470
Parks, Recre	eation & Forestry							
5521	Parks & Recreation Administration	421,210	416,598	435,429	437,030	454,563	17,533	4.01%
5523	Community Pool	90,726	54,819	84,146	92,146	94,276	2,130	2.31%
5524	Ashwaubomay Lake	143,680	6,764	143,283	143,654	143,654	-	0.00%
5525	Adult Recreation	48,752	30,162	44,591	51,541	49,791	(1,750)	-3.40%
5527	Co-Sponsored Recreation	93,334	68,570	84,128	103,533	103,533	-	0.00%
5530	Youth Recreation	119,126	89,992	125,852	130,858	135,474	4,616	3.53%
5541	Park Maintenance	503,138	442,398	488,995	485,078	503,197	18,119	3.74%
5551	Community Center	113,714	93,931	113,564	109,490	119,423	9,933	9.07%
5561	Performing Arts Center	75,589	81,221	81,045	78,646	82,666	4,020	5.11%
5610	Forestry	240,835	309,512	246,379	299,483	309,837	10,354	3.46%
5010	Total Parks, Recreation & Forestr	1,850,104	1,593,966	1,847,412	1,931,459	1,996,414	64,955	3.36%
	101111 1 111115, 1100101111011 20 1 010011	1,000,101	1,000,000	1,017,112	1,,,,,,,,	1,,,,,,,	0.,,,,	2.2070
Health & Hu	ıman Services							
5810	Animal Control	6,479	4,245	6,520	6,645	6,645	-	0.00%
Concorrection	n & Development							
5651	Economic Development	110,971	131,498	118,914	120,119	123,522	3,403	2.83%
3031	Economic Development	110,971	131,496	110,914	120,119	123,322	3,403	2.83%
Total Expend	ditures	16,043,724	15,044,938	15,737,976	16,384,357	16,742,330	357,973	2.18%
Other Finan	cina Usas							
	e e	868,466	768,805	654 720				NT/A
100-3100-9200	) Transfers Out	008,400	/08,803	654,739				N/A
TOTAL EXI	PENDITURES & OTHER							
FINANCING	GUSES	\$ 16,912,189	\$ 15,813,743	\$ 16,392,715	\$ 16,384,357	\$ 16,742,330	\$ 357,973	2.18%

#### **General Fund Expenditures by Account**

		2019	2020	2021	2021	2022	2022 vs 2021	
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-Dept-5100	Salary	4,796,659	5,007,922	5,274,399	5,360,508	5,452,653	92,145	1.72%
100-Dept-5101	Fitness	59,795	58,002	61,000	64,795	64,365	(430)	-0.66%
100-Dept-5102	FLSA	59,764	88,699	65,000	65,000	65,000	-	0.00%
100-Dept-5103	Fire/Rescue Meeting Pay	43,403	20,029	34,480	40,000	40,000	-	0.00%
100-Dept-5110	Hourly	2,138,889	1,888,575	2,453,412	2,508,505	2,675,270	166,765	6.65%
100-Dept-5111	Overtime	418,961	272,933	575,925	604,543	571,780	(32,763)	-5.42%
100-Dept-5112	Double Time	27,959	6,158				-	N/A
100-Dept-5120	Longevity	13,662	14,418	5,790	5,790	5,790	-	0.00%
100-Dept-5130	Comp Time	408,001	253,238	- 10.404	- 12.000	25000	-	N/A
100-Dept-5140	Poll Workers	6,075	27,608	10,434	13,000	26,000	13,000	100.00%
100-Dept-5150	Holiday Pay	362,930	364,651	267,594	267,594	279,288	11,694	4.37%
100-Dept-5170	Sick	83,257	62,442	-	-	-	-	N/A
100-Dept-5180	Vacation	275,092	217,007	0.740.024	9,020,725	0.100.146	250 411	N/A
	Total Wages	8,694,448	8,281,682	8,748,034	8,929,735	9,180,146	250,411	2.80%
100-Dept-5210	Medicare/Fica	634,453	563,720	670,010	682,125	700,287	18,162	2.66%
100-Dept-5220	Health Insurance	1,543,877	1,083,269	1,275,516	1,364,407	1,431,388	66,981	4.91%
100-Dept-5225	Dental Insurance	95,552	90,321	88,543	94,754	91,212	(3,542)	-3.74%
100-Dept-5230	Life Insurance	16,738	16,174	20,816	20,816	21,728	912	4.38%
100-Dept-5250	Retirement	789,609	816,471	827,800	824,736	837,012	12,276	1.49%
100-Dept-5300	Public Safety Trust Fund Contr	47,500	47,500	47,500	47,500	47,500	-	0.00%
	Total Benefits	3,127,729	2,617,453	2,930,185	3,034,338	3,129,127	94,789	3.12%
	Total Personnel Services	11,822,178	10,899,135	11,678,219	11,964,073	12,309,273	345,200	2.89%
	Total Total and Services	11,022,170	10,055,155	11,070,219	11,501,070	12,505,275	5.5,200	2.0570
100-Dept-6100	Office Supplies	31,622	45,310	32,321	35,700	34,680	(1,020)	-2.86%
100-Dept-6101	Operational Supplies	409,554	337,256	384,100	393,921	400,541	6,620	1.68%
•	Evidence Supplies	2,827	2,018	2,400	2,400	2,400		0.00%
100-Dept-6103	Lifeguard Training Supplies	496	584	994	700	700	_	0.00%
100-Dept-6104	Range Supplies	12,885	9,111	15,300	15,300	15,300	_	0.00%
100-Dept-6105		3,343	2,089	2,650	3,250	3,250	_	0.00%
100-Dept-6106		829	896	600	600	990	390	65.00%
•	Concession Supplies	18,064	-	18,672	19,985	19,985	370	0.00%
-	Janitorial Supplies	25,690	29,976	26,500	24,685	24,685	_	0.00%
-	Athletic Field Supplies	32,878	16,602	29,862	29,862	29,862	_	0.00%
100-Dept-6112		32,070	10,002	27,002	27,002	1,700	1,700	N/A
100-Dept-6200		217,020	136,879	182,373	217,550	197,450	(20,100)	-9.24%
100-Dept-6201		7,596	10,200	9,200	9,200	8,200	(1,000)	-10.87%
-	Program/Trip Expense	1,739	1,037	2,400	3,200	3,200	(1,000)	0.00%
	Repairs-Building/Equipment	93,310	84,020	92,599	100,200	102,700	2,500	2.50%
	Voting Machine Maintenance	-			500	500	2,500	0.00%
	Software Maintenance	120,117	215,682	134,210	126,051	132,875	6,824	5.41%
-	Fire Alarm/Security Maint	3,971	9,673	4,572	3,220	4,220	1,000	31.06%
-	Equipment Maintenance	10,334	12,036	12,100	12,100	12,600	500	4.13%
-	Record Checks	4,340	3,675	5,000	4,000	6,000	2,000	50.00%
-	Newspaper Publishing	9,745	12,548	9,085	9,750	9,750	_,	0.00%
100-Dept-6303		839	259	1,422	1,402	782	(620)	-44.22%
100-Dept-6304	Postage	21,159	37,038	27,300	30,300	27,900	(2,400)	-7.92%
-	Copy Machine	21,363	23,946	23,550	21,680	23,550	1,870	8.63%
-	Building Furnishings	2,967	2,946	3,300	3,300	4,350	1,050	31.82%
100-Dept-6307	Credit Card Fees	26,601	23,761	24,000	24,000	24,000	-	0.00%
100-Dept-6401	Uniforms	55,017	59,333	62,255	66,730	67,050	320	0.48%
-	Shoe Allowance	3,552	3,079	4,000	4,000	4,000	-	0.00%
	Tool Allowance	800	800	1,200	800	1,200	400	50.00%
•	Grant Expenses	5,755	8,583	8,583	_	6,980	6,980	N/A
100-Dept-6501	•	4,187	-	- 1	_		-	N/A
100-Dept-6502	•	2,136	744	2,300	2,300	2,300	-	0.00%
-	Training/Conference	50,056	41,597	54,860	68,000	71,570	3,570	5.25%
-	Dues & Subscriptions	23,897	18,924	33,983	34,793	35,052	259	0.74%
-	Mileage Reimbursement	13,810	13,930	16,013	13,840	17,200	3,360	24.28%
-	Daat & Fitness	4,736	-5,750	1,000	1,000	1,000	-	0.00%
	Tuition Reimbursement	500	500	500	1,000	500	500	0.0070 N/A
-	Contracted Services	583,517	614,575	501,030	722,674	657,412	(65,262)	-9.03%
-	Computer Consulting	20,624	18,360	21,400	25,200	22,000	(3,200)	-12.70%
-	Accounting & Auditing	20,000	25,292	26,143		27,045	(1,875)	-6.48%
-00 20pt 0102	Jamang & Ludiding	20,000	23,272	20,1 13	20,720	27,013	(1,073)	5.1070

## Village of Ashwaubenon General Fund Expenditures by Account

		2019	2020	2021	2021	2022	2022 vs 2021	Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
						Ŭ		
100-Dept-8103	Rodent Control	476	705	1,395	1,395	1,395	-	0.00%
100-Dept-8104	Mutual Aid	18,439	21,253	19,400	19,400	23,000	3,600	18.56%
100-Dept-8105	Humane Society	5,876	3,540	5,000	5,000	5,000	-	0.00%
100-Dept-8106	Cleaning Contract	36,774	30,129	34,800	36,300	36,300	-	0.00%
100-Dept-8107	Weights & Measures	23,925	23,925	23,430	23,925	23,430	(495)	-2.07%
100-Dept-8108	Brown Co Mrf Charges	37,721	26,907	99	36,000	-	(36,000)	-100.00%
100-Dept-8109	Brown County Landfill	200,975	224,324	219,394	204,000	236,000	32,000	15.69%
100-Dept-8112	Jail Fees	23,495	11,665	20,000	38,400	35,500	(2,900)	-7.55%
100-Dept-8113	Printing	13,260	10,146	11,400	11,400	11,400	-	0.00%
100-Dept-8114	Tree Planting - Village	4,688	9,509	7,500	11,000	11,000	-	0.00%
100-Dept-8115	Engineering Services	-	6,875	7,500	7,500	7,500	-	0.00%
100-Dept-8116	Economic Development	5,354	18,073	5,605	6,450	6,775	325	5.04%
100-Dept-8117	Tree Planting - Residents	3,563	3,140	3,000	3,000	3,000	-	0.00%
100-Dept-8118	Bank Fees	35,283	41,180	27,000	40,000	28,000	(12,000)	-30.00%
100-Dept-8119	Investment Fees	17,014	18,969	17,500	17,500	17,500	-	0.00%
100-Dept-8201	Vehicle Repairs	270,223	230,077	183,468	182,695	184,980	2,285	1.25%
100-Dept-8202	Equipment Use Charge	485,283	522,408	473,693	473,693	584,280	110,587	23.35%
100-Dept-8203	Radio Maintenance	780	1,326	1,500	1,500	1,500	-	0.00%
100-Dept-8205	Equipment Rental	9,152	4,842	8,075	8,075	8,075	-	0.00%
100-Dept-8300	Physical/Psych Exams	10,354	20,514	12,688	15,135	12,085	(3,050)	-20.15%
100-Dept-8330	Property & Liability Insurance	138,090	157,935	158,889	154,300	163,051	8,751	5.67%
100-Dept-8331	Employee Assistance Program	3,647	3,672	3,698	3,647	3,698	51	1.40%
100-Dept-8332	Unemployment	-	19,262	7,500	1,200	7,500	6,300	525.00%
100-Dept-8334	Workers Comp Insurance	250,207	178,546	190,000	205,000	175,000	(30,000)	-14.63%
100-Dept-8400	Gas & Electric	607,408	600,490	635,223	644,154	640,664	(3,490)	-0.54%
100-Dept-8401	Water/Sewer/Storm Water	74,314	38,776	69,051	71,150	70,650	(500)	-0.70%
100-Dept-8402	Telephone/Pagers	25,424	26,024	21,000	22,500	22,000	(500)	-2.22%
100-Dept-8403	Cell Phone	38,706	35,220	43,904	38,080	36,510	(1,570)	-4.12%
100-Dept-8404	Teletype	4,536	4,536	4,900	4,900	4,900	-	0.00%
100-Dept-8405	Television Expenses	1,701	1,847	1,868	3,372	1,885	(1,487)	-44.10%
100-Dept-8500	Wage Reserve	-	-	-	5,000	-	(5,000)	-100.00%
100-Dept-9120	Equipment > \$5000	7,002	6,588	53,000	53,000	24,500	(28,500)	-53.77%
100-Dept-9121	Equipment < \$5000	-	20,142	10,500	10,500	40,500	30,000	285.71%
100-Dept-9200	Operating Transfer Out	868,466	768,805	654,739	-	-	-	N/A
	ENDITURES & OTHER							
FINANCING	USES	\$ 16,912,189	\$ 15,813,743	\$ 16,392,715	\$ 16,384,357	\$ 16,742,330	\$ 357,973	2.18%

# Village of **ASHWAUBENON**2022 Operating Budget

## **GENERAL FUND**

**Departmental Budgets** 

#### **Department: Village Board/Administration - 5111**

#### **DEPARTMENT DESCRIPTION:**

The Village is governed by a Village Board consisting of a Village President elected at large and six Trustees elected by wards. An appointed Village Manager serves at will and carries out the policies, directives and ordinances enacted by the Village Board, providing direction, guidance and supervision to Village Department Heads and staff. The Village of Ashwaubenon utilizes contracted services for various consultants to augment Village staff in addressing Village needs in their respective areas of expertise.

#### **SERVICES:**

- \* Human Resources: Employee hiring, training, benefits and discipline
- \* Economic Development: Land sales, business recruitment, tax incremental financing, greenfield development and redevelopment
- \* Overall Administration: Day-to-day and long-term management of Village services.

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Village President	1.00	1.00	1.00	1.00	1.00
Village Trustee	6.00	6.00	6.00	6.00	6.00
Village Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total FTE	9.00	9.00	9.00	9.00	9.00

Note: 15% of each position is allocated to the Water, Sewer and Storm Water funds.

#### **2021 ACCOMPLISHMENTS**

- \* Selected and implemented a third-party human resources consultant to assist with day-to-day HR
- \* Completed a comprehensive HR audit, began implementing new procedures based on audit outcomes.
- \* Assisted with the successful negotiation of settlement agreements for outstanding litigation against the Village.
- \* Worked toward the successful conclusion of a new labor agreement with APSOA.
- \* Assisted with an amendment to TID #5 making it more financially stable.

#### <u>2022 OBJECTIVES</u>

- \* Implementation of the 2022 Strategic Plan action items.
- \* Assist in the closure of TID #4.
- \* Review and revise the Village's employee personnel handbook.
- \* Review and Revise the Village's Employee Handbook to reflect industry standards and regulatory requirements.
- \* Develop and implement a social media use policy.
- \* Provide multi-media technology improvements to the Village Board room to enhance presentations and interactivity at meetings.
- \* Review and Revise employee job descriptions to reflect accurate essential job duties, functions and regulatory requirements.

#### **BUDGET SUMMARY:**

\* No substantial no changes from prior year.

#### **Department: Village Board/Administration - 5111**

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	214,889	192,048	222,107	222,782	215,171	(7,611)	-3.42%
	Total Benefits	63,915	49,899	68,109	68,109	70,032	1,923	2.82%
	<b>Total Personnel Services</b>	278,804	241,947	290,216	290,891	285,203	(5,688)	-1.96%
100-5111-6100-0000	Office Supplies	3,556	1,914	3,600	3,600	3,600	-	0.00%
100-5111-7100-0000	Training/Conference	2,343	1,432	2,000	4,400	4,400	-	0.00%
100-5111-7120-0000	Dues & Subscriptions	8,162	7,809	8,000	8,000	8,000	-	0.00%
100-5111-7130-0000	Mileage Reimbursement	5,154	3,800	5,000	5,000	5,000	-	0.00%
100-5111-8100-0000	Contracted Services	535	-	51,000	51,000	51,000	-	0.00%
100-5111-8403-0000	Cell Phone	1,210	772	1,050	1,200	1,200	-	0.00%
<b>Total Expenditures</b>		\$ 299,764	\$ 257,673	\$ 360,866	\$ 364,091	\$ 358,403	\$ (5,688)	-1.56%

**Department: Municipal Court - 5121** 

#### **DEPARTMENT DESCRIPTION:**

The Ashwaubenon Municipal Court hearings are held on Wednesday evenings at 6:00 pm. We typically hold trials/hearings the first Wednesday evening of every month; initial appearances for adults/juveniles the second Wednesday evening of every month; and initial appearances for adults only the third Wednesday evening of every month. We also hold Non-Compliance Hearings the third Wednesday evening of every month at 7:00 pm. This court adjudicates both traffic and non-traffic citations (ordinance violations) issued by the Ashwaubenon Public Safety Department along with citations issued by Ashwaubenon Public Works. Our primary duty is to administer justice in a fair and unbiased manner.

#### **SERVICES:**

- \* Treat every person involved with the judicial system with respect and dignity.
- \* Advise defendants of all options available to them without giving legal advice.
- \* Administer justice in a fair and unbiased manner.
- \* Make a positive impression of Municipal Court proceedings.
- \* Process all citations (traffic and ordinance) issued through this court in a timely fashion.

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Municipal Court Judg	1.00	1.00	1.00	1.00	1.00
Clerk of Courts	1.00	1.00	1.00	1.00	1.00
Deputy Court Clerk	0.60	0.60	0.60	0.60	0.60
Total FTE	2.60	2.60	2.60	2.60	2.60

#### **2021 ACCOMPLISHMENTS**

- \* WI Dept. of Revenue-State Debt Collection (SDC) (used to collect old debt) intercepted \$23,979.13 of outstanding debt. We collected this debt thus far for the months of 01/01/2021thru 09/17/2021.
- \* WI Dept. of Revenue-Tax Refund Intercept Program (TRIP) intercepted \$9,796.16 of outstanding debt. We collected this debt thus far for the months of 01/01/2021thru 09/17/2021.
- Point and Pay (credit card service which is an automated interface between our website and TiPPSCourts software program) was used by our defendants to pay fines. Thus far defendants have used this service to pay off fines in the amount of \$30,040.36 between 01/01/2021- 09/17/2021.
- \* Allpaid (formerly known as GovPayNet) is an online credit card service used by our defendants to pay fines. Thus far defendants have used this service to pay off fines in the amount of \$62,248.59 between 01/01/2021- 09/17/2021.

#### 2022 OBJECTIVES

- \* Continue to improve court office procedures through the use of updated technology/resources.
- \* Efficiently handle all office procedures, court records, court proceedings and funds.
- \* Resolve citizen concerns and questions in a professional and timely matter.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	90,781	96,322	103,491	104,241	107,118	2,877	2.76%
	Total Benefits	15,298	15,468	16,484	17,511	18,177	666	3.80%
	Total Personnel Services	106,080	111,790	119,975	121,752	125,295	3,543	2.91%
100-5121-6100-0000	Office Supplies	1,352	1,257	1,200	1,200	1,200	-	0.00%
100-5121-6100-1004	Office Supplies - Covid	-	162	-	-	-	-	N/A
100-5121-6105-0000	Forms	1,149	792	900	1,500	1,500	-	0.00%
100-5121-6213-0000	Software Maintenance	6,533	7,002	7,301	7,301	7,475	174	2.38%
100-5121-7100-0000	Training/Conference	884	-	150	680	680	-	0.00%
100-5121-7120-0000	Dues & Subscriptions	890	890	865	890	890	-	0.00%
100-5121-7130-0000	Mileage Reimbursement	619	-	-	400	400	-	0.00%
100-5121-8100-0000	Contracted Services	239	512	500	864	800	(64)	-7.41%
100-5121-8112-0000	Jail Fees	23,495	11,665	20,000	38,400	35,500	(2,900)	-7.55%
Total Expenditures		\$ 141,240	\$ 134,070	\$ 150,891	\$ 172,987	\$ 173,740	\$ 753	0.44%

#### **DEPARTMENT DESCRIPTION:**

The primary objective in the Office of the Clerk is to provide outstanding customer service to the citizens of the Village of Ashwaubenon and the general public by personally assisting interested parties with all inquiries, requests and guidance in a timely fashion. As the legal custodian of village records and the liaison between the citizenry, village administration and the Village Board of Trustees, the Office of the Clerk also ensures Wisconsin State Statutes and municipal ordinance compliance is achieved.

#### **SERVICES:**

- \* Conduct elections, training, and voter registration maintenance.
- \* Attend all Village Board meetings and record the proceedings.
- \* Maintain municipal code of ordinances, all public records and the official Village seal.
- Various licensing and permitting.
- \* Village of Ashwaubenon Hotel-Motel-STR Room Tax collections reporting.
- \* Publishes all legal notices.
- \* Facilitates the annual Board of Review.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Clerk	1.00	0.70	0.70	0.70	0.70
Poll Workers	PartTime	PartTime	PartTime	PartTime	PartTime
Total FTE	2.00	1.70	1.70	1.70	1.70

#### Notes:

- 1. 20% of Clerk allocated to Water, Sewer and Storm Water funds.
- 2. Deputy Clerk is also the Legal Assistant (remaining 0.30 fte in Legal Department).
- 3. Poll Worker pay varies depending on number of elections.

#### 2021 ACCOMPLISHMENTS

- \* The newly appointed Clerk transitioned into the new role.
- \* Successfully prepared and performed all election-related activities, including Chief Election Inspector and Election Inspector training for the two elections conducted in 2021.
- \* Successfully completed the Wisconsin Election Commission 4-Year Voter Registration and Electronic Registration Information Center (ERIC) Movers Maintenance programs.

#### 2022 OBJECTIVES

- \* Provide a high level of courteous, transparent, and efficient service to Ashwaubenon citizens and business community.
- \* Provide training for the staff and Election Inspectors related to Election Day processes for four elections in 2022.
- \* Review various license procedures.

#### **BUDGET SUMMARY:**

- \* Multiple Clerk Accounts Increase in election costs due to 2022 potentially having four elections versus 2021 having two elections.
- \* Account 6101 Operational Supplies: Election Supplies from Brown County (\$50 each ward), Ballot Charges, Envelopes, Poll Worker Meals, and miscellaneous supplies.
- \* Account 6213 Software Maintenance: Includes programming for elections, ES&S Election Day Support, DS200 (8), and ExpressVote Maintenance (6).
- \* Account 6304 Postage: Moved property tax billing postage cost to Finance Department.
- \* Account 7100 Training/Conferences: Includes Board of Review Training materials, Wisconsin Municipal Clerk Association Classes, and District Meetings.
- \* Account 8100 Contractual Services: Granicus for agenda and minutes software.
- \* Account 8107 Weights & Measures: Duties transferred to Finance Department.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	96,226	130,368	106,279	108,025	120,948	12,923	11.96%
	Total Benefits	32,415	33,020	30,121	35,844	29,754	(6,090)	-16.99%
	Total Personnel Services	128,642	163,388	136,400	143,869	150,702	6,833	4.75%
100-5141-6100-000	Office Supplies	904	1,032	1,200	1,200	1,200	_	0.00%
100-5141-6100-100-	Office Supplies - Covid	_	545	-	_	-	-	N/A
100-5141-6101-000	Operational Supplies	3,396	11,350	5,641	3,000	12,000	9,000	300.00%
100-5141-6101-100	Operational Supplies - Covid	_	5,274	-	-	-	-	N/A
100-5141-6212-000	Voting Machine Maintenance	-	-	-	500	500	-	0.00%
100-5141-6213-000	Software Maintenance	4,587	3,837	4,000	4,000	7,100	3,100	77.50%
100-5141-6301-000	Record Checks	4,340	3,675	5,000	4,000	6,000	2,000	50.00%
100-5141-6302-000	Newspaper Publishing	9,695	12,548	9,000	9,000	9,000	-	0.00%
100-5141-6304-000	Postage	3,693	3,457	3,300	3,900	-	(3,900)	-100.00%
100-5141-7100-000	Training/Conference	994	35	500	1,680	1,190	(490)	-29.17%
100-5141-7120-000	Dues & Subscriptions	165	255	300	600	500	(100)	-16.67%
100-5141-7130-000	Mileage Reimbursement	171	-	100	540	300	(240)	-44.44%
100-5141-8100-000	Contracted Services	5,562	6,356	5,562	5,562	5,562	-	0.00%
100-5141-8107-000	Weights & Measures	23,925	23,925	23,430	23,925	-	(23,925)	-100.00%
100-5141-8403-000	Cell Phone	300	300	300	300	300	-	0.00%
Total Expenditures		\$ 186,374	\$ 235,978	\$ 194,733	\$ 202,076	\$ 194,354	\$ (7,722)	-3.82%

#### **Department: Village Assessor - 5152**

#### **DEPARTMENT DESCRIPTION:**

It is the Assessor's responsibility to maintain uniformity within various classifications of property within the Village. The Assessor is governed by Wisconsin State Statute Chapter 70. The Village Assessor is a contracted position with a full-time Assessment Technician who is employed by the Village.

#### **SERVICES:**

- \* All assessment data is subject to open records.
- \* Available to the public is all assessment information readily available upon request.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Assessment_Technician	1.00	1.00	1.00	1.00	1.00

Note: Village Assessor is a contracted position.

#### **2021 ACCOMPLISHMENTS**

- \* Continue to analyze value of Titletown District and components within.
- \* 2021 Completed revaluation of the residential class.
- \* Filed all estimated reported required by the WI DOR.

#### 2022 OBJECTIVES

- \* Tentataive date of 2022 Board of Review June 2, 2022.
- \* Continue to follow market trend and their effect on the overall value and equalized ratio.
- \* Work with Developers, Village staff & Village Board regarding both ongoing and proposed construction projects.
- \* Comply with mandated WI DOR filings and procedures.

#### **BUDGET SUMMARY:**

- \* Account 8100 Contracted Services: decrease due to the completed 2021 revaluation of residential property.
- \* Account 8100 Contracted Services: total includes contractual agreement between the Village and Assessor and also the WI DOR Municipal Fee for Assessment of Manufacturing.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	48,265	50,583	49,848	49,848	51,330	1,482	2.97%
	Total Benefits	23,079	14,106	7,600	13,330	7,698	(5,632)	-42.25%
	Total Personnel Services	71,344	64,689	57,448	63,178	59,028	(4,150)	-6.57%
100-5152-6100-0000	Office Supplies	216	479	750	1,200	1,200	-	0.00%
100-5152-6213-0000	Software Maintenance	4,670	3,078	4,000	4,000	4,000	-	0.00%
100-5152-7100-0000	Training/Conference	354	200	200	500	500	-	0.00%
100-5152-7120-0000	Dues & Subscriptions	1,811	1,566	12,648	12,648	12,648	-	0.00%
100-5152-7130-0000	Mileage Reimbursement	-	-	15	-	-	-	N/A
100-5152-8100-0000	Contracted Services	61,069	59,021	130,104	130,104	62,000	(68,104)	-52.35%
100-5152-9121-0000	Equipment < \$5,000	-	-	-	-	-	-	N/A
	Total Expenditures	\$ 139,464	\$ 129,034	\$ 205,165	\$ 211,630	\$ 139,376	\$ (72,254)	-34.14%

#### **DEPARTMENT DESCRIPTION:**

The Finance Department is responsible for the accounting and financial reporting of all Village operations and is entrusted with collecting, depositing and investing all Village funds. This includes the maintenance of all Village financial records, billing and collections, accounts payable, payroll, investment and cash management, and oversight of annual audits. The Finance Department coordinates the annual operating and capital budget process for all Village operations. The Finance Department also performs all Treasury functions, including tax collection. Long-term department goals include; continued improvement of efficiency of services to other Village departments and the public, and improving timeliness, quality and usefulness of financial information provided to Village officials and citizens.

#### **SERVICES:**

- \* Cash management and investment of Village funds to maximize returns within adopted investment
- \* Preparation of monthly and annual financial statements and coordination of the annual audit.
- \* Preparation of required State of Wisconsin financial reports and forms.
- \* Coordination of the annual Village budget for submission to the Finance & Personnel Committee and Village Board for final adoption.
- \* Responsible for daily and monthly village cash account reconciliations.
- \* Receipting of all monies paid to the Village and disbursement of monies to vendors.
- \* Treasurer functions, including tax collection and management of delinquent personal property.
- \* Monitor Village's purchasing policies.
- \* Payroll processing, reconciliation and proper filing with state and federal agencies.
- \* Service Billing and Collection; including fire protection fees, false alarms and other services.

#### STAFFING (FTE Positions):

,					
Position	2018	2019	2020	2021	2022
Finance Director	1.00	1.00	1.00	1.00	1.00
Accountant I	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00
Billing Clerk	0.05	0.05	0.30	0.30	0.30
Total FTE	3.05	3.05	3.30	3.30	3.30

#### Notes:

- 1. 25% of Finance Director is allocated to Water, Sewer and Storm Water funds.
- 2. 45% of Accountant I and Financial Analyst positions are allocated to Water, Sewer and Storm Water funds.
- 3. Billing Clerk is allocated to Finance (30%), Building Inspection (10%) and Enterprise Funds (60%).

#### **2021 ACCOMPLISHMENTS**

- \* Implementation of new Civic financial operating system
- \* Changed Village auditing firm; including implementing recommending audit control changes.
- \* Completed transfer of all Treasurer duties to the Finance Department.
- \* Implemented tax collection responsibilities (from Brown County); including training staff on new software and tax collection procedures.
- \* Received Government Finance Officer Association (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" award for 35th consecutive year.
- \* Assisted with administration and financial analysis on various tax incremental district projects.
- \* Transition existing employee from AP/Payroll Clerk role to Billing Clerk (old billing clerk left the
- \* Modified departmental structure to fill vacant Finance Department role with a Financial Analyst.
- \* Trained new Financial Analyst in role.

#### 2022 OBJECTIVES

- \* Implement new budgeting process with existing Civic software.
- \* Create PAFR (Public Annual Financial Report) to accompany existing Comprehensive Annual Financial Report (CAFR).
- \* Continue implementing new audit controls as recommended by auditing services provider.
- \* Receive GFOA Distinguished Budget Presentation Award.

#### **BUDGET SUMMARY:**

- \* Account 6213-Software Maintenance: New Civic Systems software maintenance costs are adjusted to final contract.
- \* Account 6304-Postage: Transfer of tax billing postage from Brown County from Clerk budget.
- \* Account 8100-Contracted Services: iSolved payroll service costs increase.
- \* Account 8102 Audit Services: Overall reduction in costs with new auditing consultant.
- \* Account 8107 Weights & Measures: Duties transferred from Municipal Clerk's Office.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	153,465	166,036	157,672	161,639	173,005	11,366	7.03%
	Total Benefits	50,834	53,611	59,279	61,134	70,289	9,155	14.98%
	<b>Total Personnel Services</b>	204,299	219,648	216,951	222,773	243,294	20,521	9.21%
100-5155-6100-0000	Office Supplies	3,512	1,978	2,750	3,000	3,000	-	0.00%
100-5155-6100-1004	Office Supplies - Covid	-	260	-	-	-	-	N/A
100-5155-6213-0000	Software Maintenance	18,782	117,816	16,560	10,000	12,000	2,000	20.00%
100-5155-6304-0000	Postage	-	-	-	-	3,900	3,900	N/A
100-5155-7100-0000	Training/Conference	1,692	60	900	2,500	2,500	-	0.00%
100-5155-7120-0000	Dues & Subscriptions	700	675	850	850	850	-	0.00%
100-5155-7130-0000	Mileage Reimbursement	692	49	185	700	700	-	0.00%
100-5155-8100-0000	Contracted Services	52,279	44,955	56,000	51,600	56,000	4,400	8.53%
100-5155-8101-0000	Computer Consulting	800	300	-	-	-	-	N/A
100-5155-8102-0000	Accounting & Auditing	20,000	25,292	26,143	28,920	27,045	(1,875)	-6.48%
100-5155-8107-0000	Weights & Measures	-	-	-	-	23,430	23,430	N/A
100-5155-8403-0000	Cell Phone	498	650	600	600	600	-	0.00%
	Total Expenditures	\$ 303,255	\$ 411,683	\$ 320,939	\$ 320,943	\$ 373,319	\$ 52,376	16.32%

# **DEPARTMENT DESCRIPTION:**

The Information Technology Department is responsible for technology used throughout Village Hall and other Village facilities. The IT Department supports and maintains organization-wide telecommunications systems including the wide area network, local area networks, and telephone and voice mail systems. Services include data center management and network security, help desk support and ongoing support and maintenance for office automation equipment including desktop, laptop & tablet PC's. The IT Department takes the lead responsibility for planning and managing the installation of new organization-wide systems and applications, support for applications including specialized department functions. Department is staffed by a Network Administrator.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Network Administrator	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	0.00	0.00	1.00
Total FTE	1.00	1.00	1.00	1.00	2.00

Note: 20% of position is allocated to Water, Sewer and Storm Water funds.

# **2021 ACCOMPLISHMENTS:**

- \* Rolled out Phase 2 (of 3) phone handset replacements and upgrades.
- \* Upgrade and install new village backup server.
- \* Completed phase 1 (of 4) Wireless Access Point Upgrades.
- \* Replace and upgrade WiscNet Router to 10 Gb Internet Connection.
- \* Replace and upgrade Village Firewall.
- \* Rolled out UpFleet, the Village's vehicle maintenance software program.
- \* Upgraded Village Hall to Village Garage Fiber Connection.
- \* Re-cable patch panel room.
- \* Annual replacement of older pc/laptop hardware.

#### 2022 OBJECTIVES:

- \* Begin Phase 3 of phone handset replacements and upgrades.
- \* Upgrade and install new Mitel phone controller for Village.
- \* Begin phase 2 of 4 of the Wireless Access Point Upgrades.
- \* Upgrade several server VM's.
- \* Upgrade and install new UPS System in Server Room.
- \* Annual replacement of older pc/laptop hardware.
- \* Domain & email conversion to ashwaubenon.gov

- \* Personnel Services: Additional of a new Multimedia Communications Specialist
- \* Account 8100 Contracted Services: Reduced to match lower spend.
- \* Account 8101 Computer Consulting: Reduced to match lower spend.

# **CAPITAL REQUESTS:**

Project Name: Village Hall/Public Safety PC Replacement

Cost: \$21,500

Type: Asset - Replacement

Useful Life: 5 Years

**Description:** Annual replacement of existing computer hardware.

Justification: This replaces existing pc and laptop units based on an annual replacement schedule. Most pc's

and/or laptops have a 5-8 year life. The replacement schedule is maintained and updated each year

and all pc's are evaluated for replacement.

Project Name: Mitel 3300 Controller MeIII

**Cost:** \$14,500

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Mitel 3300 Controller MeIII

Justification: This replaces our existing Mitel phone system controller that was put in early 2012. We are unable

to go any further on Mitel updates as the unit is no longer being supported

Project Name: Wireless Access Point Upgrades

Cost: \$13,000

Type: Asset - Replacement

Useful Life: 5 Years

**Description:** Indoors - Meraki MR 46/56 or higher, Outdoors MR 86 or higher

Justification: The original wireless access points were put in 2015. Some of the access points license are coming

due in 2021. With technology consisting changing its best to upgrade the access points rather than just extending out the licenses. We would roll this out in several phases over the course of 4 years like we did last time around. In 2021 we would renew the license for 5 years, then in years 2022 -

2024 we would upgrade the access points.

Project Name: UPS (Server Room)

Cost: \$10,000

Type: Asset - Replacement

Useful Life: 5 Years

**Description:** Liebert GXT4-5 8000RT208

**Justification:** This unit is located in our Server Room and provides battery backup power until the emergency

generators turn on. The unit was installed in 2014, we replaced the batteries in 2018, which should last about 5 years. The plan is to alternate replacing the batteries and unit every 3-5 years to stay

under warranty.

Project Name: Village Phone Replacement - Phase 2

**Cost:** \$6,000

Type: Asset - Replacement

Useful Life: 10 Years

**Description:** Mitel 6920 IP Phone / UC360 Audio Conference Phones

**Justification:** Our existing handsets have been in place for 15+ years and are starting to fail. We are also unable

to upgrade our phone server software any further as the latest versions do not support the Mitel 5512 IP phones. We would be replacing the phones in phases in order to spread out the cost over

several years.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	57,233	58,608	59,865	59,865	101,661	41,796	69.82%
	Total Benefits	20,788	23,410	24,183	24,183	48,290	24,107	99.69%
	Total Personnel Services	78,021	82,018	84,048	84,048	149,951	65,903	78.41%
100-5157-6100-0000	Office Supplies	3,358	3,424	3,000	3,000	3,000	-	0.00%
100-5157-6100-1004	Office Supplies - Covid	-	299	-	-	_	-	N/A
100-5157-6213-0000	Software Maintenance	33,671	33,763	42,889	41,100	41,100	-	0.00%
100-5157-8100-0000	Contracted Services	10,039	22,964	20,000	26,114	24,000	(2,114)	-8.10%
100-5157-8100-1004	Contracted Services - Covid	-	7,657	-	-	-	-	N/A
100-5157-8101-0000	Computer Consulting	19,824	18,060	21,400	25,200	22,000	(3,200)	-12.70%
100-5157-8403-0000	Cell Phone	480	360	480	480	480	-	0.00%
100-5157-9120-0000	Equipment >\$5,000	-	_	53,000	53,000	24,500	(28,500)	-53.77%
100-5157-9121-0000	Equipment < \$5,000	-	3,828	10,500	10,500	40,500	30,000	285.71%
100-5157-9121-1004	Equipment < \$5,000 Covid	-	10,447	-	-	-	-	N/A
	Total Expenditures	\$ 145,393	\$ 182,819	\$ 235,317	\$ 243,442	\$ 305,531	\$ 62,089	25.50%

# **PERSONNEL REQUESTS:**

Position Title: Multimedia Communications Specialist

Salary/Hourly Rat \$ 50,000.00

Benefits: Full

Total Annual Cost \$ 62,586.00

**Description:** 

Responsible for maintaining, updating and editing Village websites. Responsible for all in-house print and web-based graphic design including, but not limited to, photo editing, advertisements and publications, website graphics, and email marketing. Participates in marketing and economic development activities as assigned. Assists in other public relations and marketing activities as assigned, including media and community relations, publicity, special events, and photography. This person would also be responsible for recording & editting all Village meetings. Cost is allocated 20% to Utilities.

**Justification:** 

The IT Department currently consists of one person and is desperately in need of assistance. This role would allow our existing Network Administrator to focus on higher level priority items that utilize their existing skill set.

The primary objective for the Village of Ashwaubenon Building Inspection Department is to protect the safety, health, and welfare of the residents, transients, and general public through the issuance of building permits and inspections while maintaining neighborhood aesthetics and property values. Building Inspection is a division of the Community Development Department and also encompasses the Code Enforcement Division and works closely with other Village departments, Village Board, Plan Board, Site Plan Review Committee, Zoning Board of Appeals and other various committees.

#### **SERVICES:**

- \* Issue building permits and provide instruction.
- \* Property zoning (classification and permitted uses).
- \* Site and property development guidance and approval process (Site Plan Review
- \* Enforcement of national, state and local building codes and ordinances.
- \* Municipal Code enforcement for complaints/violations and property maintenance inspection for residential and commercial properties.

# **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Director of Inspection Services	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.20	1.20	1.20
Customer Service Rep/Secretary	0.30	0.30	0.30	0.30	0.30
Billing Clerk	0.00	0.10	0.10	0.10	0.10
Code Enforcement Officer	0.40	0.40	0.40	0.40	0.40
Total FTE	2.70	2.80	3.00	3.00	3.00

# Notes:

- 1. 40% of two Building Inspectors allocated to Water, Sewer and Storm Water funds.
- 2. CSR/Secretary position allocated among multiple departments.
- 3. Billing Clerk is allocated to Finance (30%), Building Inspection (10%) and Enterprise Funds (60%).

#### **2021 ACCOMPLISHMENTS:**

- \* Implemented new permitting and inspection software.
- \* Reviewed and issued 434 permits as of September 15, 2021.
- \* Began using iPads for digital plan review and field inspections.
- \* Maintained levels of service while experiencing very high development activity.
- \* Took on processing and administration of short-term rental licensing.

# 2022 OBJECTIVES:

- \* Update the Building Inspection related fee schedule items.
- \* Revise Short-Term Rental ordinance.
- \* Create a submittal checklist for new home plan review.
- \* Evaluate need for additional Code Enforcement/Building Inspector position.

- \* Account 6106 State Stamps: Increase due to increase in single-family housing with
  - Aldon Station and Highland Ridge Subdivisions
- \* Account 6112 Code Books: Added due to State moving to 2021 Codes in 2022/2023.
- \* Account 8202 Equipment Use Charge: Increased annual depreciation charge with
  - budgeted purchase of a new inspection vehicle.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	<u> </u>							
	Total Wages & Earnings	147,165	134,376	124,451	124,451	128,331	3,880	3.12%
	Total Benefits	49,047	31,532	30,968	30,968	33,988	3,020	9.75%
	Total Personnel Services	196,213	165,907	155,419	155,419	162,319	6,900	4.44%
100-5241-6100-0000	Office Supplies	803	480	866	720	800	80	11.11%
	11	803	108	800	720	800	80	11.11% N/A
100-5241-6100-1004	Office Supplies - Covid	920		-	-	990	200	
100-5241-6106-0000	State Stamps	829	896	600	600		390	65.00%
100-5241-6112-0000	Code Books		-	- 1.250	-	1,700	1,700	N/A
100-5241-6200-0000	Gas & Oil	1,749	1,016	1,250	1,800	1,250	(550)	
100-5241-6213-0000	Software Maintenance	1,500	1,500	1,800	1,800	1,800	-	0.00%
100-5241-6303-0000	Licenses	177	(82)	740	740	120	(620)	-83.78%
100-5241-6401-0000	Uniforms	175	-	-	175	-	(175)	-100.00%
100-5241-6402-0000	Shoe Allowance	105	275	300	300	300	-	0.00%
100-5241-7100-0000	Training/Conference	1,409	1,010	1,750	2,500	2,500	-	0.00%
100-5241-7120-0000	Dues & Subscriptions	652	665	150	145	295	150	103.45%
100-5241-8100-0000	Contracted Services	_	3,855	-	-	-	-	N/A
100-5241-8201-0000	Vehicle Repairs	1,795	1,486	250	1,200	1,000	(200)	-16.67%
100-5241-8202-0000	Equipment Use Charge	-	-	2,376	2,376	6,161	3,785	159.30%
100-5241-8300-0000	Physical/Psych Exams	-	45	112	-	, -		N/A
100-5241-8403-0000	Cell Phone	1,501	1,359	1,500	1,600	1,500	(100)	-6.25%
	Total Expenditures	\$ 206,910	\$ 178,520	\$ 167,113	\$ 169,375	\$ 180,735	\$ 11,360	6.71%

The Department of Legal Services provides legal advice and opinions to the Village Board and its Committees, Village Commissions and Boards, and Village Staff. The Department may contract with outside legal sources if necessary to assist with conflicts of interest, unplanned litigation, labor and employment issues, and other specialized legal questions in expert areas as the need may arise.

# **SERVICES:**

- \* Advise Village Board, Committees, Commissions & Boards, and Staff on routine and specific legal matters.
- \* Draft Charter and Regular Ordinances, Resolutions, and other Board and Committee documents.
- \* Draft various legal documents for numerous real estate matters including without limitation, econonomic development projects, purchasing and acquisition of preoperty, and the use and sale of real estate.
- \* Draft and edit contracts for village staff, construction, intergovernmental matters, and other services.
- \* Prosecute municipal court citations.
- \* Represent the Village and coordinate and provide oversite of Village related claims and litigation.
- \* Participate in labor and collective bargaining issues with Ashwaubenon Public Safety Officers Association.
- \* Provide advice and guidance on public record and open meetings laws.
- \* Engage in review and consultation concerning general governmental matters pertaining to administration, liability, human resources, and other operational matters.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Village Attorney	1.00	1.00	1.00	1.00	1.00
Legal Assistant	0.50	0.30	0.30	0.30	0.30
Total FTE	1.50	1.30	1.30	1.30	1.30

Note: Legal Assistant is also the Deputy Clerk (remaining 0.70 fte in Clerk/Treasurer Department).

# 2021 ACCOMPLISHMENTS:

- \* Extensive participation, coordination, & oversight for many claims and litigation matters against the Village.
- \* Prosecuted municipal court citations including pretrials, Court trials, and Circuit Court matters.
- \* Managed, drafted, and executed numerous real estate closings pertaining to the transfer of Village-owned properties for Aldon Station.
- \* Engaged in and carried out various legal tasks and documents to support multiple development projects with the Village including The Element, Merge Urban Development, Highland Ridge, and others.
- \* Provide general legal advice on consistent legal issues such as public records, alcohol and other licensing, election, and human resources and COVID related issues.
- \* Participated in Public Safety collective bargaining negotiations and related employment relations issues.

#### 2022 OBJECTIVES:

- \* Continue revisions, updates, and improvements to Municipal Code for greater clarity and efficiencies.
- \* Engage in detailed or directed enforcement actions to ensure greater code compliance.
- \* Partner with Community Development, administration, and other interested parties to revise and update the Village's Sign Ordinance.
- \* Maintain supportive legal role to all Departments and staff for addressing relevant legal issues.
- \* Monitor legislative and other legal changes ensuring compliance with changes in laws in regulations.

- \* Account 7120-Dues & Subscriptions: Reallocate portion of budget to contracted services to better reflect actual trends. Total non-personnel services budget remains constant.
- \* Account 8100-Contracted Services: Reallocate portion of budget from dues and subscriptions to better reflect actual trends. Total non-personnel services budget remains constant.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	115,205	124,064	122,211	122,211	125,878	3,667	3.00%
	Total Benefits	18,886	20,224	22,170	22,170	22,770	600	2.71%
	Total Personnel Services	134,091	144,288	144,381	144,381	148,648	4,267	2.96%
100-5161-6100-0000	Office Supplies	36	33	25	-	-	-	N/A
100-5161-7100-0000	Training/Conference	188	125	750	1,300	1,300	-	0.00%
100-5161-7120-0000	Dues & Subscriptions	5,162	1,514	5,500	5,500	3,000	(2,500)	-45.45%
100-5161-7130-0000	Mileage Reimbursement	208	-	100	200	200	-	0.00%
100-5161-8100-0000	Contracted Services	21,605	23,942	46,500	10,000	12,500	2,500	25.00%
100-5161-8403-0000	Cell Phone	598	530	600	600	600	-	0.00%
	Total Expenditures	\$ 161,888	\$ 170,432	\$ 197,856	\$ 161,981	\$ 166,248	\$ 4,267	2.63%

The Village Hall Maintenance Department provides the background support services for the building and grounds at Village Hall. The common support services include the operation and maintenance of the heating and cooling systems, lighting and plumbing systems, parking lot maintenance, as well as the janitorial services for the building itself.

# **SERVICES:**

- \* Heating, cooling and plumbing/mechanical system operation and maintenance.
- \* Lighting system operation and maintenance for Village Hall and Parking Lots.
- \* Utility (electric, natural gas, water, sewer) services for Village Hall.
- \* Parking lot maintenance for Village Hall.
- \* Janitorial services for Village Hall.

# **STAFFING (FTE Positions):**

Village Hall Maintenance tasks are staffed by the Public Works Field Operators as needs arise. Each employee codes their

#### **2021 ACCOMPLISHMENTS**

- \* Completed the rehabilitation of the West Village Parking Lot. This project involved spot curb replacement, mill and resurfacing the asphalt and restriping the parking lot.
- \* Completed the needs assessment, conceptual layout and opinion of probable cost for the future expansion of the Village Garage and Cold Storage Facilities. This assessment and layout took into account the needs of the Public Works, Utilities, Park and Recreation and Public Safety Departments the currently house materials and equipment in these facilities.
- \* In August, the Village experienced a 7-inch rain event over the course of a three-day period. A storm sewer back-up occurred in the Public Works/Utilities/Engineering/IT wing of Village Hall. The cause was found to be a building storm drain plugged with sediment deposit from the discharge of groundwater over the course of years from the sump pump. The impacted area was repaired and the storm drain was jet cleaned to help mitigate future back-ups.

# 2022 OBJECTIVES

- \* With the needs assessment, conceptual layout and opinion of probably cost for the expansion of the Village Garage and Cold Storage Facilities complete, the next step is to discuss and plan for the eventual design and construction of the expansion. Due to the cost of the expansion project, 2022 will be used to look into any possible funding sources that may assist with this project.
- \* Rehabilitation of the North Village Hall Parking Lot. The final year of the three-year Village Hall Parking Lot Rehabilitation program, the North Lot (surrounds the Public Safety Wing of Village Hall) will see the addition of curb and gutter followed by a milling, resurfacing and restriping of the parking

- \* Personnel Services Adjusted for actual trend of Public Works Workers' time allocations.
- \* Account 6211 Building and Equipment Repairs: Adjusted to match trend drop in maintenance costs due to replacement of boilers, HVAC unit and heating/cooling control systems.

# Fund 100 - General Government Department: Village Hall Maintenance - 5171

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	16,473	33,929	25,000	9,000	25,000	16,000	177.78%
100-5171-5210-0000	Medicare/FICA	1,216	2,380	1,757	689	1,913	1,224	177.65%
	Total Personnel Services	17,690	36,309	26,757	9,689	26,913	17,224	177.77%
100-5171-6101-0000	Operational Supplies	5,370	4,135	5,500	10,800	10,800	-	0.00%
100-5171-6101-1004	Operational Supplies	-	1,652	-	-	-	-	N/A
100-5171-6109-0000	Janitorial Supplies	-	90	-	-	-	-	N/A
100-5171-6211-0000	<b>Building &amp; Equipment Repairs</b>	24,600	10,133	17,500	21,400	20,400	(1,000)	-4.67%
100-5171-6214-0000	Fire Alarm/Security Maint	2,641	2,968	2,900	2,000	3,000	1,000	50.00%
100-5171-8106-0000	Cleaning Contract	33,563	29,472	33,300	33,300	33,300	-	0.00%
100-5171-8400-0000	Gas & Electric	56,979	52,068	54,559	52,990	55,000	2,010	3.79%
100-5171-8401-0000	Water/Sewer/Storm Water	10,841	12,263	12,400	12,400	13,400	1,000	8.06%
	Total Expenditures	\$ 151,683	\$ 149,091	\$ 152,916	\$ 142,579	\$ 162,813	\$ 20,234	14.19%

The General Government department accounts for general, nonoperational costs covering all employees or multiple departments or services within the Village, such as property insurance, copy machines and postage.

# **SERVICES:**

- \* General office supply costs such as paper, copy machines and telephone services.
- \* Fees for credit card, banking and investment services.
- \* General property & liability and workers' compensation insurance.
- \* Unemployment claims.
- \* Wage reserve to cover unsettled union wages and other unplanned personnel services changes.

# **2022 OBJECTIVES**

- \* Review Property & Liability Insurance policies to ensure proper coverage for all Village assets.
- \* Review of investment options to help reduce banking and investment costs.
- \* Continue monitoring telephone, copy machine and postage usage and providers to ensure the Village is securing a lowest cost service option for required needs.

#### **BUDGET SUMMARY:**

Various lines are reviewed annually and adjusted for most recent actual costs.

		2019	2020	2021	2021	2022	2022 vs 202	1 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5100-6100-0000	Office Supplies	4,755	5,867	5,000	5,000	5,000	-	0.00%
100-5100-6100-1004	Office Supplies - Covid	-	16,273	-	-	-	-	N/A
100-5100-6304-0000	Postage	17,466	33,582	24,000	26,400	24,000	(2,400)	-9.09%
100-5100-6305-0000	Copy Machine	20,440	23,365	22,500	20,000	22,500	2,500	12.50%
100-5100-6307-0000	Credit Card Fees	26,601	23,761	24,000	24,000	24,000	-	0.00%
100-5100-7150-0000	Tuition Reimbursement	500	500	500	-	500	500	N/A
100-5100-8100-0000	Contracted Services	-	100	100	-	100	100	N/A
100-5100-8118-0000	Bank Fees	35,283	41,180	27,000	40,000	28,000	(12,000)	-30.00%
100-5100-8119-0000	Investment Fees	17,014	18,969	17,500	17,500	17,500	-	0.00%
100-5100-8330-0000	Property & Liability Insurance	135,080	155,041	155,638	150,000	158,751	8,751	5.83%
100-5100-8331-0000	Employee Assistance Program	3,647	3,672	3,698	3,647	3,698	51	1.40%
100-5100-8332-0000	Unemployment	-	19,262	7,500	1,200	7,500	6,300	525.00%
100-5100-8334-0000	Workers Comp Insurance	250,207	178,546	190,000	205,000	175,000	(30,000)	-14.63%
100-5100-8402-0000	Telephone/Pagers	21,808	25,083	21,000	22,500	22,000	(500)	-2.22%
100-5100-8405-0000	Television	821	631	210	1,920	225	(1,695)	-88.28%
100-5100-8500-0000	Wage Reserve	-	-	-	5,000	-	(5,000)	-100.00%
100-5100-9200-0000	Operating Transfer Out	868,466	768,805	654,739	-	-	-	N/A
	<b>Total Expenditures</b>	\$ 1,402,087	\$ 1,314,637	\$ 1,153,385	\$ 522,167	\$ 488,774	\$ (33,393)	-6.40%

# **Department: Public Safety - Police/Fire/Rescue - 5210**

# **DEPARTMENT DESCRIPTION:**

The Ashwaubenon Department of Public Safety offers police, fire and rescue services along with a variety of prevention and community support functions. The Village of Ashwaubenon has a population of approximately 18,000 people and a daytime working population of 50,000 people. Ashwaubenon Department of Public Safety has pride in serving the community. Each day Public Safety strives to do it's very best to serve the community; to go the extra mile to meet individual needs.

# **SERVICES:**

\* Provide high-quality police, fire and emergency medical services through proficiency and transparency in partnership with the community to serve its needs.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Director	1.00	1.00	1.00	1.00	1.00
Deputy Chief	0.00	0.00	1.00	1.00	1.00
Commander	2.00	2.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	4.00	4.00
Lieutenant	9.00	9.00	9.00	6.00	6.00
Officer	38.00	38.00	38.00	38.00	38.00
CSO Officer	1.50	1.50	1.50	1.50	1.50
Support Services	3.80	3.80	3.80	3.80	3.80
Secretary	1.00	1.00	1.00	1.00	1.00
POC / Crossing Guard	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	57.30	57.30	57.30	57.30	57.30

#### 2021 ACCOMPLISHMENTS:

- \* Implemented Axon body-worn and fleet cameras.
- \* Purchased and upgraded 20 new tasers as part of Axon camera agreement.
- \* Hired five Public Safety Officers, one PT Community Service Officer, and one PT Records Clerk.
- \* Promoted one new Captain and two Lieutenants.
- \* All officers were trained on Implicit Bias.
- \* Transitioned to a new policy software program called PowerDMS.
- \* Received \$20,000 grant to purchase state of the art forensic camera.
- \* Installed new ventilation system to improve air quality in the building.

#### 2022 OBJECTIVES:

- \* Apply for grant to purchase two ALPRs for squads.
- \* Complete property and evidence room upgrades.
- \* Complete policy transition and work towards full accreditation.
- \* Engage in DDACTS reporting to focus staff on directed enforcement areas.
- \* Add Paid-on-Premise Paramedics.
- \* Train entire village staff on Implicit Bias.

- \* Account 5111 Overtime: Adjusted to prior years' actual trends.
- \* Account 6100 Office supplies: Decreased \$1,000 based on remaining 2021 budget.
- \* Account 6306 Building Furnishings: Up \$1,050 due to rising costs and new box springs for taller
- \* Account 6401 Uniforms: Adjustments for new employees and increase of \$815 to \$1,000 per officer.
- \* Account 8104 Mutual Aid: EMS calls overall trending up by 8% this year.
- \* Account 8202 Equipment Use Charge: Increased deprecation with the purchase of a new ambulance.
- \* Account 8300-3374 New Hire Exams: Decrease \$3,025 based on lower anticipated replacement hires.

		2010	2020	2021	2021	2022	2022 202	1 D14
Account	Description	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 202 \$ Change	% Change
		•	•					
	Wages	4,262,219	4,310,105	4,490,000	4,622,825	4,725,479	102,654	2.22%
100-5210-5101-0000	Fitness	59,395	57,802	61,000	64,795	64,365	(430)	-0.66%
100-5210-5102-0000	FLSA	59,764	88,699	65,000	65,000	65,000	-	0.00%
100-5210-5103-0000	Fire/Rescue Meeting Pay	43,403	20,029	34,480	40,000	40,000	-	0.00% 0.00%
100-5210-5120-0000 100-5210-5150	Longevity Holiday Pay	3,560 278,534	3,440 281,109	3,120 267,594	3,120 267,594	3,120 279,288	11,694	4.37%
100-3210-3130	Overtime:	270,334	201,109	207,394	201,394	219,200	11,094	4.57/0
100-5210-5111-3311	Overtime - County Court	7,281	3,765	7,500	8,500	8,500	_	0.00%
100-5210-5111-3312	Overtime - Municipal Court	3,059	2,395	3,000	5,100	4,000	(1,100)	-21.57%
100-5210-5111-3313	Overtime - Emergency Call-In	56,696	32,251	48,000	57,000	48,000	(9,000)	-15.79%
100-5210-5111-3314	Overtime - Regular	178,519	158,555	102,000	102,000	100,000	(2,000)	-1.96%
100-5210-5111-3315	Overtime - Meeting	31,640	17,085	18,000	21,000	18,000	(3,000)	-14.29%
100-5210-5111-3316	Overtime - Special	45,032	12,701	47,000	57,800	47,000	(10,800)	-18.69%
100-5210-5111-3317	Overtime - Packers Game	65,872	16,201	55,900	55,900	55,900	-	0.00%
100-5210-5111-3318	Overtime - Arena Inspection	8,685	2,327	5,000	8,600	5,000	(3,600)	-41.86%
100-5210-5111-3319	Overtime - Court Officer	4,272	1,541	3,500	5,000	3,500	(1,500)	-30.00%
100-5210-5111-3323	Overtime - Liaison	11,623	1,620	12,000	12,000	12,000	-	0.00%
100-5210-5111-3330	Overtime - Drug Task Force	10,264	4,133	6,000	4,600	6,000	1,400	30.43%
100-5210-5111-3351	Overtime - Police Inservice	70,627	48,340	70,000	73,600	70,000	(3,600)	-4.89%
100-5210-5111-3352	Overtime - Fire Inservice	65,196	40,580	32,650	32,650	32,650	-	0.00%
100-5210-5111-3353	Overtime - Rescue Inservice	73,559	51,225	61,200	61,200	61,200	-	0.00%
100-5210-5111-3361	Overtime - CSO	429	106	-	-	-	-	N/A
100-5210-5111-3370	Overtime - Honor Guard	6,798	3,094	4,000	4,000	6,000	2,000	50.00%
100-5210-5111-3371	Overtime - Public Education	5,439	947	3,000	3,000	3,000	-	0.00%
100-5210-5111-3372	Overtime - Political Visits	10,899	5,151	1,000	1,000	1,000	-	0.00%
100-5210-5111-5309	Overtime - EMT-Basic Training/Refresher	10,844	9,455	-	6,000	-	(6,000)	-100.00%
100-5210-5111-5500	Overtime - BOTS Grants	23,381	5,620	20,000	20,000	24,000	4,000	20.00%
100-5210-5111-5501	Overtime - BOTS Grant-Speed	-	7,313	10.202	-	-	-	N/A
100-5210-5111-5507	Overtime - Grant-Seat Belt	-	12,457	10,292	-		_	N/A
	Total Wages & Earnings	5,396,990	5,198,045	5,431,236	5,602,284	5,683,002	80,718	1.44%
	Total Benefits	2,008,692	1,695,561	1,869,218	1,972,549	1,959,898	(12,651)	-0.64%
	Total Personnel Services	7,405,682	6,893,606	7,300,454	7,574,833	7,642,900	68,067	0.90%
100-5210-6100-0000	Office Supplies	8,598	8,044	8,000	8,000	7,000	(1,000)	-12.50%
100-5210-6100-1004	Office Supplies - Covid	-	20	-	-	-	-	N/A
	Operational Supplies:							
100-5210-6101-0000	Operational Supplies - General	4,500	3,637	5,000	5,000	5,000	-	0.00%
100-5210-6101-1004	Operational Supplies - Covid	-	7,320	-	-	-	-	N/A
100-5210-6101-3301	Operational Supplies - Police	6,625	4,419	6,800	6,800	6,800	-	0.00%
100-5210-6101-3302	Operational Supplies - Fire	3,061	6,656	6,700	8,200	8,200	-	0.00%
100-5210-6101-3303	Operational Supplies - Rescue	22,871	13,632	22,500	30,000	30,000	-	0.00%
100-5210-6101-3304	Operational Supplies - Communication	372	8	150	500	-	(500)	-100.00%
100-5210-6101-3305	Operational Supplies - Investigations	3,819	1,093	2,000	2,000	2,000	-	0.00%
100-5210-6101-3307	Operational Supplies - Police Blood Draws	246	517	1,000	500	1,000	500	100.00%
100-5210-6101-3309	Operational Supplies - Electronics	(88)	707	1,500	1,500	1,500	-	0.00%
100-5210-6101-3360	Operational Supplies - Crossing Guards	871	854	800	800	800	(6,080)	0.00%
100-5210-6101-5308	Operational Supplies - EMS Grant	2 927	2.010	2 400	6,980	2 400	(6,980)	-100.00% 0.00%
100-5210-6102-0000 100-5210-6104-0000	Evidence Supplies Range Supplies	2,827 12,885	2,018 9,111	2,400 15,300	2,400 15,300	2,400 15,300	_	0.00%
100-5210-6105-0000	Forms	2,194	1,297	1,750	1,750	1,750	_	0.00%
100-5210-6109-0000	Janitorial Supplies	8,111	6,483	7,000	7,000	7,000		0.00%
100-5210-6200-0000	Gas & Oil	85,616	53,490	75,107	85,000	77,500	(7,500)	-8.82%
100-5210-6211-0000	Building & Equipment Repairs	9,937	6,951	10,000	13,000	13,000	- (7,500)	0.00%
100-5210-6213-0000	Software Maintenance	27,460	30,753	33,000	33,000	33,000	_	0.00%
100-5210-6213-1004	Software Maintenance - Covid	,,,,,,	203	,000	,000		_	N/A
100-5210-6215-0000	Equipment Maintenance	10,334	12,036	12,100	12,100	12,600	500	4.13%
100-5210-6306-0000	Building Furnishings	2,967	2,946	3,300	3,300	4,350	1,050	31.82%
	Uniforms	,	,	,			, , , , , , , , , , , , , , , , , , ,	
100-5210-6401-0000	Uniforms - General	48,708	48,010	52,000	60,500	51,000	(9,500)	-15.70%
100-5210-6401-1004	Uniforms - Covid	-	901	-	-	-	-	N/A
					•			

# Fund 100 - General Government Department: Public Safety - Police/Fire/Rescue - 5210

		2019	2020	2021	2021	2022	2022 vs 2021	1 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5210-6401-3370	Uniforms - Honor Guard	2,325	2,074	1,805	1,805	1,800	(5)	-0.28%
100-5210-6401-3376	Uniforms - Initial Issue	731	6,620	4,500	-	10,000	10,000	N/A
100-5210-6500-5308	Grant Expenses - EMS Grant	-	2,400	2,400	-	2,400	2,400	N/A
100-5210-6500-5309	Grant Expenses - EMT-Basic Training/Refresher	5,755	6,183	6,183	-	4,580	4,580	N/A
100-5210-6501-0000	Asset Forfeiture Expenses	4,121	-	-	-	-	-	N/A
100-5210-6501-3305	Asset Forfeiture Expenses - Investigations	66	-	-	-	-	-	N/A
100-5210-6502-0000	Public Education	2,136	744	2,300	2,300	2,300	-	0.00%
100-5210-7100-0000	Training/Conference	29,943	35,488	30,000	30,000	32,000	2,000	6.67%
100-5210-7100-3303	Training/Conference - Paramedic	-	-	12,000	16,000	16,000	-	0.00%
100-5210-7120-0000	Dues & Subscriptions	3,669	3,252	3,000	3,000	3,300	300	10.00%
100-5210-7130-0000	Mileage Reimbursement	139	3,300	3,600	-	3,600	3,600	N/A
100-5210-7140-0000	Fitness Test & Equipment Maint	4,736	-	1,000	1,000	1,000	-	0.00%
100-5210-8100-0000	Contracted Services	78,239	27,195	-	-	-	-	N/A
100-5210-8104-0000	Mutual Aid	18,439	21,253	19,400	19,400	23,000	3,600	18.56%
100-5210-8201-0000	Vehicle Repairs	94,426	79,460	64,153	64,153	66,000	1,847	2.88%
100-5210-8202-0000	Equipment Use Charge	194,945	218,088	190,652	190,652	248,276	57,624	30.22%
100-5210-8203-0000	Radio Maintenance	780	1,326	1,500	1,500	1,500	-	0.00%
100-5210-8300-3373	Physical/Psych Exams - NFPA Physicals	5,481	7,157	4,400	4,400	4,400	-	0.00%
100-5210-8300-3374	Physical/Psych Exams - New Hire	-	10,578	4,000	7,050	4,000	(3,050)	-43.26%
100-5210-8400-0000	Electric	9,734	6,226	9,000	9,000	9,000	-	0.00%
100-5210-8401-0000	Water/Sewer/Storm Water	1,889	1,240	2,251	1,800	2,400	600	33.33%
100-5210-8402-0000	Telephone/Pagers	3,616	940	-	-	-	-	N/A
100-5210-8403-0000	Cell Phone	22,631	20,958	30,420	22,800	22,800	-	0.00%
100-5210-8404-0000	Teletype	4,536	4,536	4,900	4,900	4,900	=	0.00%
100-5210-9121-0000	Equipment < \$5,000	-	5,867	-	-	-	-	N/A
	Total Expenditures	\$ 8,155,931	\$ 7,579,596	\$ 7,964,325	\$ 8,258,223	\$ 8,386,356	\$ 128,133	1.55%

# PERSONNEL REQUESTS:

<b>Position Title:</b>	Two (2) Paid-o	on-Premise Paramedics
Salary/Hourly Rate:	\$	20.00
Benefits:	None	
<b>Total Annual Cost Each:</b>	\$	22,391.00
Total Annual Cost:	\$	44,782.00
Description:		
	hours of coverage each day. Each POP would be	MT-Paramedic position. It is desired to provide 12 e capped at an average of 20 hrs./week to avoid benefit cratch and it is estimated that POP coverage in 2022 variable based on hours worked and no benefits.
Justification:	This position would supplement Station 1 staffing to perform police road shifts, reduce need for PS supplement daily staffing to provide a second-our miscellaneous tasks.	

# **Department: Fire Inspection - 5230**

# **DEPARTMENT DESCRIPTION:**

The Fire Inspection Department conducts inspections of commercial buildings within the Village of Ashwaubenon. Commercial buildings in the Village consist of every building with the exception of 1 or 2 family dwellings. The State of Wisconsin mandated the number of inspections that must be completed in a calendar year.

# **SERVICES:**

- \* State mandated fire inspections and reinspection of commercial properties and multi-tenant buildings.
- \* Site plan review of new buildings.
- \* Oversee Knox Box Program for the Village.
- \* Provide additional Fire Inspection consultation for special events/concerts within the village.

# STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Fire Inspector	2.00	2.00	2.00	2.00	2.00

Note: Includes one full-time Fire Inspector and two part-time inspectors.

# **2021 ACCOMPLISHMENTS:**

- \* Approximately 900 general fire inspections as of 9/16/2021.
- \* 920 violations recorded as part of general fire inspections as of 9/16/2021.
- \* Merged all inspection information to ImageTrend Elite and began using Elite for fire inspection reporting to increase efficiency.
- \* Built a record management system for 713 fire safety systems throughout the village through Brycer to help track testing and maintenance of these systems.
- \* Was hired on to the Brown County Arson Investigators Task Force (Inspector Peterson).
- \* Attended the Wisconsin arson investigators conference and passed the "basic" course.
- \* Completed Incident Safety Officer course.
- \* Completed Emergency Services Instructor Course.
- \* Hired and trained new fire inspector Joann Sala.
- \* Represented Public Safety during site plan review and inspections of various new building and additions planned and constructed in the village. Total of 41 site plane reviews as of 9/16/2021.

#### 2022 OBJECTIVES:

- \* Take another look at adding to the short-term rental code so it better reflects the hazards that are present in these types of buildings and so our inspections are more purposeful.
- \* Build a new record management system for buildings in the village with backup emergency generators and automatic transfer switches so these buildings can have scheduled inspections where the power is manually switched off and inspectors can walk the building to properly inspect for emergency lighting.
- \* Create a new form and policy for properties holding large special gatherings to create better communication for these events (Titletown events, epic event center, green bay distillery, booyah, etc.).
- \* Begin to have a better Public Safety/inspector presence at large special gatherings throughout the
- \* Train in all new inspectors (Joann Sala, PSO Paulowski, PSO Gonnering, POC Steinhorst, POC
- \* Attend the annual inspectors conference.
- \* Create a system to build better communication between contractors and fire inspection so we are more informed of projects earlier to make for a smoother final signoff of new buildings/systems.
- \* Continue to evolve various permitting processes to make things more efficient and purposeful.

# **BUDGET SUMMARY:**

\* Account 6213 - Software Maintenance: Increase \$950 for annual keysecure unit support.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	70,700	86,682	81,900	90,744	89,236	(1,508)	-1.66%
	Total Benefits	34,397	28,926	33,197	30,318	35,374	5,056	16.68%
	<b>Total Personnel Services</b>	105,097	115,608	115,097	121,062	124,610	3,548	2.93%
						-00		
100-5230-6100-0000	Office Supplies	825	97	200	600	600	-	0.00%
100-5230-6100-1004	Office Supplies - Covid	-	31	-	-	-	-	N/A
100-5230-6200-0000	Gas & Oil	390	261	400	400	400	-	0.00%
100-5230-6213-0000	Software Maintenance	-	750	750	750	1,700	950	126.67%
100-5230-6214-0000	Fire Alarm/Security Maint	-	4,790	-	-	-	-	N/A
100-5230-6401-0000	Uniforms	906	791	1,200	1,500	1,500	-	0.00%
100-5230-7100-0000	Training/Conference	-	841	1,000	2,000	2,000	-	0.00%
100-5230-7120-0000	Dues & Subscriptions	80	145	150	500	500	-	0.00%
100-5230-8201-0000	Vehicle Repairs	-	125	125	1,500	1,500	-	0.00%
100-5230-8403-0000	Cell Phone	887	1,172	250	900	250	(650)	-72.22%
100-5230-9121-0000	Capital Outlay	-	-	-	-	-	-	N/A
	Total Expenditures	\$ 108,185	\$ 124,611	\$ 119,172	\$ 129,212	\$ 133,060	\$ 3,848	2.98%

The Engineering Department is responsible for administering all municipal construction projects, maintaining a current geographic information system (GIS), administering all right-of-way permits and providing engineering services to all other departments as necessary.

# **SERVICES:**

- \* Design and Bidding Coordination for all Village construction projects.
- \* Construction Engineering and Administration for all Village construction projects.
- \* GIS Database and Data Maps for all Village Planning and Development Projects.
- \* Engineering Review of all Pre-Development and Site Plan Review submittals.
- \* Right-of-Way Permit Administration.
- \* Interdepartmental engineering services.

# STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Engineer	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Customer Service Rej	0.25	0.25	0.25	0.25	0.25
Part-time	0.05	0.05	0.30	0.30	0.30
Total FTE	3.05	3.05	3.30	3.30	3.30

#### Notes:

- 1. 75% of Engineer is allocated to Water, Sewer and Storm Water funds.
- 2. 30% of GIS Coordinator is allocated to Water, Sewer and Storm Water funds.
- 3. Customer Service Rep is allocated among multiple departments.
- 4. Part-time position is allocated among multiple departments.

# **2021 ACCOMPLISHMENTS:**

- \* Completed design, bidding and construction management of the Vanderperren Way Utility and Roadway Reconstruction Project (Oneida Street to Holmgren Way).
- \* Completed construction administration of Titletown Phase II Utility and Roadway Improvements Projects in coordination with Green Bay Packers Development Team.
- \* Completed the design and construction administration of the first phase of the utility and roadway improvements in the Highland Ridge Estates Development
- \* Completed design assistance and construction administration of the West Main Avenue Trail
- \* Completed construction administration of the 2021 Mill/Pave Program.
- \* Completed design of the Plymrock Terrace Pond Project and Glory Pond Project.
- \* Continued WDNR coordination of the Klipstine Park Remediation Project Closure.
- \* Continued construction administration of Aldon Station Site Development Project.
- \* Implemented website and social media construction update blasts for large projects.

# **2022 OBJECTIVES:**

- \* Design and construction administration of the next phase of the Highland Ridge Estates
- \* Final construction administration of the Aldon Station Development Project.
- \* Bidding and construction administration of the Plymrock Terrace Pond and Glory Road Pond
- \* Project scoping, design, bidding and construction administration of approved TIF projects including Titletown West area.
- \* Design, bidding and construction administration of the 2021 Mill/Pave Program.
- \* Liaison engineering assistance for all Village departments.

# **BUDGET SUMMARY:**

\* Accounts 6100, 6211 and 6213: Slight adjustments to match trend of expenditures.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	77,162	81,879	84,367	84,430	85,453	1,023	1.21%
	Total Benefits	30,545	27,081	31,885	31,885	33,797	1,912	6.00%
	Total Personnel Services	107,707	108,959	116,252	116,315	119,250	2,935	2.52%
100-5405-6100-0000	Office Supplies	327	411	750	2,400	2,400	-	0.00%
100-5405-6200-0000	Gas & Oil	736	614	750	750	750	-	0.00%
100-5405-6211-0000	Building & Equipment Repairs	-	-	-	1,000	500	(500)	-50.00%
100-5405-6213-0000	Software Maintenance	7,754	7,754	9,000	9,000	9,500	500	5.56%
100-5405-7100-0000	Training/Conference	2,486	150	700	700	700	-	0.00%
100-5405-7120-0000	Dues & Subscriptions	270	489	500	500	500	-	0.00%
100-5405-7130-0000	Mileage Reimbursement	19	-	-	-	-	-	N/A
100-5405-8100-0000	Contracted Services	6,400	8,129	8,200	12,000	12,000	-	0.00%
100-5405-8115-0000	Engineering Services	-	6,875	7,500	7,500	7,500	-	0.00%
100-5405-8201-0000	Vehicle Repairs	2,515	-	500	500	500	-	0.00%
100-5405-8403-0000	Cell Phone	180	180	180	180	180	-	0.00%
	Total Expenditures	\$ 128,394	\$ 133,560	\$ 144,332	\$ 150,845	\$ 153,780	\$ 2,935	1.95%

The Village of Ashwaubenon Public Works Department is responsible for all operational and maintenance activities to provide safe and efficient roadways for all modes of travel, to provide garbage, recycling and large rubbish pick-up, to provide snow clearing and removal and to provide timely repairs to all Village roadway infrastructure. The Public Works Department also assists with construction of numerous Parks and Recreation projects, assists in the maintenance of the Village Hall and other Village Facilities and also assists the Public Safety Department on all major events with traffic control operations. The Public Works Department provides assistance in all facets of the overall operation of the Village.

#### **SERVICES:**

- \* Weekly refuse collection and Bi-weekly recycling collection.
- \* Monthly Large Rubbish Collection (First Full Week of Each Month).
- \* Snow Clearing and Removal for all Village Roadways and School Parking Facilities.
- \* Curbside brush pick-up (Continual Basis) and Curbside leaf pick-up (Spring and Fall)
- \* Roadway maintenance: Curb, Sidewalk, Roadway, Signal and Signage.
- \* Construction assistance to all other Village Departments and Village Hall maintenance.

# STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Street Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Service Rep	0.30	0.30	0.30	0.30	0.30
Total FTE	2.30	2.30	2.30	2.30	2.30

#### Notes:

- 1. 60% of Director of Public Works is allocated to Water, Sewer and Storm Water funds.
- 2. 25% of Street Operations Supervisor is allocated to Water, Sewer and Storm Water funds.
- 3. Customer Service Rep is allocated among multiple departments.

# **2021 ACCOMPLISHMENTS:**

- \* Completed all scheduled roadway asphalt resurfacing, concrete street repair, sidewalk repair and roadway maintenance projects scheduled for 2021.
- \* Continued inter-department project assistance with Forestry (winter tree removal), Park and Recreation (park concrete projects) and Utilities (main break concrete and asphalt repair/restoration) as well as Village-wide vehicle maintenance via the Mechanic Shop.
- \* Continued into a second year of the Village website informational bulletin on the top of the website as well as a social media blast to alert residents during severe weather events (snow plowing schedules) or to inform residents of large-scale construction projects.

#### 2022 OBJECTIVES:

Continue the partnership with other community Public Works Departments through BCPWA and other meetings to explore new ideas, joint purchases and operations reviews to update our own operation procedures.

\* Review interdepartmental project scheduling to improve communications and timely completion of Village projects.

#### **BUDGET SUMMARY:**

Account 8403 - Cell Phone: Reduced to match actual trend and newer rates.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	119,394	125,140	124,936	125,011	128,687	3,676	2.94%
	Total Benefits	40,708	35,937	38,625	38,625	40,764	2,139	5.54%
	Total Personnel Services	160,102	161,077	163,561	163,636	169,451	5,815	3.55%
100-5421-6100-0000	Office Supplies	557	238	780	780	780	-	0.00%
100-5421-6213-0000	Software Maintenance	7,306	1,249	6,750	6,750	6,750	-	0.00%
100-5421-7100-0000	Training/Conference	1,018	-	2,500	2,500	2,500	-	0.00%
100-5421-8100-0000	Contracted Services	777	1,448	1,500	1,500	1,500	-	0.00%
100-5421-8201-0000	Vehicle Repairs	-	221	-	-	-	-	N/A
100-5421-8403-0000	Cell Phone	4,267	3,303	2,600	3,900	2,600	(1,300)	-33.33%
	<b>Total Expenditures</b>	\$ 174,027	\$ 167,536	\$ 177,691	\$ 179,066	\$ 183,581	\$ 4,515	2.52%

The Public Works Department Garage is responsible for all of the maintenance and repairs of the entire Village of Ashwaubenon government fleet of vehicles and equipment. The Garage also maintains an inventory of parts and products used every day in the Public Works, Utilities, Public Safety and Parks and Recreation Departments in terms of vehicle and field operation needs.

# **SERVICES:**

- \* Full mechanic service to all village vehicles.
- \* Small engine repair.
- \* Full welding and fabrication services.
- \* Parts inventory maintenance.
- \* Assist with various Public Works projects or tasks as needed.

# **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	2.00	2.00
Control Specialist	1.00	1.00	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00	4.00	4.00

# **BUDGET SUMMARY:**

\* Account 6403 -- Tool Allowance: Increased due to adding a 3rd mechanic in 2021.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	264,938	265,733	278,130	278,130	278,007	(123)	-0.04%
	Total Benefits	96,353	76,827	96,426	100,759	91,947	(8,812)	-8.75%
	Total Personnel Services	361,291	342,560	374,556	378,889	369,954	(8,935)	-2.36%
100-5410-6100-0000	Office Supplies	266	26	1,750	2,000	2,000	-	0.00%
100-5410-6100-1004	Office Supplies - Covid	-	35	-	-	-	-	N/A
100-5410-6101-0000	Operational Supplies	25,874	26,501	21,000	21,000	21,000	-	0.00%
100-5410-6101-1004	Operational Supplies - Covid	-	542	-	-	-	-	N/A
100-5410-6109-0000	Janitorial Supplies	9,802	13,414	9,600	9,600	9,600	-	0.00%
100-5410-6109-1004	Janitorial Supplies - Covid	-	2,550	-	-	-	-	N/A
100-5410-6200-0000	Gas & Oil	67,937	38,246	47,500	68,000	60,000	(8,000)	-11.76%
100-5410-6211-0000	Building & Equipment Repairs	14,564	12,712	19,885	19,800	19,800	-	0.00%
100-5410-6401-0000	Uniforms	346	937	1,000	1,000	1,000	-	0.00%
100-5410-6402-0000	Shoe Allowance	3,091	2,321	3,000	3,000	3,000	-	0.00%
100-5410-6403-0000	Tool Allowance	800	800	1,200	800	1,200	400	50.00%
100-5410-7100-0000	Training/Conference	-	1,300	-	-	-	-	N/A
100-5410-8201-0000	Vehicle Repairs	-	437	124	-	-	-	N/A
100-5410-8400-0000	Electric	36,948	27,330	31,000	36,000	32,000	(4,000)	-11.11%
100-5410-8401-0000	Water/Sewer/Storm Water	6,383	6,238	6,550	8,000	7,000	(1,000)	-12.50%
100-5410-9120-0000	Equipment >\$5,000	7,002	6,588	-	-	-	-	N/A
	Total Expenditures	\$ 534,302	\$ 482,536	\$ 517,165	\$ 548,089	\$ 526,554	\$ (21,535)	-3.93%

The Street Maintenance Division of the Public Works Department is responsible for all operational and maintenance activities related to the Village's roadway system.

# **STAFFING (FTE Positions):**

Position	Position	2018	2019	2020	2021	2022
Foreman		0.80	0.80	2.00	2.00	2.00
Field Operator	[	0.80	0.80	0.80	0.80	1.80
Field Operator	II	8.00	8.00	6.00	6.00	6.00
Seasonal		Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	_	8.80	8.80	8.80	8.80	9.80

#### Notes

Personnel costs are allocated in Public Works' Departments based on historical trends and future projects.

- 1. The two Field Operator I positions are allocated between Public Works (40%) and Storm Water Utility (60%).
- 2. Seasonal help is shown as budgeted; actual costs vary depending on use.

# **BUDGET SUMMARY:**

\* Account 8202 - Equipment Use Charge: Increased depreciation charge with the budgete purchases of two new dump trucks, a flat-bed shop truck, and two new work pick-up trucks (from 2021).

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	<b>\$ Change</b>	% Change
	Total Wages & Earnings	246,351	195,421	218,320	218,320	258,347	40,027	18.33%
	Total Benefits	212,248	185,804	219,168	206,149	247,862	41,713	20.23%
	Total Personnel Services	458,599	381,226	437,488	424,469	506,209	81,740	19.26%
					¶ ;		1	
100-5431-6101-0000	Operational Supplies	45,000	37,515	40,000	45,000	45,000	-	0.00%
100-5431-6101-1004	Operational Supplies - Covid	-	137	-	- }	-	-	N/A
100-5431-8201-0000	Vehicle Repairs	102,042	103,330	56,862	56,862	57,000	138	0.24%
100-5431-8202-0000	Equipment Use Charge	134,669	150,180	156,276	156,276	173,338	17,062	10.92%
100-5431-8300-0000	Physical/Psych Exams	615	914	-	-	-	-	N/A
	<b>Total Expenditures</b>	\$ 740,925	\$ 673,301	\$ 690,626	\$ 682,607	\$ 781,547	\$ 98,940	14.49%

# **PERSONNEL REQUESTS:**

Position Title: Field Operator I

Salary/Hourly Rat \$ 29.05

**Benefits:** Full

Total Annual Cost \$ 92,200.00

**Description:** Public Works Field Operator I position.

**Justification:** The Village has current employees who are supposed to be allocating time toward storm sewer

maintenance efforts; however, those two roles have not been able to allocate the budgeted amount of time towards storm sewer needs due to higher workloads within Public Works that have accumulated over the past couple years. This new role allows proper allocation of time and efforts to storm sewer maintenance. Adding this position also provides the Village with additional workforce to use towards future TDS fiber connection duties in 2022. In addition, the Village will need to add this position anyway in the 2023 budget due to future residential development and garbage and recycling collection

efforts.

The Curb and Gutter Division of the Public Works Department is responsible for all maintenance and repair of Village roadway curb and gutter. This can range from replacement of aging curb to repair of damage from the plowing season to responding to resident concerns.

# **STAFFING (FTE Positions):**

Curb and Gutter needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	<b>\$ Change</b>	% Change
	Total Wages & Earnings	8,513	5,921	8,965	15,000	10,000	(5,000)	-33.33%
100-5433-5210-0000	Medicare/FICA	619	386	642	1,148	765	(383)	-33.36%
	<b>Total Personnel Services</b>	9,132	6,307	9,607	16,148	10,765	(5,383)	-33.34%
100-5433-6101-0000	Operational Supplies	10,336	11,819	12,838	12,000	12,000	-	0.00%
	<b>Total Expenditures</b>	\$ 19,468	\$ 18,126	\$ 22,445	\$ 28,148	\$ 22,765	\$ (5,383)	-19.12%

**Department: Snow & Ice Control - 5435** 

#### **DEPARTMENT DESCRIPTION:**

The Snow and Ice Control Division of the Public Works Department is responsible for all slow clearing and salting operations of all Village roadways and Ashwaubenon School parking facilities.

# STAFFING (FTE Positions):

Snow & Ice Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
•								
	Total Wages & Earnings	81,073	21,602	55,000	55,000	50,000	(5,000)	-9.09%
100-5435-5210-0000	Medicare/FICA	5,913	1,479	4,208	4,208	3,825	(383)	-9.10%
	Total Personnel Services	87,005	23,081	59,208	59,208	53,825	(5,383)	-9.09%
100-5435-6101-0000	Operational Supplies	150,952	118,975	137,371	120,000	120,000	-	0.00%
100-5435-8201-0000	Vehicle Repairs	-	1,999	4,121	-	-	-	N/A
	<b>Total Expenditures</b>	\$ 237,957	\$ 144,056	\$ 200,700	\$ 179,208	\$ 173,825	\$ (5,383)	-3.00%

The Traffic Control Division of the Public Works Department is responsible for coordinating the operation and maintenance of Village street signage and traffic signals. The Village completes all of its own street signage maintenance but works jointly with the Brown County Highway Department in maintaining all of its traffic signals.

# **STAFFING (FTE Positions):**

Traffic Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
•	•	•	•					
100-5441-5110-0000	Total Wages & Earnings	56,769	30,723	37,000	35,000	41,000	6,000	17.14%
100-5441-5210-0000	Medicare/FICA	2,574	1,817	2,831	2,678	3,137	459	17.14%
	Total Personnel Services	60,877	32,763	39,831	37,678	44,137	6,459	17.14%
100-5441-6101-0000	Operational Supplies	36,220	22,256	28,000	28,000	28,000	-	0.00%
100-5441-8400-0000	Electric	35,178	28,794	28,000	36,000	32,000	(4,000)	-11.11%
	<b>Total Expenditures</b>	\$ 132,276	\$ 83,812	\$ 95,831	\$ 101,678	\$ 104,137	\$ 2,459	2.42%

The Street Lighting Division of the Public Works Department funds the entire street lighting network within the Village. Wisconsin Public Service maintains the street lighting system for the Village while the Village pays a monthly rental charge based upon the style and wattage of street light.

# **STAFFING (FTE Positions):**

No staffing needs are required for the Street Lighting budget.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5442-8400-0000	Electric	410,981	432,260	450,000	450,000	450,000	-	0.00%
	<b>Total Expenditures</b>	\$ 410,981	\$ 432,260	\$ 450,000	\$ 450,000	\$ 450,000	\$ -	0.00%

**Department: Sidewalk Maintenance - 5444** 

# **DEPARTMENT DESCRIPTION:**

The Sidewalk Maintenance Division of the Public Works Department is responsible for the maintenance of all Village sidewalk along Village right-of-way. All Village sidewalks are inspected yearly with a maintenance program completed in the fall of each year.

# **STAFFING (FTE Positions):**

Sidewalk Maintenance needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5444-5110-0000	Total Wages & Earnings	5,366	4,025	3,000	3,000	3,000	-	0.00%
100-5444-5210-0000	Medicare/FICA	391	272	230	230	230	-	0.00%
	Total Personnel Services	5,757	4,297	3,230	3,230	3,230	-	0.00%
100-5444-6101-0000	Operational Supplies	2,235	1,195	1,000	5,000	5,000	-	0.00%
	<b>Total Expenditures</b>	\$ 7,992	\$ 5,492	\$ 4,230	\$ 8,230	\$ 8,230	\$ -	0.00%

**Department: School District Maintenance - 5447** 

# **DEPARTMENT DESCRIPTION:**

The School District Maintenance Division of the Public Works Department assists the Ashwaubenon School District on an asneeded basis. Typical requests from the Ashwaubenon School District range from line striping assistance to storm sewer repairs to roadway/parking lot repair assistance.

# **STAFFING (FTE Positions):**

School District Maintenance needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	<b>Description</b>	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 2021 \$ Change   %	0
100-5447-5110-0000 100-5447-5210-0000	Total Wages & Earnings Medicare/FICA	2,142 160	732 50	500 38	500 38	500 38	- -	0.00% 0.00%
	Total Personnel Services	2,301	782	538	538	538	-	0.00%
	Total Expenditures	\$ 2,301	\$ 782	\$ 538	\$ 538	\$ 538	\$ -	0.00%

**Department: Labor for Others - 5449** 

# **DEPARTMENT DESCRIPTION:**

The Labor for Others Division of the Public Works Department is used on an as-needed basis. Some examples from this division include special events that require one-time traffic control assistance, projects that are out of the daily scope of activities and may be done on an investigatory basis and other one-time occurrences.

# **STAFFING (FTE Positions):**

Labor for Others needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

Account	<b>Description</b>	019 tual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 20 \$ Change	21 Budget % Change
100-5449-5110-0000 100-5449-5210-0000	Total Wages & Earnings Medicare/FICA	230 16	-	-	500 38	500 38	-	0.00% 0.00%
	Total Personnel Services	246	-	-	538	538	-	0.00%
	Total Expenditures	\$ 246	\$ -	\$ -	\$ 538	\$ 538	\$ -	0.00%

The Transit System Division of the Public Works Department funds the entire public transportation program offered by Green Bay Metro within the Village of Ashwaubenon. The Village pays for these services via a yearly service agreement.

# **STAFFING (FTE Positions):**

No staffing needs are required for the Transit System budget.

# **BUDGET SUMMARY:**

\* Transit rates from City of Green Bay based on state and federal contributions and percent of local ridership.

		2019	2020	2021	2021	2022	2022 vs 2021 Budget	
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5455-8100-0000	Contracted Services	205,020	219,869	34,199	229,284	229,284	-	0.00%
	Total Expenditures	\$ 205,020	\$ 219,869	\$ 34,199	\$ 229,284	\$ 229,284	\$ -	0.00%

### **Department: Garbage & Refuse Collection - 5710**

#### **DEPARTMENT DESCRIPTION:**

The Ashwaubenon Public Works Department Garbage and Refuse Collection Program picks up curbside garbage in Village-provided containers on a weekly basis. Automated trucks pick-up and deliver it to the Brown County Solid Waste Transfer Station located on West Mason Street in Oneida, WI. Large rubbish is also collected during the first full week of each month via this division of the Public Works Department.

#### **SERVICES:**

- \* Weekly Refuse Collection.
- \* Monthly Large Rubbish Collection (first full week of each month).

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Field Operator I	2.75	2.75	2.75	2.75	2.75

Note: 25% of one Field Operator Position is allocated to Recycling department.

#### **BUDGET SUMMARY:**

\* Account 8202 - Equipment Use Charge: Increase due to higher vehicle depreciation expense allocation in 2022.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	196,611	198,030	189,330	189,330	180,944	(8,386)	-4.43%
	Total Benefits	85,655	68,209	79,771	79,771	84,018	4,247	5.32%
	Total Personnel Services	282,266	266,239	269,101	269,101	264,962	(4,139)	-1.54%
100-5710-6101-0000	Operational Supplies	3,057	3,592	1,500	1,500	1,500	-	0.00%
100-5710-6200-0000	Gas & Oil	28,061	19,142	24,750	28,100	24,750	(3,350)	-11.92%
100-5710-8201-0000	Vehicle Repairs	29,179	13,706	27,900	27,900	27,900	-	0.00%
100-5710-8202-0000	Equipment Use Charge	76,203	76,968	65,352	65,352	69,063	3,711	5.68%
100-5710-8300-0000	Physical/Psych Exams	157	-	-	-	-	-	N/A
	Total Expenditures	\$ 418,922	\$ 379,647	\$ 388,603	\$ 391,953	\$ 388,175	\$ (3,778)	-0.96%

The Ashwaubenon Public Works Department Recycling program picks up recyclables biweekly throughout the Village. Automated trucks pick-up the recycling and deliver it to the Brown County Recycling Transfer Station located on South Broadway just south of STH 172.

#### **SERVICES:**

\* Fully single-stream recycling pick-up.

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Field Operator I	1.25	1.25	1.25	1.25	1.25

Note: 75% of one Field Operator Position is allocated to Garbage department.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	86,976	63,675	86,696	86,696	89,192	2,496	2.88%
	Total Benefits	70,475	20,242	22,452	22,452	38,442	15,990	71.22%
	Total Personnel Services	157,452	83,917	109,148	109,148	127,634	18,486	16.94%
100-5720-6101-0000	Operational Supplies	1,235	644	2,000	2,000	2,000	-	0.00%
100-5720-6200-0000	Gas & Oil	9,571	7,791	10,500	10,500	10,500	-	0.00%
100-5720-8201-0000	Vehicle Repairs	7,425	6,288	10,000	16,080	16,080	-	0.00%
100-5720-8202-0000	Equipment Use Charge	33,613	30,732	15,969	15,969	15,969	-	0.00%
100-5720-8300-0000	Physical/Psych Exams	151	85	-	-	-	-	N/A
	Total Expenditures	\$ 209,447	\$ 129,457	\$ 147,617	\$ 153,697	\$ 172,183	\$ 18,486	12.03%

The Landfill Division of the Public Works Department funds the Village's solid waste and recycling fees charged by the Brown County Port and Resource Recovery Department and by the Brown County Transfer Station. All costs associated with the landfilling, resource recovery and recycling of Village waste and recyclables are handled through this account.

#### STAFFING (FTE Positions):

Landfill needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

- Account 8108 -- MRF Charges: This account was established in 2019 due to the severe drop in recycling revenues when communities needed to start paying to dispose of recyclables instead of receiving payment. Recycling markets turned dramatically in 2021 going from a fee of \$29.00/ton to a payment of \$45.00/ton at some points. Brown County Port and Resource Recovery has recommended budgeting a payment of \$20.00/ton for 2022 resulting in a dramatic positive change in budget.
- Account 8109 -- Brown County Landfill: The Village of Ashwaubenon and all surrounding communities are part of a 3-county solid waste cooperative agreement (BOW Agreement) whereby a set per ton cost is charged via contractual agreement. Brown County started construction of its new landfill in 2021 as part of this agreement as the Outagamie County landfill operation slowly starts to close. The construction as well as a CPI increase is resulting in an increase in tipping fee charges from \$43.84/ton in 2021 to \$47.82/ton in 2022.

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5730-8108-0000	Brown Co MRF Charges	37,721	26,907	99	36,000	-	(36,000)	-100.00%
100-5730-8109-0000	Brown County Landfill	200,975	224,324	219,394	204,000	236,000	32,000	15.69%
	<b>Total Expenditures</b>	\$ 238,696	\$ 251,232	\$ 219,493	\$ 240,000	\$ 236,000	\$ (4,000)	-1.67%

The Weed Control Division of the Public Works Department is responsible for the maintenance of the grass median islands, bridge abutment weed control and other Village right-of-way week control as needed.

#### **STAFFING (FTE Positions):**

Weed Control needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends.

		2019	2020	2021	2021	2022	2022 vs 20	021 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5740-5110-0000	Total Wages & Earnings	6,864	9,987	10,686	7,500	10,000	2,500	33.33%
100-5740-5210-0000	Medicare/FICA	499	684	817	574	765	191	33.28%
	<b>Total Personnel Services</b>	7,363	10,671	11,503	8,074	10,765	2,691	33.33%
100-5740-8100-0000	Contracted Services	2,824	2,438	2,500	2,500	2,500	-	0.00%
	Total Expenditures	\$ 10,187	\$ 13,109	\$ 14,003	\$ 10,574	\$ 13,265	\$ 2,691	25.45%

The Wood Chipping Division of the Public Works Department is responsible for the year-round curbside collection, chipping and disposal of all tree and brush branches within the Village of Ashwaubenon. This program also includes all tree and debris clean-up after storm events as well as Christmas tree pick-up in January.

#### **STAFFING (FTE Positions):**

Wood Chipping needs are staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly. For budgeting purposes, a portion of the total Public Works Maintenance employee budgeted wages are allocated to this budget based on prior year trends and projected projects.

		2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
100-5760-5110-0000	Total Wages & Earnings	64,352	75,052	80,000	65,000	80,000	15,000	23.08%
100-5760-5210-0000	Medicare/FICA	4,652	5,020	6,120	4,973	6,120	1,147	23.06%
	Total Personnel Services	69,003	80,072	86,120	69,973	86,120	16,147	23.08%
100-5760-6101-0000	Operational Supplies	2,024	299	3,000	3,000	3,000	-	0.00%
100-5760-8201-0000	Vehicle Repairs	290	744	598	-	500	500	N/A
	Total Expenditures	\$ 71,317	\$ 81,115	\$ 89,718	\$ 72,973	\$ 89,620	\$ 16,647	22.81%

# **Department: Parks and Recreation Administration - 5521**

#### **DEPARTMENT DESCRIPTION:**

Administration functions for all Village parks and related recreation and forestry needs.

#### **SERVICES:**

- \* Administration of all program divisions.
- \* Policy and program set-up and administration.
- \* Customer service for community questions and concerns.
- \* Planning, partnership and evaluation of all Parks, Recreation and Forestry Department offerings.
- \* Dissemination of community information for all PRF programming, including general Village
- \* Administration of community donation/volunteer programs with local organizations and individuals.
- \* Registration of users for all programs, facility reservations for all facilities.
- \* Hiring of all staff for all PRF divisions.

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Director	1.00	1.00	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00	1.00	1.00
Aquatic Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Park Coordinator	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	4.00	4.00	4.00	4.00	4.00

#### **2021 ACCOMPLISHMENTS:**

- \* Worked with updated COVID safety measures and procedures. Implemented new procedures as needed.
- \* Worked through staffing challenges with a greatly reduced local / national applicant pool.
- \* Began switchover to new payment system for credit card users (Paytrak).
- \* Increased special event programming to meet continued demand.
- \* Oversaw repairs of Ashwaubenon Marina breakwaters and pathway lighting
- \* Worked with McMahon and Village staff on extension of West Main Avenue trail, including design, easement acquisition and start of construction.
- \* Applied for and received several state grants (DNR) for the Ashwaubomay River Trail Bridge project.
- \* Applied for and received Ashwaubomay NRDA funding extension for additional plantings and interpretive signage.

#### 2022 OBJECTIVES:

- \* Department switchover to new credit card payment system.
- \* Work with community organizations to plan and implement the 2022 Ashwaubenon sesquicentennial.
- \* Plan out a successful pallet' of classes and special event to meet the varied needs and desires of the community.
- \* Continue relationship/partnership with co-sponsored organizations to offer recreational sports programming to the Ashwaubenon community.
- \* Continued evaluation and planning for park and amenity projects as identified in Village planning tools (CORP, Capital Improvement, Smart Growth, Bike & Ped, ADA, etc..)

- \* Account 6213 Software Maintenance: Slight increase in software maintenance fee.
- \* Account 7100 Training/Conference: Requested training and conference funding returns to previous 2020 level with State conference now scheduled again (previous cancelled due to COVID).
- \* Account 8403 Cell Phone: Increased due to additional employee issued a work phone.

# **Department: Parks and Recreation Administration - 5521**

		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	263,962	279,632	283,091	283,091	291,568	8,477	2.99%
	Total Benefits	114,598	104,116	114,074	114,074	121,325	7,251	6.36%
	Total Personnel Services	378,560	383,747	397,165	397,165	412,893	15,728	3.96%
100-5521-6100-0000	Office Supplies	2,511	1,916	2,400	2,800	2,700	(100)	-3.57%
100-5521-6100-1004	Office Supplies - Covid	-	331	-	-	-	-	N/A
100-5521-6213-0000	Software Maintenance	5,955	6,078	6,260	6,200	6,300	100	1.61%
100-5521-6302-0000	Newspaper Publishing	50	-	85	750	750	-	0.00%
100-5521-6305-0000	Copy Machine	923	581	1,050	1,680	1,050	(630)	-37.50%
100-5521-6401-0000	Uniforms	1,827	-	1,750	1,750	1,750	-	0.00%
100-5521-7100-0000	Training/Conference	4,314	191	1,200	1,500	3,525	2,025	135.00%
100-5521-7120-0000	Dues & Subscriptions	1,023	1,274	1,295	1,365	1,295	(70)	-5.13%
100-5521-7130-0000	Mileage Reimbursement	6,744	6,697	6,900	6,900	6,900	-	0.00%
100-5521-8113-0000	Printing	13,260	10,146	11,400	11,400	11,400	-	0.00%
100-5521-8403-0000	Cell Phone	6,044	5,636	5,924	5,520	6,000	480	8.70%
	Total Expenditures	\$ 421,210	\$ 416,598	\$ 435,429	\$ 437,030	\$ 454,563	\$ 17,533	4.01%

**Department: Community Pool - 5523** 

#### **DEPARTMENT DESCRIPTION:**

Community pool utilized by the Village of Ashwaubenon and Ashwaubenon School District for a variety of aquatic programming and school related events.

#### **SERVICES:**

- \* Provide lifeguarding services to the community and the Ashwaubenon School District.
- \* Provide aquatic programming (swim lessons, open swim, lap swim, exercise classes) to the community and the Ashwaubenon School District.
- \* Work in conjunction with the Ashwaubenon School District and the Ashwaubenon Swim Club to host swim and diving competitions for said organizations.
- \* Provide a venue for the public to use or rent for birthday parties and special events.
- \* Provide Lifeguard Training classes and Red Cross recertifications to the general Brown County area.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Pool Director	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Pool Supervisor	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Instructors	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Lifeguards	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time

Note: All positions are part-time and may include multiple persons depending on participation levels.

#### **2021 ACCOMPLISHMENTS:**

- \* Established and continued with new cleaning and safety protocols in the midst of COVID, allowing for safe, continuous programming and services to village and surrounding residents.
- \* Continued partnership with Woodside Senior Communities to offer access to the water pool for
- \* Aquatic Coordinator Melody Escoto served as Chair of the State of Wisconsin Parks and Recreation Association Aquatic Board, working on state pool code revision and assisting in hosting Lifeguard and Lifeguard Instructor recertification classes to help with the national shortage of lifeguards.
- \* Re-partnered with Aurora Healthcare to offer community exercise classes (post-COVID).

#### 2022 OBJECTIVES:

- \* Continue to provide the public a safe, clean and supervised place for users to swim.
- \* Continue to secure and train quality staff in CPR, First Aid, AED and Lifeguarding to operate a safe aquatic environment for all guests.
- \* Continue to provide quality aquatic programs based on the needs of the community that encourage the love of swimming.
- \* Continue to make any COVID modifications necessary to keep the facility safe, open and available for all user groups.

#### **BUDGET SUMMARY:**

\* Changes reflect Pre-COVID operating needs.

# **Department: Community Pool - 5523**

			2019		2020		2021		2021		2022	20	022 vs 202	21 Budget
Account	Description		Actual		Actual	F	orecast	E	Budget	1	Budget		Change	% Change
	*								8				8	8
	Total Wages & Earnings		74,174		43,057		66,716		74,716		76,694		1,978	2.65%
	Total Benefits		5,674		3,294		5,715		5,715		5,867		152	2.66%
	Total Personnel Services		79,848		46,351		72,431		80,431		82,561		2,130	2.65%
100-5523-6101-1004	Operational Supplies - Covid		-		859		-		-		-		-	N/A
100-5523-6101-4980	Operational Supplies		5,275		1,995		4,400		4,400		4,400		-	0.00%
100-5523-6103-4980	Lifeguard Training Supplies		496		584		500		500		500		-	0.00%
100-5523-8100-4487	Contracted Services - Master Swim		2,941		3,192		3,000		3,000		3,000		-	0.00%
100-5523-8100-4488	Contracted Services - Aqua Zumba		1,356		1,372		3,000		3,000		3,000		-	0.00%
100-5523-8300-4980	Physical/Psych Exams		811		465		815		815		815		-	0.00%
	W 4 1 5 14	ф.	00.536	ф	74.010	ф	04146	ф	00.146	ф	04.056	ф	2.120	2.210/
	Total Expenditures	\$	90,726	\$	54,819	\$	84,146	\$	92,146	\$	94,276	\$	2,130	2.31%
EXPENDITURES BY	PROGRAM/FUNCTION													
100-55234980	Pool		6,581		3,044		5,715		5,715		5,715		-	0.00%
100-55234981	Lifeguard		20,553		20,720		25,741		29,741		31,870		2,129	7.16%
100-55234982	Pool Director		249		-		3,451		3,451		3,450		(1)	-0.03%
100-55234983	Pool Supervisor		16,680		12,384		7,885		7,885		7,885		-	0.00%
100-55234984	Swim Instructor		30,790		10,629		34,287		38,287		38,287		-	0.00%
100-55234985	Water Exercise Instructor		1,820		441		1,067		1,067		1,069		2	0.19%
100-55234986	Private Instructor		65		-		-		-		-		-	N/A
100-55234987	Lifeguard - School District		3,125		786		-		-		-		-	N/A
100-55234988	Supervisor - School District		6,566		1,392								-	N/A
100-55234487	Master Swim		2,941		3,192		3,000		3,000		3,000		-	0.00%
100-55234488	Aqua Zumba		1,356		1,372		3,000		3,000		3,000		-	0.00%
100-55231004	Covid		-		859		-		-		-		-	N/A
	Total Expenditures	\$	90,726	\$	54,819	\$	84,146	\$	92,146	\$	94,276	\$	2,130	2.31%
REVENUES BY PRO	GRAM/FUNCTION													
		_												
100-5523-4525-4487	Program Revenues Master Swim		6,532		4,550		2,820		2,820		2,820		-	0.00%
100-5523-4525-4489	Program Revenues Deep Water		-		· -		-		2,852		3,105		253	8.87%
100-5523-4525-4490	Program Revenues Gental Movement		250		-		585		2,275		585		(1,690)	-74.29%
100-5523-4525-4980	Program Revenues		686		1,435		-		-		-		-	N/A
100-5523-4530-4980	Swimming Lessons Pool		35,342		5,813		35,753		35,753		36,485		732	2.05%
100-5523-4531-4980	Open Swim Pool		9,068		5,030		6,000		4,053		4,053		-	0.00%
100-5523-4532-4490	Water Exercise Gental Movement		-		-		4,005		4,005		4,770		765	19.10%
100-5523-4532-4492	Warm Water Exercise - Aqua Kick Boxing		-		-		508		508		-		(508)	-100.00%
100-5523-4532-4493	Warm Water Exercise - Therapeutic Core		-		-		2,133		2,133		2,205		72	3.38%
100-5523-4532-4980	Water Exercise Pool		9,967		5,221		-		-		-		-	N/A
100-5523-4533-4980	Lifeguard Training Pool		928		1,393		1,140		1,140		1,140		-	0.00%
100-5523-4534-4980	Pool Rental		9,515		6,101		3,697		3,697		3,697		-	0.00%
100-5523-4535-4980	Pool Locker Revenue Pool		3,516		6,102		-		-		-		-	N/A
Total Revenues		\$	75,804	\$	35,645	\$	56,641	\$	59,236	\$	58,860	\$	(376)	-0.63%
							/						(3.2)	,0
Revenues over (und	er) Expenditures	\$	(14,922)	\$	(19,174)	\$	(27,505)	\$	(32,910)	\$	(35,416)			

Department: Ashwaubomay Lake - 5524

#### **DEPARTMENT DESCRIPTION:**

Ashwaubomay Lake is an outdoor, man-made lake facility providing a swimming and beach experience open to all public during the summer months. This department covers all costs related to the operation and maintenance of Ashwaubomay Lake.

#### **SERVICES:**

- \* Lake admissions and concessions operations.
- \* Lifeguard services at the Lake to all visitors/patrons.
- \* General facility supervision and maintenance.
- \* Lake rentals to general public and area organizations

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Lake Supervisor	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Café Supervisor	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Lifeguards	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Concessionaire	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time

Note: All positions are part-time and may include multiple persons depending on participation levels.

#### **2021 ACCOMPLISHMENTS:**

- \* Safely and successfully re-opened and operated the Lake after a summer of being closed due to COVID.
- \* Revised lifeguarding schedules to minimize shift contact between staff, for COVID safety purposes.
- \* Unveiled the Lions Club ADA "Mobi-mat" donation, which was well received and greatly utilized by the public.
- \* Partnered in 3 successful food truck rally events offering reduced price swimming, theme games, and prizes to guests.
- \* Ran 15 training sessions (pre-summer and then weekly during season) to practice emergency procedures, rescues, scenarios and customer service challenges with staff.
- \* Secured, trained and maintained a full lifeguard and café staff through entire summer in spite of a national staffing and lifeguard shortage.

#### 2022 OBJECTIVES:

- \* Continue to provide the public a safe and supervised waterfront swim area.
- \* Continue to secure and train quality staff in CPR, First Aid, AED and Lifeguarding to operate a safe aquatic environment for all guests.
- \* Increase marketing and internet coverage to keep people notified of upcoming events and happenings.
- \* Continue to make any COVID modifications necessary to keep the facility safe, open and available to the public.

- \* No operational financial changes proposed for 2022.
- \* Request of \$2,120 for switchover to POS system in admissions / concessions.

		2019	2020	2021	2021	2022	2022 202	1 Dudget
A	Description						2022 vs 202 \$ Change 9	
Account	Description	Actual	Actual	Forecast	Budget	Budget	<b>5</b> Change	% Change
	Total Wages & Earnings	74,284	160	83,471	81,934	81,934	_	0.00%
	Total Benefits	5,683	12	6,395	6,268	6,268	_	0.00%
	Total Personnel Services	79.967	172	89,866	88,202	88,202	<del></del>	0.00%
	Total Telsonner services	77,707	1/2	07,000	00,202	00,202		0.0070
100-5524-6101-4990	Operational Supplies	8,175	2,233	6,560	7,230	7,230	_	0.00%
100-5524-6103-4990	Lifeguard Training Supplies		-	494	200	200	-	0.00%
100-5524-6108-4990	Concession Supplies	17,939	-	18,086	19,635	19,635	-	0.00%
100-5524-6109-4990	Janitorial Supplies	780	-	775	775	775	-	0.00%
100-5524-6214-4990	Fire Alarm/Security Maintenance	161	161	170	170	170	-	0.00%
100-5524-6303-4990	Licenses	662	341	682	662	662	-	0.00%
100-5524-8100-4990	Contracted Services	180	-	-	-	-	-	N/A
100-5524-8300-4990	Physical/Psych Exams	930	-	800	930	930	-	0.00%
100-5524-8400-4990	Gas & Electric	2,913	1,380	3,200	3,200	3,200	-	0.00%
100-5524-8401-4990	Water/Sewer/Storm Water	31,973	2,477	22,650	22,650	22,650	-	0.00%
	Total Expenditures	\$ 143,680	\$ 6,764	\$ 143,283	\$ 143,654	\$ 143,654	\$ -	0.00%
	DD C CD A M (EVINCENO)							
EXPENDITURES BY	PROGRAM/FUNCTION	-						
Lales								
Lake 4991 - Lifeguard W	agos.	52,677	172	58,783	60.099	60,100	1	0.00%
4995 - Lake Superv		9,120	1/2	11,042	5,547	5,547	_	0.00%
4990 - Lifeguard Tr		9,120	_	494	200	200		0.00%
4990 - Lake Supplie		8,175	2,233	6,560	7,230	7,230		0.00%
4990 - Janitorial Su		780	2,233	775	7,230	7,230		0.00%
4990 - Fire Extingu		161	161	170	170	170		0.00%
4990 - Licenses	isher resulig	662	341	682	662	662		0.00%
4990 - Contracted S	arvicas	180	341	002	002	002		0.0070 N/A
4990 - Physical Exa		930	_	800	930	930	_	0.00%
4990 - Electric	uns	2,913	1,380	3,200	3,200	3,200		0.00%
4990 - Water		31,973	2,477	22,650	22,650	22,650	_	0.00%
Total Lake		107,570	6,764	105,156	101,463	101,464	1	0.00%
Concessions		107,570	0,704	103,130	101,403	101,404	•	0.0070
4992 - Café Superv	isor Wages	5,756	_	6,699	5,851	5,850	(1)	-0.02%
4993 - Concessiona		12,415	_	13,342	16,705	16,705	-	0.00%
4990 - Concessions		17,939	_	18,086	19,635	19,635	_	0.00%
Total Concessions	Supplies	36,110	-	38,127	42,191	42,190	(1)	0.00%
	Total Expenditures	\$ 143,680	\$ 6,764	\$ 143,283	\$ 143,654	\$ 143,654	\$ -	0.00%
REVENUES BY PROG								
ALVENUES DI PRUC	JAMINI/F UNC LIUN	_						
100-5524-4525-4704	Programs - Food Truck Rally	_	_	_	975	975	_	0.00%
100-5524-4525-4990	Lake Programs	4,135	_	3,933	4,020	4,000	(20)	-0.50%
100-5524-4526-4990	Concessions	28,384	_	27,128	39,000	39,000	(20)	0.00%
100-5524-4527-4990	Soda Sales	681	_	27,120	37,000	37,000	I -	N/A
100-5524-4540-4990	Lake Admissions	93,259	-	82,143	98,076	98,100	24	0.02%
100-3324-4340-4770	Lake Hamissions	73,239	_	02,173	70,070	70,100	27	0.02/0
	<b>Total Revenues</b>	\$ 126,459	\$ -	\$ 113,204	\$ 142,071	\$ 142,075	\$ 4	0.00%
Revenues over (unde	er) Expenditures	\$ (17,220)	\$ (6,764)	\$ (30,079)	\$ (1,583)	\$ (1,579)	J	

**Department: Adult Recreation - 5525** 

#### **DEPARTMENT DESCRIPTION:**

Adult Recreation offers a wide variety of classes, athletic leagues and services to the Community. We partner with local organizations to offer instructional classes such as golf, tennis and pickleball. We offer a wide variety of fitness classes for all ages and abilities. Our senior programming provides a number of educational classes and community services including Meals on Wheels.

#### **SERVICES:**

- \* Educational Senior classes, Meals on Wheels, Bus Trips, Instructional Classes
- \* Athletic leagues, Fitness Classes

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Program Supervis	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Softball Umpires	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time

Note: All positions are part-time and may include multiple persons depending on participation levels.

#### **2021 ACCOMPLISHMENTS:**

- \* Hosted a successful season of seven Summer Concerts at Klipstine Park.
- \* Offered 5 food truck rallies in the third year of the event-series at Ashwaubomay Park (1 cancelled due to weather). Attendance easily outpaced year 1 & 2.
- \* Continued to expand senior recreation programming offering a wide variety of classes to the community. Partnered with local business and professionals to sponsor, instruct, and staff programming. Some successful new programs were the Walking Club, Card Making, and Wii Bowling

#### 2022 OBJECTIVES:

- \* Increase partnerships with area businesses during summer concert series.
- \* Increase use of the Community Center kitchen by offering culinary classes.
- \* Continue expansion of senior programming due to elimination of ADRC and Brown County
- \* Work with Ashwaubenon School District and Ashwaubenon Community Groups to plan activities for Ashwaubenon Sesquicentennial Celebration.
- \* Continue to evolve our food truck rallies to keep the events fresh and exciting.
- \* Continue evaluation of sports permits and facility usage. Trending from Village sponsored leagues to private rentals.
- \* Assist with planning of Ashwaubenon Sesquicentennial, a week-long celebration.

- \* \$6,000 decrease in contracted services for adult fitness corresponding decrease of \$8566 in revenue.
- \* \$250 increase in food truck rally contracted services based on 2021 actuals for band costs.
- \* \$3,000 increase in food truck rally program supplies based on 2021 actuals. All additional rally costs offset by revenue.
- \* New project code for card making class with \$1000 for program supplies due to the popularity of the program. Revenue exceeds expenses.
- \* Added \$2,200 to revenue for new card making class.

		2	019	20	020	20	)21	20	)21	20	022	2022	vs 20	21 Budget
Account	Description		ctual		ctual		ecast	_	dget		dget			% Change
	Total Wages & Earnings		10,239		7,146	8	8,513	!	9,513		9,513		-	0.00%
	Total Benefits Total Personnel Services		783 11,022		547 7,693		728 9,241	1/	728 0,241	1	728			0.00%
	Total Tersonner Services		11,022		1,073		7,271	1	0,241	1	.0,241		_	0.0070
100-5525-6101-4431	Operational Supplies - Pickleball		221		185		500		1,250		1,250		-	0.00%
100-5525-6101-4501	Operational Supplies - Senior Citizens		4,346		3,463	4	4,000		4,000		4,000		-	0.00%
100-5525-6101-4502	Operational Supplies - Adult Tennis		-		-		-		-		-		-	N/A
100-5525-6101-4652	Operational Supplies - Adult Softball		3,861		2,388	4	4,000		4,000		4,000		-	0.00%
100-5525-6101-4656 100-5525-6101-4660	Operational Supplies - Fitness Operat Supplies - Adult New Program		492		167		500		500		500		-	0.00%
100-5525-6101-4660	Operational Supplies - Bean Bag League		1,076 50		371		1,000 200		1,000 200		1,000 200		-	0.00% 0.00%
100-5525-6101-4662	Operational Supplies - Card Making		-		_		200		200		1,000	1	,000	N/A
100-5525-6101-4704	Operational Supplies - Food Truck Rally		6,248		1,613		5,000		5,000		8,000		,000	60.00%
100-5525-6202-4501	Program/Trip Expense - Senior Citizens		1,739		1,037		2,400		3,200		3,200		-	0.00%
100-5525-8100-4501	Contracted Services - Senior Citizens		1,441		-		-		-		-		-	N/A
100-5525-8100-4650	Contracted Services - Adult Golf		410		-		500		500		500		-	0.00%
100-5525-8100-4656	Contracted Services - Fitness		14,202		6,210	,	7,500	1	1,900		5,900	(6	,000)	-50.42%
100-5525-8100-4660	Contracted Services - Adult New Programs		-		84		-		-		-		-	N/A
100-5525-8100-4700	Contracted Services - Summer Concerts		3,150		4,600		6,000		6,000		6,000		-	0.00%
100-5525-8100-4704	Contracted Services - Food Truck Rally		450		2,350		3,750		3,750		4,000		250	6.67%
100-5525-8300-4501	Physical/Psych Exams - Senior Citizens		45		-		-		-		-		-	N/A
	<b>Total Expenditures</b>	\$ 4	48,752	\$ 3	30,162	\$ 44	4,591	\$ 5	1,541	\$ 4	9,791	\$ (1	,750)	-3.40%
EXPENDITURES BY	Y PROGRAM/FUNCTION													
		_												
100-55254431	Pickleball		221		185		500		1,250		1,250		-	0.00%
100-55254501	Senior Citizens		9,604		5,482	(	6,400		7,200		7,200		-	0.00%
100-55254650	Adult Golf		410		-		500		500		500		-	0.00%
100-55254651	Site Supervisors		2,461		1,181		1,815		1,815		1,815		-	0.00%
100-55254652	Adult Summer Softball		3,861		2,388		4,000		4,000		4,000		-	0.00%
100-55254656 100-55254660	Fitness Adult New Programs		14,694 2,169		6,377 1,274		8,000 2,409		2,400 3,409		6,400 3,411	(6	5,000)	-48.39% 0.06%
100-55254661	Bean Bag League		2,169		1,2/4	4	655		655		654		(1)	-0.15%
100-55254662	Card Making		50				055		055		1,000	1	,000	-0.1370 N/A
100-55254671	Umpire-Slowpitch		798		134	4	3,585		3,585		3,583		(2)	-0.06%
100-55254673	Umpire-Modified		4,637		4,577		1,977		1,977		1,978		1	0.05%
100-55254700	Summer Concerts		3,150		4,600		6,000		6,000		6,000		_	0.00%
100-55254704	Food Truck Rally		6,698		3,963	8	8,750		8,750	1	2,000	3	,250	37.14%
	Total Expenditures	\$ 4	48,752	\$ 3	30,162	\$ 44	4,591	\$ 5	1,541	\$ 4	19,791	\$ (1	,750)	-3.40%
REVENUES BY PRO	OGRAM/FUNCTION	_												
100-5525-4525-4421	Program Revenues Bus Trip - Other Trips		2,320		418	<i>′</i>	2,430		2,430		3,000		570	23.46%
100-5525-4525-4431	Program Revenues Pickleball		-,		-	•	-		1,290		1,290		-	0.00%
100-5525-4525-4501	Program Revenues Senior Citizens		3,272		2,283		5,545		4,865		4,865		-	0.00%
100-5525-4525-4650	Program Revenues Adult Golf		-		-		-		565		1,100		535	94.69%
100-5525-4525-4652	Program Revenues Adult Summer Softball		11,821		6,046	12	2,597	1:	2,597	1	2,597		-	0.00%
100-5525-4525-4656	Program Revenues Adult Fitness		7,756		6,215	12	2,500	2	3,763	1	5,197	(8	3,566)	-36.05%
100-5525-4525-4660	Program Revenues Adult New Prg		13,182		1,715	2	2,400		2,400		2,400		-	0.00%
100-5525-4525-4661	Program Revenues Bean Bag League		-		-		475		475		400		(75)	-15.79%
100-5525-4525-4662	Program Revenues Card Making		-		-		-	]	-		1,200		,200	N/A
100-5525-4525-4704	Program Revenues Food Truck Rally		6,404		7,709		6,621		1,410		6,000	4	,590	40.23%
100-5525-4545-4700	Concerts in the Park Summer Concerts		5,700		4,600		5,450		6,000		6,000		-	0.00%
100-5525-4546-4701	Community Gardens Community Gardens		1,104		1,255		1,280		1,250		1,250		-	0.00%
100-5525-4547-4703	Rummage Sale Rummage Sale		864		374		681		696		696		-	0.00%
	Total Revenues	\$ :	52,423	\$ 3	80,615	\$ 59	9,979	\$ 6	7,741	\$ 6	55,995	\$ (1	,746)	-2.58%
Revenues over (und	ler) Expenditures	\$	3,671	\$	453	\$ 15	5,388	\$ 1	6,200	\$ 1	6,204			

The Village partners with seven different organizations to provide programming for 1,000+ children each year. These are: Ashwaubenon Youth Baseball, Ashwaubenon Youth Soccer, Ashwaubenon Girls Softball, Ashwaubenon Wrestling Club, Ashwaubenon Special Children's, Ashwaubenon Swim Club, and Ashwaubenon Youth Football. The partnership provides partial funding for equipment/wages, free facility use and upkeep, and insurance coverage. Staff will attend organization meetings as needed to provide guidance and direction.

#### **SERVICES:**

- \* Funding assistance for equipment, wages, payroll services, and liability insurance coverage.
- \* Complementary community center usage for desired monthly meetings.
- \* Upkeep, grooming or preparation of respective Village facilities.
- \* Provide staff liaison to attend co-sponsored board meetings and help with program concerns.

#### STAFFING (FTE Positions):

<b>Program Positions</b>	2018	2019	2020	2021	2022
Instructors	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Aids	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
AYB Umpire	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Swim Club Lifeguard	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time

Note: All positions are part-time and may include multiple persons depending on participation levels.

#### 2021 ACCOMPLISHMENTS:

- \* Continued work with organizations to modify/update COVID-19 concerns and policies.
- \* Worked with AYSA to offer a safe 2021 season after cancellation of 2020 season due to Covid-19.
- \* Worked with Special Children's Program and Ashwaubenon School district to offer program in 2021 with COVID modifications.

#### 2022 OBJECTIVES:

- \* Partner with organizations when applicable to maintain and improve athletic facilities.
- \* Work with organizations to build participation numbers back to pre-covid totals.
- \* Continue to ensure safe Covid-19 protocols to keep all participants healthy.

# **Department: Co-Sponsored Recreation - 5527**

		2019	2020	20	021	2021	2022	2022 vs 20	021 Budget
Account	Description	Actual	Actual	For	recast	Budget	Budget	\$ Change	% Change
		<b>5</b> 0.46=	70.15		<b>50.505</b>	## A = =	<b>55.0</b>		
	Total Wages & Earnings	70,185	50,136	5	58,203	75,255	75,255	-	0.00%
	Total Benefits	5,369	3,835		4,453	5,757	5,757	-	0.00%
	Total Personnel Services	75,554	53,971	Ć	62,656	81,012	81,012	-	0.00%
100-5527-6101-4481	Operational Supplies - AYB	2,458	4,141		3,000	3,000	3,000	-	0.00%
100-5527-6101-4482	Operational Supplies - AGSA	6,033	5,750		5,750	5,750	5,750	-	0.00%
100-5527-6101-4483	Operational Supplies - Ash Youth Football	2,346	1,653		2,346	2,346	2,346	-	0.00%
100-5527-6101-4484	Operational Supplies - AYSA	4,000	160		4,000	4,000	4,000	-	0.00%
100-5527-6101-4485	Operational Supplies - Wrestling Club	(427)	-		427	427	427	-	0.00%
100-5527-6101-4486	Operational Supplies - Swim Club	-	-		2,338	2,338	2,338	-	0.00%
100-5527-8300-4651	Physical/Psych Exams	360	-		360	360	360	-	0.00%
100-5527-8330-4651	Property & Liability Insurance	3,010	2,894		3,251	4,300	4,300	-	0.00%
	Total Expenditures	\$ 93,334	\$ 68,569	\$ 8	84,128	\$ 103,533	\$ 103,533	\$ -	0.00%
EXPENDITURES B	Y PROGRAM/FUNCTION								
100-55274480 Special Children's Program		12,871	-		5,383	19,434	19,434	-	0.00%
100-55274481	Ashwaubenon Youth Baseball	12,039	11,444		9,137	13,442	13,442	-	0.00%
100-55274482	Ashwaubenon Girls Softball Association	6,033	5,750		5,750	5,750	5,750	-	0.00%
100-55274483	Ashwaubenon Youth Football Program	2,346	1,653		2,346	2,346	2,346	-	0.00%
100-55274484	Ashwaubenon Soccer Club	4,000	160		4,000	4,000	4,000	-	0.00%
100-55274485	Ashwaubenon Wrestling Club	427	-		427	427	427	-	0.00%
100-55274486	Ashwaubenon Swim Club	52,248	46,668	5	53,474	53,474	53,474	-	0.00%
100-5527-8300-4651	Co-Sponsored Administration-Insurance	3,010	2,894		3,251	4,300	4,300	-	0.00%
100-5527-8330-4651	Co-Sponsored Administration-Physicals	360	-		360	360	360	-	0.00%
	Total Expenditures	\$ 93,334	\$ 68,569	\$ 8	84,128	\$ 103,533	\$ 103.533	\$ -	0.00%
		+,	+ 00,202		,	+ =====================================	·	T	***************************************
REVENUES RV PR	OGRAM/FUNCTION								
REVERGES BITTR	OGRAMIT CITCHOIT								
	Wage Reimbursements:								
100-5527-4568-4481	Ashwaubenon Youth Baseball	7,854	6,835		6,137	10,442	10,442	-	0.00%
100-5527-4568-4486	Ashwaubenon Swim Club	53,707	51,076	5	51,136	51,136	51,136	-	0.00%
	Total Revenues	\$ 61,561	\$ 57,911	\$ 5	57,273	\$ 61,578	\$ 61,578	\$ -	0.00%
		,			,				
Revenues over (under) Expenditures		\$ (31,774)	\$ (10,658)	\$ (2	26,855)	\$ (41,955)	\$ (41,955)		

**Department: Youth Recreation - 5530** 

#### **DEPARTMENT DESCRIPTION:**

Youth Recreation offers a wide variety of classes, trips, athletics, special events and services to the Village. We offer a wide range of classes such as dance, tumbling, basketball, soccer and tae kwon do. We offer a flag football leagues during the fall. Throughout the year we offer bus trips to places like Marquette Mountain, Tundra Lodge, Ashwaubomay and Funset Boulevard. Our Park Program offers children a free and safe place to play at our park system throughout the summer at multiple locations.

#### **SERVICES:**

- \* Provide educational classes
- \* Bus Trips
- \* Summer Day Camp
- \* Sports classes and leagues
- \* Offer a variety of special events to unite the community.
- \* Summer park program in neighborhood parks.

#### **STAFFING (FTE Positions):**

All positions are part-time and may include multiple persons depending on participation levels.

#### 2021 ACCOMPLISHMENTS:

- \* Offered 4 neighborhood special events at Fort Howard, Smith, Waterford, and Sand Acres Park. Approximately, 900 residents in total attended the events.
- \* Offered a variety of successful new programs including Little Ninjas, Intro to Sailing, The Great Elf Hunt, and Tales on the Trails.
- \* Was able to safely operate our 10 week Summer Day Camp without any covid interruptions while having near full enrollment for all 10 weeks.
- \* Offered park program at all 7 usual sites after only being able to offer the program at 3 sites due to Covid-19 in 2020. There was a total of 3,440 park visits to the park for the program.
- \* Partnered with Ashwaubenon School District to offer the "Free Summer Lunch Program" at Fort Howard and Smith Park during park program hours. A total of 1,535 lunches and 1,535 breakfast snacks were served at the park throughout the summer.

#### 2022 OBJECTIVES:

- \* Coordinate activities for sesquicentennial event with community organizations and School District.
- \* Look for new day camp activities and trips to keep program exciting and fresh. Work with new staff to continue reputation of program trending upward.
- \* Seek community partnerships to offer expanded programming opportunities to residents.
- \* Continue to adapt programming to keep participants safe by following CDC recommendations.

- \* Day Camp wages increased \$5,040 to pre-Covid levels. Registration numbers rebounded to near full enrollment. Increased registration revenue of \$5,410 will offset full payroll return.
- \* Park program wages down \$3,184 from combining Argonne and Canterbury parks into one program. Budget decrease will offset increase to park program trip expenses.
- \* Playground program contracted services up \$750 to bus children to special events at Pioneer Park.
- \* Bus trip program costs increased \$1,500 to pre-Covid levels. Will offer a winter middle school trip in 2022. Projected revenues will exceed expenses for trip.
- \* Added \$600 to Special Event programs supplies due to the addition of new special event

		2019	2020	2021	2021	2022	201	22 vs 202	21 Budget
Account	Description	Actual	Actual	Forecast	Budget	Budget			% Change
riccount	Description	Hettai	Hetuar	Torcust	Dauget	Buaget	Ψ	mange	70 Change
	Total Wages & Earnings	78,422	63,566	85,244	84,913	86,553		1,640	1.93%
	Total Benefits	5,999	4,863	7,553	6,495	6,621		126	1.94%
	Total Personnel Services	84,421	68,428	92,797	91,408	93,174		1,766	1.93%
	Total Tersonner Services	01,121	00,120	72,777	71,100	,,,,,,		1,700	1.5570
	Operational Supplies	34,705	21,564	33,055	39,450	42,300		2,850	7.22%
	Total Expenditures	\$ 119,126	\$ 89,992	\$ 125,852	\$ 130,858	\$ 135,474	\$	4,616	3.53%
EXPENDITURES E	BY PROGRAM/FUNCTION	_							
100-55304400	Park Program	5,609	3,219	5,620	7,100	7,100		_	0.00%
	Dance	5,484	2,809	7,215	8,215	8,215		_	0.00%
	Gymnastics/Tumbling	524	94	198	213	213		_	0.00%
	Pom Pons	969	(144)	3,432	3,431	3,431		_	0.00%
	Youth Flag Football	1,362	898	3,553	3,552	3,552		_	0.00%
	Arts & Crafts	14	-		- 5,332	5,552		_	N/A
	Youth Tennis	202	_	998	1,009	1,009		_	0.00%
	Youth New Programs	3,216	8,231	5,143	3,183	3,183		_	0.00%
	Special Events	13,447	2,184	6,081	10,581	11,181		600	5.67%
	Teen Programs	-	<b>2</b> ,10.	1,136	1,136	1,136		-	0.00%
	Park Leader	31,661	19,664	19,155	31,843	28,659		(3,184)	-10.00%
	Program Assistant	-	2,854	5,598	6,775	6,775		-	0.00%
	Bus Trips - Playground	50	_,00 .	493	1,000	1,750		750	75.00%
	Bus Trips - Other Trips	-	136	-		1,500		1,500	N/A
	Toddler & Pre-School Programs	_	-	545	845	845		-,	0.00%
	Neighborhood Events	4,858	2,128	2,559	_	-		_	N/A
	Rookie Basketball	680	352	738	738	738		_	0.00%
	Rookie Football	2,677	2,775	1,165	1,165	1,165		_	0.00%
	Youth Football Site Supervisor	_,0 / /	224					_	N/A
	Rookie T-Ball	494	82	327	1,088	1,088		_	0.00%
	Rookie Soccer	-	49	1,154	1,154	1,154		_	0.00%
100-55304430		47,877	44,437	60,742	47,830	52,780		4,950	10.35%
	Total Expenditures	\$ 119,126	\$ 89,992	\$ 125,852	\$ 130,858		\$	4,616	3.53%
REVENUES BY PR	OGRAM/FUNCTION								
		-							
100-5530-4525-4401		3,045	2,282	7,307	7,307	7,307		-	0.00%
	Gymnastics/Tumbling	963	10	405	405	405		-	0.00%
100-5530-4525-4404		2,872	318	2,360	2,360	2,360		-	0.00%
	Youth Flag Football	3,345	6,425	4,413	3,150	3,150		-	0.00%
100-5530-4525-4408		1,170	-	1,320	1,210	1,210		-	0.00%
	Program Revenues	1,490	4,405	5,020	3,840	3,840		-	0.00%
100-5530-4525-4411		3,019	-	32	3,482	3,482		-	0.00%
	Bus Trip - Playground	1,917	-	501	1,824	1,824		-	0.00%
100-5530-4525-4421	•	65	(490)	-	-	1,750		1,750	N/A
	Toddler & Pre-School Programs	6,519	2,080	6,431	1,200	1,200		-	0.00%
	Neighborhood Events	1,025	-	1,000	-	-		-	N/A
	Rookie Basketball	125	-	-	1,200	1,200		-	0.00%
100-5530-4525-4426		-	-	-	1,845	1,845		-	0.00%
100-5530-4525-4428		-	-	-	1,530	1,530		-	0.00%
100-5530-4525-4429		-	- 20 - 11	-	1,620	1,680		60 5.410	3.70%
100-5530-4525-4430	Day Camp	61,671	39,644	59,299	53,878	59,288		5,410	10.04%
	<b>Total Revenues</b>	\$ 87,226	\$ 54,674	\$ 88,088	\$ 84,851	\$ 92,071	\$	7,220	8.51%
Revenues over (un	der) Expenditures	\$ (31,900)	\$ (35,318)	\$ (37,764)	\$ (46,007)	\$ (43,403)			
		, , , , , , , , , ,		,/					

**Department: Park Maintenance - 5541** 

#### **DEPARTMENT DESCRIPTION:**

The Parks Maintenance department is responsible for the upkeep and maintenance of 22 parks (300 acres) and all related facilities/buildings, over 12 miles of trails, athletic fields used by both the public and the Ashwaubenon School District (ASD), and multiple associated facilities.

#### **SERVICES:**

- \* Projects & park upgrade installations and maintenance of 14 picnic shelters.
- \* Grooming and maintenance of 16 baseball/softball diamonds and maintenance of 12 athletic fields.
- \* Maintenance and upkeep of 33 court (basketball, tennis, pickle ball) areas.
- \* General upkeep of 300 acres of parkland and over 12 miles of trails.
- \* Facility maintenance; including marina, storage buildings, ASD playgrounds, trailheads and other.
- \* Grass cutting and trimming of parks, trails, Village medians, select ASD properties and other Village locations.
- \* Set-up and breakdown of all food truck rallies, concerts and other special events.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Park Foreman	1.00	1.00	1.00	1.00	1.00
Park Maintenance	1.00	1.00	1.00	1.25	1.25
Seasonal	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	2.00	2.00	2.00	2.25	2.25

Note: Seasonal positions are shown as budgeted costs; actuals vary as services are needed.

#### **2021 ACCOMPLISHMENTS:**

- \* Created an addition 1/2 mile trail in Sherwood Forest. Work included brushing, tree cutting, grading and culvert installation.
- \* Established a pollinator and butterfly garden at the Ashwaubenon Sports Complex.
- \* Dug out, prepped site and assisted with concrete for Ashwaubomay concert slab.
- \* Successful prepping, set-up and cleanup of over 20 special event dates and sports tournaments 2021.

#### 2022 OBJECTIVES:

\* Administer snow plowing for targeted trails at the start of the 2022/2023 winter season. The Village will utilize existing staff and equipment during this trial period and reevaluate future snow removal services.

- \* Account 6211 Building/Equipment Repairs: \$4,000 increase for ongoing "repairs" for parking lots: heats, crack sealing, and line painting.
- \* Account 8202 Equipment Use Charge: Increased due to higher vehicle deprecation expense allocation in 2022.

		2010	2020	2021	2021	2022	2022 202	1 DJ4
	To 1 11	2019	2020	2021	2021	2022	2022 vs 202	0
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	Total Wages & Earnings	221,594	208,448	223,411	223,411	230,008	6,597	2.95%
	Total Benefits	57,950	51,051	60,075	60,075	63,701	3,626	6.04%
	Total Personnel Services	279,544	259,499	283,486	283,486	293,709	10,223	3.61%
100-5541-6101-0000	Operational Supplies	6,021	3,787	2,932	2,700	2,700	-	0.00%
100-5541-6101-1004	Operational Supplies - Covid	-	1,148	-	-	-	-	N/A
100-5541-6109-0000	Janitorial Supplies	1,947	1,344	1,850	2,000	2,000	-	0.00%
100-5541-6109-1004	Janitorial Supplies - Covid	-	610	-	-	-	-	N/A
100-5541-6110-0000	Athletic Field Supplies	32,878	16,602	29,862	29,862	29,862	-	0.00%
100-5541-6200-0000	Gas & Oil	16,783	12,166	16,800	16,800	16,800	-	0.00%
100-5541-6211-0000	Building & Equipment Repairs	41,549	42,577	40,000	40,000	44,000	4,000	10.00%
100-5541-6211-1004	Building & Equipment Repairs - Covid	-	2,944	-	-	-	-	N/A
100-5541-6402-0000	Shoe Allowance	184	431	525	525	525	-	0.00%
100-5541-8100-0000	Contracted Services	8,849	7,500	8,400	8,400	8,400	-	0.00%
100-5541-8201-0000	Vehicle Repairs	20,401	19,172	16,335	12,000	12,000	-	0.00%
100-5541-8202-0000	Equipment Use Charge	28,790	22,440	20,580	20,580	24,976	4,396	21.36%
100-5541-8205-0000	Equipment Rental	9,152	4,842	8,075	8,075	8,075	-	0.00%
100-5541-8300-0000	Physical/Psych Exams	645	955	650	650	650	-	0.00%
100-5541-8400-0000	Gas & Electric	36,283	33,802	38,500	36,000	38,500	2,500	6.94%
100-5541-8401-0000	Water/Sewer/Storm Water	20,111	12,578	21,000	24,000	21,000	(3,000)	-12.50%
		- ,	,	,	, , , , , , , , , , , , , , , , , , , ,	,	, , , , , ,	
	Total Expenditures	\$ 503,138	\$ 442,397	\$ 488,995	\$ 485,078	\$ 503,197	\$ 18,119	3.74%

#### **PERSONNEL REQUESTS:**

<b>Position Title:</b>	Park Maintenance Worker Upgrade
Salary/Hourly Rate:	\$19.50 to \$29.05

**Benefits:** 

**Total Annual Cost:** \$ 15,273.00

<b>Description:</b>	Request to move up current "custodian" Park Maintenance worker position to a Park Maintenance
Justification:	Better able to retain staff in this position. In addition to community center cleaning and repair, the position currently is budgeted across the Park Maintenance, Community Center and Forestry budgets. Would also be able to be called in for snow plowing rotations. Position would require certifications similar to other park maintenance and public works maintenance workers. Once certifications are
	complete, the position wages would be modified. Budget is set for wage change as of 05/01/2022.

The Ashwaubenon Community Center is a public facility where recreational programming is provided to Village residents. This facility is host to many senior classes and events. When not being used for programming, the facility is available for residents and business to rent for private functions. The center is host to meetings for our co-sponsored groups and community organizations. It is also the base for the Parks, Recreation & Forestry Department staff and offices.

#### **SERVICES:**

- \* Event rentals
- \* Meeting rooms
- Recreation program facility
- \* Special event location

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Supervisor	0.60	0.60	0.60	0.60	0.60
Park Maintenance	0.00	0.00	0.00	0.50	0.50
Weekend Staff	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	0.60	0.60	0.60	1.10	1.10

#### **2021 ACCOMPLISHMENTS:**

- \* Rescheduled numerous 2020 rentals to 2021 that were delayed from Covid-19.
- \* Effectively enforced and altered health guidelines as issued from the CDC.
- \* Became a meeting location for many residents to socialize during Covid-19 pandemic due to many establishments not allowing gatherings.
- \* Ran community classes and special events during COVID, with implemented safety changes to keep programming options available to our residents.

#### 2022 OBJECTIVES:

- \* Continue policies and procedure revisions for rentals, to protect the facility investment and minimize cleaning issues.
- \* Continue to increase revenue through increased rental utilization.
- \* Maximize and balance facility utilization through programming, rentals, and community-based organization usage.
- \* Facility to host a number of special events during Ashwaubenon's Sesquicentennial celebration week.
- Seek new programming opportunities to maximize facility usage including newly added culinary demonstration programming.
- \* Continued evaluation of facility usage by walk-in patrons, and how to best accommodate their needs with current staffing levels.

- \* Rental Revenues: Added \$5,000 projected rental revenue that was decreased in 2021 budget due to Covid-19 uncertainty.
- \* Concession Revenues: Added \$500
- \* Account 8401 Water/Sewer/Storm Water: Increased to match actual trend and potential rate increase.
- \* Account 8405 Television: Increased due to Spectrum rate increases.

	4	2019	2020	2021	2021	2022	2022 vs 202	1 Rudgot
Account	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change \%	
riccount	Description	Actual	Hetuai	Torcease	Duaget	Dauget	ψ Change /	o Change
	Total Wages & Earnings	55,015	39,626	52,194	52,194	58,350	6.156	11.79%
	Total Benefits	22,266	12,251	15,170	15,170	16,839	1,669	11.00%
	Total Personnel Services	77,281	51,877	67,364	67,364	75,189	7,825	11.62%
100-5551-6101-0000	Operational Supplies	1,489	946	2,700	2,700	2,700	_	0.00%
100-5551-6101-1004	Operational Supplies - Covid	-	541	-	-	-	-	N/A
100-5551-6101-4002	Operational Supplies	99	140	-	-	-	-	N/A
100-5551-6108-0000	Concession Supplies	125	-	586	350	350	-	0.00%
100-5551-6109-0000	Janitorial Supplies	5,050	4,717	7,275	5,310	5,310	-	0.00%
100-5551-6109-1004	Janitorial Supplies - Covid	-	769	-	-	-	-	N/A
100-5551-6211-0000	Building & Equipment Repairs	2,661	8,396	5,214	5,000	5,000	-	0.00%
100-5551-6211-1004	Building & Equipment Repairs - Covid	-	307	-	-	-	-	N/A
100-5551-6214-0000	Fire Alarm/Security Maint	1,168	1,754	1,502	1,050	1,050	-	0.00%
100-5551-8106-0000	Cleaning Contract	3,211	657	1,500	3,000	3,000	-	0.00%
100-5551-8300-0000	Physical/Psych Exams	240	-	601	-	-	-	N/A
100-5551-8400-0000	Gas & Electric	18,392	18,630	20,964	20,964	20,964	-	0.00%
100-5551-8401-0000	Water/Sewer/Storm Water	3,118	3,980	4,200	2,300	4,200	1,900	82.61%
100-5551-8405-0000	Television	880	1,216	1,658	1,452	1,660	208	14.33%
	Total Expenditures	\$ 113,714	\$ 93,931	\$ 113,564	\$ 109,490	\$ 119,423	\$ 9,933	9.07%
RENTAL REVENUE	g							
RENIAL REVENUE	<u> </u>							
100-5500-4537-4002	Activity Room	58,247	29,801	16,470	16,470	17,970	1,500	9.11%
100-5500-4537-4002	Grand Park Room - All	-	-	23,650	23,650	27,150	3,500	14.80%
100-5500-4537-4002	Grand Park Room - East	-	-	10,078	10,078	10,073	(5)	-0.05%
100-5500-4537-4002	Grand Park Room - West	-	-	570	570	570	-	0.00%
100-5500-4537-4002	Grand Park Room - Kitchen	-	-	1,680	1,680	1,680	-	0.00%
100-5500-4537-4002	Lifelong Learning Institute	-	-	490	490	490	-	0.00%
100-5500-4547-0000	Soda Sales	-	-	-	-	500	500	N/A
	Total Revenues	\$ 58,247	\$ 29,801	\$ 52,938	\$ 52,938	\$ 58,433	\$ 5,495	10.38%
Revenues over (under) Expenditures		\$ (55,467)	\$ (64,130)	\$ (60,626)	\$ (56,552)	\$ (60,990)		

**Department: Performing Arts Center - 5561** 

#### **DEPARTMENT DESCRIPTION:**

The Performing Arts Center department funds the Village's share of the cost of the PAC manager and technical assistant positions. The overall personnel services costs of the position is split 50/50 with the Ashwaubenon School District. The primary function of these positions are to manage the use of the facility.

#### **STAFFING (FTE Positions):**

Both the PAC manager and technical assistant position are paid positions through the Ashwaubenon School District where the Village is billed for 50% of the overall personnel services costs.

#### **BUDGET SUMMARY:**

\* Assume 2.0% increase to PAC staff salary effective 09/01/22.

Account	Description	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 20 \$ Change	21 Budget % Change
100-5561-7100-0000 100-5561-8100-0000	Training/Conference Contracted Services	2,747 72,842	546 80,675	81,045	- 78,646	- 82,666	4,020	N/A 5.11%
	<b>Total Expenditures</b>	\$ 75,589	\$ 81,221	\$ 81,045	\$ 78,646	\$ 82,666	\$ 4,020	5.11%

## **Department: Forestry Administration - 5610**

#### **DEPARTMENT DESCRIPTION:**

Ashwaubenon's Urban Forestry program provide a safe urban forest while striving to preserve the natural beauty and benefits that trees and greenspace provide our residents and visitors. This effort seeks to maximize the environmental and psychological benefits of our urban forest, while enhancing property values and quality of life for residents.

#### **SERVICES:**

- \* Design, planning, planting and management of street and park trees, landscapes, greenspaces, and beautification projects within the Village.
- \* Provide technical assistance to residents and Village staff on issues related to trees.
- \* Coordinate Village's volunteer based Adopt-A-Park and Adopt-A-Garden programs.
- \* Coordination and implementation of the Village's EAB response plan.

#### **STAFFING (FTE Positions):**

Position	2018	2019	2020	2021	2022
Forester	1.00	1.00	1.00	1.00	1.00
Park Maintenance	0.00	0.00	0.00	0.25	0.25
Seasonal	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	1.00	1.00	1.00	1.25	1.25

Note: Seasonal positions are shown as budgeted; actuals vary as services are needed.

#### **2021 ACCOMPLISHMENTS:**

- \* Implemented the first year of a three year project to remove all the Village's untreated ash street trees in Management Areas 1-5 (roughly area east of US 41).
- \* Implemented the removal of all remaining ash trees at the following parks: Ashwaubomay, Argonne, Fort Howard, Canterbury and Smith. Additionally, removed trees on the edge of natural areas at Argonne and Ashwaubomay Parks.
- \* Removed all ash trees within the 1/4 mile corridor of the new walking trail at Sherwood Forest.
- \* Finalized site restoration from JF Brennan's work to harvest ash trees at Ashwaubomay Park for the creation of habitat structures in the Fox River.
- \* Planted 28 trees within the Village by participating in the Packer's "First Down for Trees" tree planting program.

#### 2022 OBJECTIVES:

- \* Plan out years 2 and 3 of the Village's ash street tree removal project for Management area's 6-13.
- \* Implement a plan to remove all ash at the following parks: Gillis, Pioneer, Valley View and Waterford. Additionally, remove ash in the Dutchman's Creek Conservancy area (from Kimberly to Shady).
- \* Implement the planting of replacement street trees for ash that were removed in Management Areas 1-5 in 2021.
- \* Perform Sectional Street tree pruning in Management Area 11 as resources allow. This area was last pruned in 2010 and is the neighborhood located between Pioneer and Waterford Parks.
- \* Offer replacement tree planting to residents who had ash street trees removed in 2021.

- \* Account 6201 Landscaping Supplies: Reduced by \$1,000 due to time being spent on EAB work.
- \* Account 8202 Equipment Use Charge: Increase due to higher vehicle depreciation expense allocation
- \* The 2021 Forestry budget will remain stable from previous years due several recent large equipment purchases (aerial truck and stump grinder) and the current EAB management project that was funded outside the conventional budget process.

# Fund 100 - General Government Department: Forestry Administration - 5610

		20	19		2020		2021		2021		2022	20	)22 vs 202	1 Budget
Account	Description	Act	ual	I	Actual	F	'orecast	]	Budget	1	Budget	\$	Change 9	<b>6 Change</b>
	Total Wages & Earnings	13	3,312		143,464		129,989		129,989		134,863		4,874	3.75%
	Total Benefits	2	4,646		30,435		34,371		34,371		36,560		2,189	6.37%
	Total Personnel Services	15	7,958		173,899		164,360		164,360		171,423		7,063	4.30%
100-5610-6101-0000	Operational Supplies		4,483		6,166		4,700		4,700		4,700		_	0.00%
100-5610-6101-5700	Operational Supplies - Emerald Ash Borer		77		265		-		_		_		-	N/A
100-5610-6200-0000	Gas & Oil		6,176		4,152		5,316		6,200		5,500		(700)	-11.29%
100-5610-6201-0000	Landscaping Supplies		7,596		10,200		9,200		9,200		8,200		(1,000)	-10.87%
100-5610-6213-0000	Software Maintenance		1,100		1,100		1,100		1,350		1,350		-	0.00%
100-5610-6402-0000	Shoe Allowance		172		53		175		175		175		-	0.00%
100-5610-7100-0000	Training/Conference		778		13		380		1,100		1,100		-	0.00%
100-5610-7120-0000	Dues & Subscriptions		350		365		330		330		330		-	0.00%
100-5610-8100-0000	Contracted Services	2	2,101		73,270		25,000		72,750		72,750		-	0.00%
100-5610-8100-5700	Contracted Services - Emerald Ash Borer		2,150		-		-		-		-		-	N/A
100-5610-8114-0000	Tree Planting - Village		4,688		6,829		7,500		11,000		11,000		-	0.00%
100-5610-8114-0223	Tree Planting - Village		-		2,680		-		-		-		-	N/A
100-5610-8117-0000	Tree Planting - Residents		3,563		3,140		3,000		3,000		3,000		-	0.00%
100-5610-8201-0000	Vehicle Repairs	1	2,149		3,109		2,500		2,500		2,500		-	0.00%
100-5610-8202-0000	Equipment Use Charge	1	7,063		24,000		22,488		22,488		27,479		4,991	22.19%
100-5610-8300-0000	Physical/Psych Exams		320		271		330		330		330		-	0.00%
100-5610-8403-0000	Cell Phone		110		-		-		-		-		-	N/A
	Total Expenditures	\$ 24	0,835	\$	309,512	\$	246,379	\$	299,483	\$	309,837	\$	10,354	3.46%
	•	-									Í			
REVENUES		_												
100-5600-4556-0000	Tree Planting Program		3,300		3,200		3,000		3,000		3,000		-	0.00%
	<b>Total Revenues</b>	\$	3,300	\$	3,200	\$	3,000	\$	3,000	\$	3,000	\$	-	0.00%

Community Service Officers are responsible for monitoring the welfare of domestic and wild animals and ensuring the safety of citizens from animal annoyance or other animal contacts that pose health risks.

#### **SERVICES:**

- \* Retrieving and/or trapping animals at large that post a danger to the public
- \* Transporting injured animals.
- \* Rescue animals that are in danger, sick, injured.
- \* Investigate animal bites.
- \* Investigate animal cruelty/neglect cases and nuisance complaints.

#### **STAFFING (FTE Positions):**

No staffing needs are required for the Animal Control budget. Existing Community Service Officers (CSO) handle responsibilities. This department was supplied with (2) CSO's, (1) full-time and (1) part-time. In 2020, the full-time CSO was transitioned to evidence duties only, leaving the animal control department with (1) part-time CSO.

#### **2021 ACCOMPLISHMENTS:**

- \* Trained new Part-time CSO.
- \* Added 2nd Part-time CSO.
- \* Handled 312 animal related calls January to September.

#### 2022 OBJECTIVES:

- \* Provide additional CSO coverage with 2nd PT CSO.
- \* Educate/Enforce local and state laws pertaining to animal treatment.
- \* Continue to educate citizens on the dangers of leaving animals in hot cars.

#### **BUDGET SUMMARY:**

\* No budget changes from 2021.

Account	Description	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 202 \$ Change	
100-5810-6101-0000 100-5810-7100-0000 100-5810-8103-0000 100-5810-8105-0000	Training/Conference Rodent Control	72 55 476 5,876	705 3,540	125 1,395 5,000	250 - 1,395 5,000	250 - 1,395 5,000		0.00% N/A 0.00% 0.00%
	Total Expenditures	\$ 6,479	\$ 4,245	\$ 6,520	\$ 6,645	\$ 6,645	\$ -	0.00%

# **Department: Economic Development - 5651**

#### **DEPARTMENT DESCRIPTION:**

The Economic Development Department coordinates activities for the recruitment and retention of businesses, communicates the economic development vision, and facilitates redevelopment opportunities that reflect the vision.

#### **SERVICES:**

- \* Assist with the Village's tax incremental financing programs.
- \* Actively pursue business retention and recruitment.
- \* Act as liaison between Village and Ashwaubenon business community.
- \* Manage the Village's Inspection Department.

#### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Director of Community Development	1.00	1.00	1.00	1.00	1.00

#### **2021 ACCOMPLISHMENTS:**

- \* Completed updates to the Village's dimensional standards, parking, home occupation, and greenspace requirements in the zoning code.
- \* Began updates to the Village's sign ordinance.
- \* Wrote and was awarded a \$100,000 Wisconsin Coastal Management grant for the Ashwaubomay
- \* Worked with Merge Urban Development to begin construction of The Common Place and Odyssey Climbing Gym on Mike McCarthy Way.
- \* Worked with General Capital Group to secure WHEDA tax credits for an affordable senior housing development on Mike McCarthy Way.
- \* Completed a boundary amendment to TID #5.
- \* Completed administration of the Resch Expo construction payment requests.

#### 2022 OBJECTIVES:

- \* Begin an update to the Village's Comprehensive Plan.
- \* Revise the Village's Floodplain Ordinance to meet WDNR and FEMA requirements.
- \* Restart in-person retention visits to key Ashwaubenon businesses.
- \* Complete an update to the Village's sign ordinance.
- \* Provide additional public awareness of Brown County's housing rehabilitation loan program.
- \* Work to bring additional senior housing options to the Village.
- \* Complete the Southern Riverfront environmental closure process.

#### **BUDGET SUMMARY:**

\* Account 8116 - Economic Development: 5% increase for Advance dues.

#### 2019 2020 2021 2021 2022 2022 vs 2021 Budget Account **Description** Actual Actual **Forecast Budget Budget** \$ Change % Change Total Wages & Earnings 96,212 99,098 89,126 97,464 96,212 2,886 3.00% Total Benefits 13,833 14,880 15,352 15,352 15,530 178 1.16% **Total Personnel Services** 102,959 112,344 111,564 111,564 114,628 3,064 2.75% Office Supplies 46 50 50 200 200 0.00% 100-5651-6100-0000 100-5651-6213-0000 Software Maintenance 800 800 800 800 800 0.00% 100-5651-7100-0000 Training/Conference 850 206 500 640 675 35 5.47% 100-5651-7120-0000 Dues & Subscriptions 963 25 395 465 444 (21) -4.52% 100-5651-8116-0000 Economic Development 5,354 18,073 5,605 6,450 6,775 325 5.04% 110,971 \$ 131,498 118,914 120,119 \$ 123,522 3,403 **Total Expenditures** 2.83%

# Village of ASHWAUBENON 2022 Operating Budget

# SPECIAL REVENUE FUNDS

	Park		K-9	DARE/	Citizens	Cadets	Stadium Excess	ARPA	Employee	
Account	Development	Donation		Liaison	Academy		Sales Tax	Funds	Retirement	TOTAL
			8			8	20112 - 011			
REVENUES										
General Property Taxes	\$ -	\$20,000	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 57,500
Intergovernmental	-	-	-	-	-	-	-	898,109	-	898,109
Public Charges for Services	75,000	-	-	-	-	-	-	-	-	75,000
Interest	400	-	75	-	10	20	-	-	-	505
Donations	-	45,000	-	4,000	-	-	-	-	-	49,000
Miscellaneous	-	-	-	-		3,750	-	-	-	3,750
Total Revenues	75,400	65,000	75	16,500	10	3,770	-	898,109	25,000	1,083,864
EXPENDITURES										
Current										
General Government	-	40,000	-	-	-	-	-	-	-	40,000
Public Safety	-	-	4,110	16,500	2,950	5,100	-	-	200,000	228,660
Capital Outlay	84,000	42,376	-	-	-	-	46,650	991,620	-	1,164,646
Total Expenditures	84,000	82,376	4,110	16,500	2,950	5,100	46,650	991,620	200,000	1,433,306
Excess of Revenues (under)										
Expenditures	(8,600)	(17,376)	(4,035)	-	(2,940)	(1,330)	(46,650)	(93,511)	(175,000)	(349,442)
OTHER FINANCING SOURCES										
Transfers In		-	-	-	2,250	2,100	-			4,350
Net Change in Fund Balance	(8,600)	(17,376)	(4,035)	-	(690)	770	(46,650)	(93,511)	(175,000)	(345,092)
Fund Balance - January 1	179,359	17,376	36,592	-	3,836	6,531	46,650	898,109	238,486	1,426,939
Fund Balance - December 31	\$ 170,759	\$ -	\$ 32,557	\$ -	\$ 3,146	\$ 7,301	\$ -	\$ 804,598	\$ 63,486	\$ 1,081,847

The Park Development Fund accounts for the collection and related expenditures of the park impact fee charged to developers as a building fee. Funds are used to finance new park development and new park equipment.

#### STAFFING (FTE Positions):

\* Projects are completed with various village employees or through contracted services.

#### **2021 ACCOMPLISHMENTS:**

- Work on West Main Avenue Trail
- Design and engineering work on Ashwaubomay Trail Bridge.

#### **CAPITAL REQUESTS:**

**Project Name: Electronic Fitness station** 

Cost: \$50,000 Type: Asset - New Useful Life: 20 Years

**Description:** Electronic Fitness station (Nucleus and electrical) at Klipstine on the Fitness Trail

**Justification:** Exciting piece of equipment. Staff has tried at conferences and never sweated so much. Fun!

Project Name: Fort Howard Park restroom/splashpad design

**Cost:** \$30,000

**Type:** Infrastructure - New

Useful Life: 25 Years

**Description:** Create design and cost estimate for a desired splashpad and restroom in Fort Howard Park.

Justification: Looking to propose a splashpad in Fort Howard Park in the near future. This would help create a

design and cost estimate for the splashpad and accompanying restroom.

Project Name: Pioneer Park Pathway (crushed gravel)

Cost: \$4,000 Type: Pioneer

**Useful Life:** 200 - Park Development

**Description:** Pioneer Park pathway around N perimeter from courts to D5 LF - gravel

Justification: Crusher dust pathway behind the tennis courts and diamonds 4 and 5. People use this route to walk and

exercise, including their pets.

	2019	2020	2021	2021	2022	2022 vs 20	21 Rudget
A 4					7		0
Account	Actual	Actual	Forecast	Budget	Budget	<b>\$ Change</b>	% Change
REVENUES							
200-5500-4570-0000 Park Impact Fees	\$ 79.547	\$ 88,520	\$ 72,000	\$ 72,000	\$ 75,000	\$ 3,000	4.17%
200-5500-4670-0000 Fark Impact Pees 200-5500-4600-0000 Interest Income	462	741	650	480	400	(80)	-16.67%
200-5500-4600-0000 Interest income						` '	
Total Revenues	80,009	89,261	72,650	72,480	75,400	2,920	4.03%
EXPENDITURES							
200-5500-9121-0000 Capital Outlay	18,768	10,055	165,000	287,500	84,000	(203,500)	-70.78%
Total Expenditures	18,768	10,055	165,000	287,500	84,000	(203,500)	-70.78%
•		·	·			, i	
Excess of Revenues over (under) Expenditures	61,241	79,206	(92,350)	(215,020)	(8,600)	206,420	-96.00%
( , , , , , , , , , , , , , , , , , , ,		,	(- ,,	( - , ,	(-,,	,	
OTHER FINANCING SOURCES (USES)							
200-5500-4810-0000 Transfers In	270	_	_	_	_	_	N/A
200-5500-9200-0000 Transfers Out	(32,344)	_	_	_	_	_	N/A
200-3300-7200-0000 Transiers Out	(32,344)				_	_	14/21
Total Other Financing Uses	(32,074)			_	_	_	N/A
Total Other Philaneling Oses	(32,074)				_		IV/A
Not Change in Frank Balance	20.167	70.206	(02.250)	(215.020)	(9,600)		
Net Change in Fund Balance	29,167	79,206	(92,350)	(215,020)	(8,600)		
Ford Delegary Laurent	162 226	102.502	271 700	226.041	170 250		
Fund Balance - January 1	163,336	192,503	271,709	226,941	179,359		
T 101 0 1 11	ф. 102 <b>Т</b> 02	A 251 500	ф. 4 <b>=</b> 0.2 <b>=</b> 0	ф. 11.001	. d. 4.50.550		
Fund Balance - December 31	\$ 192,503	\$ 271,709	\$ 179,359	\$ 11,921	\$ 170,759		

This fund is used to account for revenue and expenditures related to various donations made to the Village of Ashwaubenon.

#### **STAFFING (FTE Positions):**

\* Projects are completed with various village employees of through contracted services.

#### **2021 ACCOMPLISHMENTS:**

- \* Public Safety forensic science equipment
- \* Public Safety in-car video cameras.
- \* WRAP safety restraints.
- \* Bike Rodeo equipment.
- \* DARE supplies
- \* Various park memorial trees and benches.

#### 2022 OBJECTIVES:

\* Allocate \$20,000 of general property tax to combine with private donations for the Ashwaubenon Sesquicentennial. Funds would b to cover sesquicentennial costs such as fireworks and entertainment.

Account	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 20 \$ Change	21 Budget % Change
REVENUES 240-5100-4000-0000 General Property Taxes 240-5100-4702-0000 Donations Total Revenues	\$ - 29,198 29,198	\$ - 7,745 7,745	\$ - 53,005 53,005	\$ - 25,000 25,000	\$ 20,000 45,000 65,000	\$ 20,000 20,000 40,000	N/A 80.00% 160.00%
EXPENDITURES 240-5100-8100-0000 240-5100-9121-0000 Total Expenditures  Sesquicentennial Event Capital Outlay	36,976 36,976	18,149 18,149	43,801 43,801	37,624 37,624	40,000 42,376 82,376	40,000 4,752 44,752	N/A 12.63% 118.95%
Excess of Revenues over (under) Expenditures	(7,778)	(10,404)	9,204	(12,624)	(17,376)	(4,752)	37.64%
OTHER FINANCING SOURCES (USES) 240-5100-9200-0000 Transfers Out	(2,270)		-	-	-	<u>-</u>	N/A
Net Change in Fund Balance	(10,048)	(10,404)	9,204	(12,624)	(17,376)		
Fund Balance - January 1	28,624	18,576	8,172	12,624	17,376		
Fund Balance - December 31	\$ 18,576	\$ 8,172	\$ 17,376	\$ -	\$ -		

The K-9 Program is used to assist Ashwaubenon Public Safety in search and seizure operations such as drug searches, criminal tracking and missing person searches. This fund is used to account for donations received and used towards the K-9 Program. Expenditures are realized only as needed and if proper funding exists. K9 Officer and vehicle are funded in General Fund. This fund covers the K9 dog's personal care and maintenance.

Over the past three decades the Public Safety Department has experienced tremendous change in population numbers, increased personnel, changes in department structure and increased criminal activity within the community. The Village of Ashwaubenon has seen increases in transient population along with government subsidized housing. Increases in illicit drug trafficking and other criminal activities have followed as well. A K-9 unit not only can be used to find illicit drugs, it can track criminals and aid in finding missing persons. Ashwaubenon Public Safety's K-9 is a dual purpose (Drug/Patrol).

#### **SERVICES:**

- \* Canine Officer will perform police patrol, investigation, enforce traffic regulations and related law enforcement activities.
- \* Protect life and property by performing firefighting, emergency medical aid, rescue and fire duties.
- \* Patrol with, and care for a police dog in specialized duties such as; narcotic detection, building searches, suspect and missing persons tracking, and related law enforcement duties.
- \* Provide approved canine demonstrations and talks to foster positive community relations.

#### STAFFING (FTE Positions):

\* Ashwaubenon Public Safety allocates one officer/handler to the program.

#### **2021 ACCOMPLISHMENTS:**

- \* In nine months the K9 team had 122 deployments. Some major cases included:
- \* Suspicious vehicle, 80 grams fentanyl seized, along with firearms leading to two subjects charged on the federal level.
- \* Traffic stop K9 alerted on vehicle, search conducted locating 1,396.26 grams of marijuana. Traffic stop led to two search warrants on residences. Seizing a total of 9,585.54 grams of marijuana and \$22,969 is drug money.
- \* Assisted DTF with interdiction on hotel and then high-risk traffic stop. Three people arrested from traffic stop along with 20.54 grams of cocaine, 3.94 grams crack, 1.17 grams marijuana, and \$11,167 in drug money seized.
- \* K9 Ole remains in very good health which should ensure longer working life.
- \* Drug Interdiction School.

#### 2022 OBJECTIVES:

- \* Continue to raise funds to assist in offsetting cost and future replacement of Ole.
- \* Continue to assist patrol officers with drug interdiction and K9 patrol.
- \* Continue to take classes and training on new drug trends and interdiction training.
- \* Be a valuable resource to our agency and other agencies within Brown County for K9 assists and deployments when needed.

	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
242-5200-4600-0000 Interest	105	146	125	84	75	(9)	-10.71%
242-5200-4702-0000 Donations	1,405	1,491	250	1,500	-	(1,500)	-100.00%
242-5200-4911-0000 Merchandise Sales	251	60	1,020	-	-	-	N/A
242-5200-4752-0000 Refunds	2,061	-	-	-	-	-	N/A
Total Revenues	3,822	1,697	1,395	1,584	75	(1,509)	-95.27%
EXPENDITURES							
242-5200-6100-0000 Supplies / Equipment / Services	537	572	2,143	2,000	2,000	-	0.00%
242-5200-7100-0000 Travel - Training	975	1,449	1,882	1,000	1,000	-	0.00%
242-5200-8302-0000 Insurance	1,110	1,110	1,110	1,110	1,110	-	0.00%
242-5200-6100-0000 Merchandise Sales (shirts & coins)	1,280	=	-	-	-	-	N/A
242-5200-6100-0000 Raffle Costs	1,863	-	-	-	-	-	N/A
Total Expenditures	5,765	3,131	5,135	4,110	4,110	-	0.00%
Net Change in Fund Balance	(1,943)	(1,434)	(3,740)	(2,526)	(4,035)		
Fund Balance - January 1	43,709	41,766	40,332	40,279	36,592		
		+					
Fund Balance - December 31	\$ 41,766	\$ 40,332	\$ 36,592	\$ 37,753	\$ 32,557		

The Police-School Liaison program has been in existence in our community since January of 1995. The goal of this program is "The prevention of juvenile delinquency and the fostering of positive community relations." Public Safety feels this is some of the best staffing allocation. Two officers are assigned to Village schools. Officer Jackie Dunlap works with kindergarten through fifth grades as the Liaison officer and a certified D.A.R.E. instructor. Officer Dunlap also shares duties for Parkview Middle School with Officer Everetts who works with the sixth through twelfth grades in the same capacity.

#### **SERVICES:**

- \* D.A.R.E. is taught to approximately 26 million children in the United States. Curriculum gives students the tools needed to avoid peer pressure, getting involved in alcohol, drugs, gangs and violence and teaches them to look for friends who will not get them involved in aforementioned items.
- \* The Liaison officers are a resource for kids. Students will speak to the officers about legal issues, problems faced at home or in the community, career path opportunities, personal relationships and other issues facing the students today.
- \* The Liaison officers are a resource for schools as well. The officers also assist in teaching several courses including; government classes, health classes, "search and seizure" classes and "gang awareness" classes. All classes are done in cooperation with the classroom teacher.

\*

#### STAFFING (FTE Positions):

\* Ashwaubenon Public Safety allocates one officer to the program.

#### **2021 ACCOMPLISHMENTS:**

- \* Continued school therapy.
- \* Bike Rodeo
- \* Successful DARE Program.
- \* Safety enhancements around school zone (marking of roads/signage improvements).

#### 2022 OBJECTIVES:

- \* Continue to enhance Force's role and interaction in schools.
- \* Start parent education programming.
- \* Criminal forensic training for students.
- \* Continue to raise funds for K9 Therapy to fund future replacement of Force.

	2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget		% Change
DEVIENTIEC							
REVENUES	11.500	<b>7.</b> 041	10 500	10 700	12 500		0.000/
243-5200-4000-0000 General Property Taxes	11,738	5,361	12,500	12,500	12,500	-	0.00%
243-5200-4600-0000 Interest	35	29	-	10	-	(10)	-100.00%
243-5200-4702-0000 Donations	-	-	-	2,000	4,000	2,000	100.00%
Total Revenues	11,773	5,390	12,500	14,510	16,500	1,990	13.71%
EXPENDITURES							
243-5200-5111-0000 Overtime	11,738	5,361	12,500	12,500	12,500	-	0.00%
243-5200-6100-0000 Supplies	4,491	3,838	2,080	4,005	4,000	(5)	-0.12%
243-5200-7100-0000 Travel/Training	297	-	397	-	-	-	N/A
Total Expenditures	16,526	9,199	14,977	16,505	16,500	(5)	-0.03%
Net Change in Fund Balance	(4,753)	(3,809)	(2,477)	(1,995)	-		
Fund Balance - January 1	11,039	6,286	2,477	2,294	-		
Fund Balance - December 31	\$ 6,286	\$ 2,477	\$ -	\$ 299	\$ -		

The Ashwaubenon Public Safety Citizen's Academy is a public relations program that educates the public on activities and procedures of our department. The program runs 8 weeks in January thru March. It has been a very effective program and usually holds a waiting list over a year. Several of the academy members then choose to go on and become members of the Volunteer in Police Service (VIPS). The VIPS give back countless hours to Village events and programs which make a positive impact on our community. Three of our current VIPS board members are from recent Citizen's Academy classes. In the current state of law enforcement it is so very important to engage our communities so they take an active role in deterring crime and staying vigilant, so we can maintain our high standards for quality of life. In 2014 the program was tasked with a re-creation. The program had been stagnant and cancelled for several years. Since then, the program has had 20-22 members yearly and is in demand. The program successfully applied for grants in 2014 and 2017. Grants opportunities, donations, and sponsorships have been sought to assist in the funding of this program.

#### **SERVICES:**

- \* 8 Weekly classes run on Wednesday evenings 6p-9:30p (Starting January Ending March) Opportunity is given for all graduates to join VIPS.
  - Educates class members on firearms, defense and arrest tactics, Tours of Jail and Communications Center as well as many others.

#### **STAFFING (FTE Positions):**

\* Ashwaubenon Public Safety's Program coordinator is Captain Brian Amenson. The program is taught by various members of the department.

#### 2021 ACCOMPLISHMENTS:

Program was cancelled due to COVID.

#### 2022 OBJECTIVES:

\* Hold an Academy that also brings more members to our VIPS group.

	2019	2020	2021	2021	2022	2022 vs 202	0
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
244-5200-4600-0000 Interest	\$ 10	\$ 10	\$ 10	\$ -	\$ 10	\$ 10	N/A
244-5200-4702-0000 Donations	-	-	-	500	-	(500)	-100.00%
244-5200-4790-0000 Miscellaneous		-	-	-	-	-	N/A
Total Revenues	10	10	10	500	10	(490)	-98.00%
EXPENDITURES							
244-5200-5111-0000 Overtime	2,246	2,084	319	2,246	2,250	4	0.18%
244-5200-6100-0000 Supplies	413	126	317	700	700	_	0.10%
Total Expenditures	2,659	2,210	319	2,946	2,950	4	0.14%
Excess of Revenues over (under) Expenditures	(2,649)	(2,200)	(309)	(2,446)	(2,940)	(494)	20.20%
OTHER FINANCING SOURCES (USES)							
244-5200-4810-0000 Transfers In	2,246	2,084	319	2,446	2,250	(196)	-8.01%
Total Other Financing Sources (Uses)	2,246	2,084	319	2,446	2,250	(196)	-8.01%
Total Other I manering Sources (Uses)	2,240	2,004	317	2,440	2,230	(170)	-0.01 /0
Net Change in Fund Balance	(403)	(116)	10	-	(690)		
Fund Balance - January 1	4,345	3,942	3,826	3,822	3,836		
Fund Balance - December 31	\$ 3,942	\$ 3,826	\$ 3,836	\$ 3,822	\$ 3,146		

The Ashwaubenon Cadet Post had been affiliated with Learning for Life. In 2019 it changed affiliation to Public Safety Cadets. The Post's Objective is to provide members, aged 14-21, the opportunity to better understand the careers, areas of responsibility and general understanding of Public Safety. The objectives are accomplished through instruction by various public safety officers, scenarios, field experience, and national-level competitions. The Post also completes service projects, public education events and fund-raising.

#### **SERVICES:**

- \* The post voluntarily assists in any department requested event, at no additional expense to the Village of Ashwaubenon.
- \* Community relations program between department and area young adults.
- \* Serves as a recruiting pipeline for young adults interested in public safety careers.
- \* Largely self sufficient through fundraising efforts.

#### STAFFING (FTE Positions):

\* 1 Supervisor and 4 Public Safety Officers rotate duties. Wages covered by transfer in of funds.

#### **2021 ACCOMPLISHMENTS:**

- \* Rebounded post from low membership and being on hiatus from COVID.
- \* Took advantage of joint training opportunities with the Paid on Call group.
- \* PSO Mentor serves as a rep on the Cadets National Advisory Committee.

#### 2022 OBJECTIVES:

- \* Attend state Cadet conference and competition in early 2022.
- \* Increase membership to a target of 15-20 cadets.
- \* Ensure continued fiscal sustainability of the program.

#### **BUDGET SUMMARY:**

- \* Parking revenue from Packers game-day parking has been highly variable. Estimate based upon 2019 actual revenue.
- \* Travel/Training includes estimate for fielding a team to the WLEEAA State Conference in Wisconsin Dells in early 2022.

Account	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 2021 Budget \$ Change   % Change
	Hetati	1100441	1 of cease	Dauger	Dauger	φ change / σ change
REVENUES						
245-5200-4600-0000 Interest	\$ 24	\$ 33	\$ 21	\$ 20	\$ 20	\$ - 0.00%
245-5200-4702-0000 Donations	2,600	-	-	-	-	- N/A
245-5200-4708-0000 Parking Revenue	2,608	176	1,500	2,500	3,750	1,250 50.00%
Total Revenues	5,232	209	1,521	2,520	3,770	1,250 49.60%
EXPENDITURES						
245-5200-5111-0000 Overtime	2,064	172	2,100	2,100	2,100	- 0.00%
245-5200-6000-0000 Supplies	2,066	230	500	500	500	- 0.00%
245-5200-7100-0000 Travel/Training	1,561	3,569	2,500	2,500	2,500	- 0.00%
Total Expenditures	5,691	3,971	5,100	5,100	5,100	- 0.00%
Excess of Revenues (under) Expenditures	(459)	(3,762)	(3,579)	(2,580)	(1,330)	1,250 -48.45%
OTHER FINANCING SOURCES						
245-5200-4810-0000 Transfers In	2,064	500	2,100	2,100	2,100	- 0.00%
Total Other Financing Source	2,064	500	2,100	2,100	2,100	- 0.00%
Total Suits I maileing Bouree	2,001	200	•		2,100	0.0070
Net Change in Fund Balance	1,605	(3,262)	(1,479)	(480)	770	
Fund Balance - January 1	9,667	11,272	8,010	8,844	6,531	
Fund Balance - December 31	\$ 11,272	\$ 8,010	\$ 6,531	\$ 8,364	\$ 7,301	

This fund is used to account for excess Green Bay/Brown County Football Stadium District tax funds received from the State of Wisconsin. Funds spent must be for one of the three following purposes:

- 1. Provide Property Tax Relief
- 2. Provide Tax Levy Supported Debt Relief
- 3. Economic Development

#### 2022 OBJECTIVES:

\* Use remaining funds for street decorations in key economic development areas of the Village.

	2019	2020	2021	2021	2022	2022 vs 20	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	•						•
REVENUES							
Green Bay/Brown County							
246-5100-4708-0000 Football Stadium District Taxes	5,490	1,206	147	-	-	-	N/A
EXPENDITURES							
246-5100-9154-0000 Capital Outlay	_	_	-	45,297	46,650	1,353	2.99%
1 3					ŕ	,	
Net Change in Fund Balance	5,490	1,206	147	(45,297)	(46,650)		
2 100 2 100 2 100 2 100 2 100 2	-,	-,		(10,000)	(10,000)		
Fund Balance - January 1	39,807	45,297	46,503	45,297	46,650		
Tuna Datanee Junuary 1	37,007	13,271	10,505	13,271	10,050		
Fund Balance - December 31	\$ 45,297	\$ 46,503	\$ 46,650	<b>s</b> -	\$ -		

This fund is used to account for the distribution of Federal American Rescue Plan Act (ARPA) fund in response to the COVID pandemic. Allowable use of funds: payments may be used to cover costs incurred prior to December 31, 2024, for the following purposes:

- 1. To respond to the coronavirus pandemic or its negative economic impacts, including assistance to hospitals, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- 2. To replace revenues lost as a result of the public health emergency caused by the coronavirus pandemic, for the purposes of providing government services.
  - 3. Make investments in water, sewer, or broadband infrastructure.
- 4. To provide premium pay for workers employed by the state who perform essential work during the pandemic, or to provide grants to eligible employers that have eligible workers who perform essential work.

#### **CAPITAL REQUESTS:**

**Project Name:** New Knox Box Keysecure Units (10)

**Cost:** \$11,000

**Type:** Village Facility - Replacement

Useful Life: 10 Years

**Description:** Knox Box Keysecure Units used to hold keys for commercial and multifamily buildings.

Justification: Knox boxes are required on all commercial and multifamily buildings in the Village of Ashwaubenon

per Municipal Code Section 13-3-78(S). The Knox system is vital to our responders to ensure easy, secured access to buildings when dispatched as part of an emergency or alarms. This request will fulfill the remaining units needing to be replaced that are old and will soon be unsupported. The units secure

Knox keys in squad cars, fire trucks, amublances, and in the fire inspection office.

Project Name: Axon Contract for BWC's, Fleet cameras and Tasers

**Cost:** \$44,000

**Type:** Asset - Replacement

**Useful Life:** 5 Years

**Description:** 5 year contract with Axon for the body worn cameras, squad (fleet) cameras and Tasers. Year 1 was

paid for using donations/contributions from outside entities. Years 2-5 would be the responsibility of

the Village.

**Justification:** We have added body worn cameras for all officers, as well as new cameras for the squad cars, new

Tasers to replace our aging X-26 tasers and signal sidearm triggers for the camera systems, which is all included with the 5 year service contract we have with Axon. Also added were 2 more licenses for additional Evidence.com users to be added. Year 1 was paid for with outside funds from donations/contributions from several outside sources. Years 2 to 5 will need to be funded by the Village. The in-car camera capital line item was removed resulting in \$43,200 being removed from

Capital expenses over the life of the Axon contract. The Axon contract then adds \$408,000 through

2025.

Project Name: Heavy Duty Truck Diagnostic Scanner

Cost: \$6,500 Type: Asset - New Useful Life: 5 Years

**Description:** Truck engine diagnostic scanner for troubleshooting engine codes on garbage, recycling and dump

Justification: This diagnostic scanner would replace the outsourcing of diagnostic work to Peterbuilt (or similar

service center).

Project Name: Garage Jack Stand Replacement

**Cost:** \$5,500

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Mechanic -- Vehicle Jack Stand Replacement

Justification: The existing jack stands (4) are 1980's vintage and have cracked cylinders. The jack stands shouldn't be

used as a liability/safety issue and need replacement.

**Project Name: Meridian Anti-Vehicle Barriers** 

Cost: \$86,500 Type: Asset - New Useful Life: 20 Years

**Description:** Entertainment District safety barriers.

**Justification:** The Village built approximately 14 of these units in 2018 for use at Lambeau Field events and more

"high-profile" events. With the completion of the Expo Center and Titletown Events Area, more "high-

profile" events are occurring at the same time requiring deployment of more "safety-intense" barriers.

**Project Name: TAPCO Signage** 

**Cost:** \$7,500

Type: Asset - Replacement

Useful Life: 15 Years

**Description:** Pedestrian Crossing Signage replacement for school crosswalks and entertainment district.

Justification: This capital purchase would be to replace some of the damaged and outdated pedestrian crossing

signage in the highly traveled locations near the schools and in the entertainment district.

Project Name: North Village Hall Parking Lot Resurfacing

Cost: \$115,000

Type: Infrastructure - Replacement

Useful Life: 25 Years

**Description:** Resurfacing of the parking lot would consist of an 1 1/2"milling of the entire parking lot, spot repair of

poor subbase locations, repaying of the parking lot and restriping.

Justification: The Village Hall North Parking Lot was originally constructed in 1994 as part of the Village Hall

construction. Typical life expectancy of an asphalt parking lot is 20-25 years. By completing a resurfacing project at 20-25 years of life, we are attempting to avoid a complete reconstruction where

the parking lot would be completely pulverized, regraded and repaved.

**Project Name:** Village Hall Air Handler Units -- Heating Coil Replacement

**Cost:** \$17,500

**Type:** Infrastructure - Replacement

**Useful Life:** 25 Years

**Description:** Replacement of the heating coil in four (4) Air Handlers at Village Hall.

**Justification:** The Village has four air handling units that blow heated or chilled air throughout Village Hall. All four

units are still in good working shape. The heating coils that supply temperate air to rooms throughout Village Hall will have periodic fault issues and signaling the time for the heating coils to be replaced.

One coil system per year is planned for replacement starting in 2022 with the largest unit, AHU #2.

**Project Name:** Village Hall Emergency Generator Rewiring/Liebert Unit (2) Connections

**Cost:** \$7,500

Type: Infrastructure - Replacement

**Useful Life:** 25 Years

**Description:** Rewiring of the Village Hall Emergency Generator and connecting the air conditioning units (Liebert

Units) for the two server rooms on emergency circuits.

**Justification:** When originally constructed, the Village Hall was equipped with an emergency generator to serve the

basic Hall functions during a power outage. Public Safety and Administration offices all have red outlets that signify emergency power. With the increased use of computers in the 25 years since Village Hall was constructed, the wiring of the emergency generator should be revised to provide connection of

the server room air conditioners so that the rooms keep cool during any power outages.

#### Fund 247 - American Rescue Plan Act (ARPA)

Project Name: Ashwaubomay Park Maintenance Building

**Cost:** \$368,000

**Type:** Village Facility - New

Useful Life: 50 Years

**Description:** New Ashwaubomay maintenance building w/ slab& electricity. Currently old pole building w dirt floor.

30 x 70.

**Justification:** Proper storage and safety. Current building having structural issues with a dirt floor w/ no lighting.

Project Name: Ashwaubomay Retaining Wall Reconstruction

Cost: \$100.000

**Type:** Infrastructure - Replacement

Useful Life: 20 Years

**Description:** Current wall is failing and pulling away. Will need to replace upper sidewalk and plaza.

Justification: As it is only partially displaced, we believe the wall is still "saveable" at this point. Much high expense

if wall continues to deteriorate.

Project Name: Smith Park Playground Equip - ADA acessible main structure

**Cost:** \$95,000

**Type:** Asset - Replacement

Useful Life: 25 Years

**Description:** Smith Park lg playground structure replacement (1992)

**Justification:** Main structure is nearly 30 years old. Multiple repairs needed, + needs to be handicapped accessible as

an ADA quadrant park. About 30K of this is rubberized surfacing at entry points for ADA

requirements.

**Project Name:** Sports field fencing repairs

**Cost:** \$18,000

**Type:** Infrastructure - Maintenance

**Useful Life:** 25 Years

**Description:** Sports field fencing repairs

Justification: Numerous posts are heaving (combination of ASC, Pioneer and Ashwaubomay). This affects ball

playability and dugout integrity.

Project Name: Lake Chalet Entryway Concrete Replacement

**Cost:** \$7,500

**Type:** Infrastructure - Replacement

**Useful Life:** 30 Years

**Description:** Replace concrete slab at the entrance to the Café Chalet.

**Justification:** During an accessibility demonstration this summer, a wheelchair user encountered difficulty getting

into building due to slab starting to shift. Replace slab to accessibility standards.

Project Name: Café Admissions and Concessions POS System

Cost: \$2,120 Type: Asset - New Useful Life: 10 Years

**Description:** 2 Cellular based Ipads, stands, cash drawers, and swipsimple bluetooth readers

**Justification:** Currently using out dated push button registers that are diffucult to update prices, products and keep

accurate financials.

Project Name: Village Hall Board Room Technology Enhancements

Cost: \$100.000

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Upgrade a variety of technology hardware and software in the Village Hall Board Room.

Justification: Upgrade to cameras, microphones, monitors and recording equipment to help provide better quality

recordings to the general public.

Special Revenue Funds Fund 247 - American Rescue Plan Act (ARPA)

Account	2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	2022 vs 202 \$ Change	0
REVENUES		•					
247-5100-4100-0000 Federal Aid - ARPA	\$ -	\$ -	\$ 898,109	\$ -	\$ 898,109	\$ 898,109	N/A
Total Revenues		-	898,109	-	898,109	898,109	N/A
<b>EXPENDITURES</b> 247-5100-9154-0000 Capital Outlay	-	-	-	-	991,620	991,620	N/A
Total Expenditures	-	-	-	-	991,620	991,620	N/A
Net Change in Fund Balance	-	-	898,109	-	(93,511)		
Fund Balance - January 1		-	-	261,137	898,109		
Fund Balance - December 31	\$ -	\$ -	\$898,109	\$261,137	\$ 804,598		

This fund is used to account for employee retirement costs. Financing is provided by general property tax levy and/or transfers from other funds. Retirements are generally unknown during the budgeting process; therefore, estimates are used in determining expenditure amounts.

#### 2021 RETIREMENTS:

\* Employee Retirements include: Neil Brown, Robert Messer, Randy Tews

	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
250-5100-4000-0000 General Property Taxes	25,000	25,000	25,000	25,000	25,000	-	0.00%
Total Revenues	25,000	25,000	25,000	25,000	25,000	-	0.00%
EXPENDITURES							
250-5100-5100-0000 Retirement Payout	141,727	135,794	237,109	189,000	200,000	11,000	5.82%
Total Expenditures	141,727	135,794	237,109	189,000	200,000	11,000	5.82%
Excess of Revenues (under) Expenditures	(116,727)	(110,794)	(212,109)	(164,000)	(175,000)	(11,000)	6.71%
OTHER FINANCING SOURCES							
250-5100-4810-0000 Transfer In	115,652	100,000	-	-	-	-	N/A
Total Other Financing Sources	115,652	100,000	-	-	-	-	N/A
Net Change in Fund Balance	(1,075)	(10,794)	(212,109)	(164,000)	(175,000)		
Fund Balance - January 1	462,464	461,389	450,595	345,737	238,486		
Fund Balance - December 31	\$ 461,389	\$ 450,595	\$ 238,486	\$ 181,737	\$ 63,486		

# Village of **ASHWAUBENON**2022 Operating Budget

## DEBT SERVICE FUND

2022 Budget Debt Service Funds Fund 300

#### **DEPARTMENT DESCRIPTION:**

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Financing is provided by the annual general property tax levy and potential unused portions of prior years' debt proceeds.

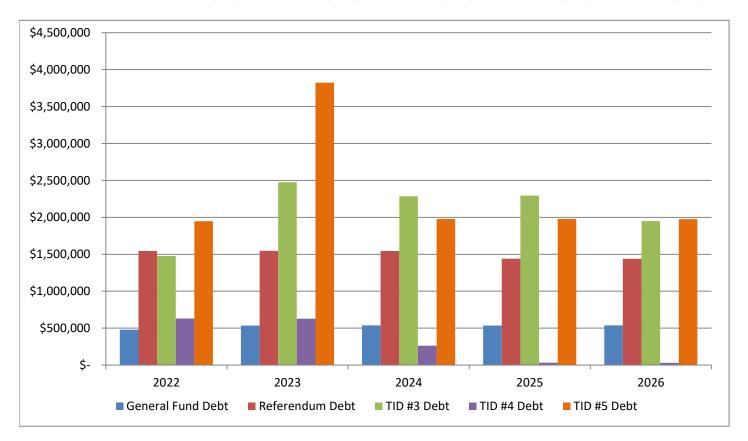
	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	•	•					•
REVENUES							
300-5100-4000-0000 General Property Taxes	\$ 2,214,449	\$ 2,041,581	\$ 2,147,677	\$ 2,149,261	\$ 2,025,508	\$ (123,753)	-5.76%
EXPENDITURES							
Debt Service							
300-5100-9300-0000 Principal Payments	4,813,972	7,443,972	4,343,369	4,343,369	4,505,000	161,631	3.72%
300-5100-9310-0000 Interest and fiscal charges	1,633,118	1,717,461	1,860,291	1,901,049	1,658,808	(242,241)	-12.74%
Total Expenditures	6,447,090	9,161,433	6,203,660	6,244,418	6,163,808	(80,610)	-1.29%
Excess of Revenues (under) Expenditures	(4,232,641)	(7,119,852)	(4,055,983)	(4,095,157)	(4,138,300)	(43,143)	1.05%
OTHER FINANCING SOURCES							
300-5100-4831-0000 Premium on Debt Issued	82,934	107,501	_	_	-	_	N/A
300-5100-4810-0000 Transfers In	4,668,084	6,716,553	3,754,241	3,795,157	4,055,941	260,784	6.87%
	, ,		- , ,	-,,	,,	,	
Total Other Financing Sources	4,751,018	6,824,054	3,754,241	3,795,157	4,055,941	260,784	6.87%
Net Change in Fund Balance	518,377	(295,798)	(301,742)	(300,000)	(82,359)		
Fund Balance - January 1	161,522	679,899	384,101	300,000	82,359		
E. J. D. L D	¢ (70.000	¢ 204 101	¢ 92.250	Φ	ф		
Fund Balance - December 31	\$ 679,899	\$ 384,101	\$ 82,359	\$ -	\$ -		

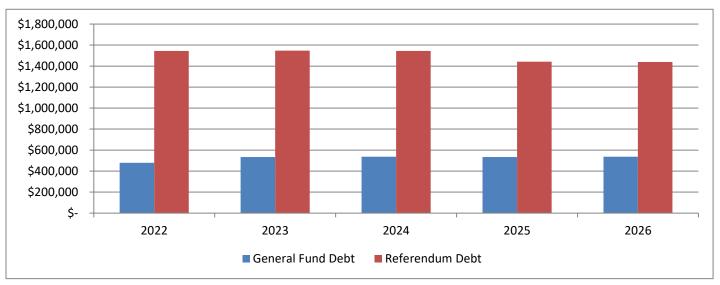
GENERAL OBL	GATION DEBT				tstanding Balance 2022	
Date Issue #	Issue	Amour	nt Fund	Principal	Interest	Total
05/15/2012 4	General Obligation Refunding Bonds	\$	5,835,000			
	Capital Infrastructure	\$	5,835,000 Water	570,000.00	61,562.50	631,562.
06/18/2013 5	General Obligation Promissory Notes	\$	1,655,000			
5	Oneida St, Bart Starrt Rd, Brookwood/Lombardi/Argonne	\$	1,055,000 TID 3	125,000.00	3,750.00	128,750
5	Green Bay Packaging Road Construction	\$	600,000 TID 4	70,000.00	2,100.00	72,100
03/18/2014 6	General Obligation Promissory Notes	\$	2,600,000			
6	Pilgrim Way Reconstruction	\$	100,000 TID 3	15,000.00	675.00	15,675
6	Sand Acres Drive Reconstruction	\$	2,500,000 TID 4	290,000.00	13,200.00	303,200
03/18/2014 7	General Obligation Promissory Notes	\$	2,650,000			
7 7	Gordmans Cash Incentive	\$ \$	410,000 TID 3 2,240,000 TID 5	50,000.00	2,385.00 12,968.50	52,385 277,968
,	Truck Equipment Purchase	э	2,240,000 11D 3	265,000.00	12,908.30	211,900
12/17/2014 8	General Obligation Promissory Notes	\$	7,270,000			
8	Referendum Bonding #1	\$	7,270,000 Ref	750,000.00	54,300.00	804,300
12/17/2014 9	Taxable General Obligation Promissory Notes	\$	1,835,000			
9	GB Packaging Incentive & Truck Equipment	\$	1,835,000 TID 4	210,000.00	15,915.00	225,915
12/15/2015 10	Taxable General Obligation Promissory Notes	\$	3,050,000			
10	Lochman Property Purchase and \$100k demolition	\$	3,050,000 TID 3	310,000.00	33,682.50	343,682
	•					
04/12/2016 11	General Obligation Refunding Bonds	\$	8,525,000			
11	Refunding 12/15/15 Referendum Bonding #2	\$	8,525,000 Ref	-	255,750.00	255,750
04/12/2016 12	C. JOH, C. P. C. N.	dr.	0.025.000			
04/12/2016 12	General Obligation Promissory Notes  Klipstine Park Remediation	\$ \$	9,035,000 1,700,000 Cap	170,000.00	16,100.00	186,100
12	Referendum Bonding #3	\$	4,880,000 Ref	430,000.00	54,400.00	484,400
12	Titletown Development-\$1.5M, Pilgrim/Cormier Road Reconstruction-\$250K	\$	1,750,000 TID 3	175,000.00	16,450.00	191,450
12	NAN Refunding (12/15/15) - Pilgrim Way Reconstruction	\$	705,000 TID 3	70,000.00	6,700.00	76,700
06/01/2016 13	Taxable General Obligation Promissory Notes	\$	2,225,000			
13 13	Mariott Cash Incentive  Neibler & Nault Land Acquistio and Property Demolition	\$ \$	765,000 TID 3 1,460,000 TID 3	75,000.00 145,000.00	8,562.50 16,240.00	83,562 161,240
13	Neibier & Naun Land Acquistio and Property Demonition	φ	1,400,000 110 3	143,000.00	10,240.00	101,240
06/13/2017 14	Taxable General Obligation Promissory Notes	\$	2,630,000			
14	Trails and Road Reconstruction	\$	1,225,000 TID 3	120,000.00	20,550.00	140,550
14	West Main Avenue Trail	\$	275,000 TID 4	25,000.00	4,600.00	29,600
14	Element Way (William Charles Court Ct) Property Demolition, Redevelopment & Road Construction	\$	1,130,000 TID 5	110,000.00	18,950.00	128,950
11/15/2019 15	Convert Obligation Profustion Panels Control 2019A	\$	1 100 000			
11/15/2018 15	General Obligation Refunding Bonds, Series 2018A  Ridge Road Sidewalk Construction	\$	1,100,000 85,000 TID 3	_	2,850.00	2,850
15	Mike McCarthy Way / Element Way (former William Charles Court)	\$	1,015,000 TID 5	-	40,150.00	40,150
11/15/2018 16	Taxable General Obligation Refunding Bonds, Series 2018B	\$	12,080,000			
16	Manseau Flats TID Incentive	\$	520,000 TID 3	50,000.00	12,690.00	62,690
16	Baseball Stadium Land Acquistion, Demolition & Stadium Construction	\$	11,560,000 TID 5	245,000.00	461,537.50	706,537
11/15/2018 17	Taxable General Obligation Promissory Notes, Series 2018C	\$	2,840,000			
17	Baseball Stadium Construction	\$	2,840,000 TID 5	365,000.00	94,560.00	459,560
09/17/2019 19	General Obligation Promissory Notes, Series 2019A	\$	6,240,000			
19	Cormier Road Reconstruction and Mike McCarthy Way Overhead Power Conversion	\$	1,525,000 Cap	135,000.00	34,575.00	169,57
19	Aldon Station Development, Cormier Road Reconstruction & Waube Lane Sidewalk Construction	\$	4,190,000 TID 3	-	125,700.00	125,700
19	Mike McCarthy Way Overhead Power Conversion	\$	525,000 TID 5	-	15,750.00	15,750
09/17/2019 20	Taxable General Obligation Promissory Notes, Series 2019B	\$	2,225,000			
20	Aldon Station Development	\$	1,080,000 TID 3	=	22,657.50	22,657
20	Baseball Stadium Construction	\$	1,145,000 TID 5	135,000.00	22,475.00	157,475

GENERA	L OBLIG	GATION DEBT				Outstanding Balance 2022	
ate	Issue #	Issue	Amount	Fund	Principal	Interest	Total
06/17/2020	21	General Obligation Promissory Notes, Series 2020A	\$ 4,810,0	000_			
	21	EAB Tree Removal		000 Cap	170,000.	00 36,000.00	206,000.
	21	Aldon Station Development, Vanderparen Way Road Construction, HSIP & Ashwaubomay Trail Bridge		000 TID 3		63,050.00	63,050.
	21	Element Way Road Construction		000 TID 5	-	18,600.00	18,600
		•					
06/17/2020	22	Taxable General Obligation Promissory Notes, Series 2020B	\$ 2,095,0	000			
	22	Aldon Station Road Construction	\$ 360,0	000 TID 3	-	6,205.00	6,205
	22	Slinde Development TIF Incentive #2	\$ 1,735,0	000 TID 5	-	28,565.00	28,565
06/17/2020	. 22	Taxable General Obligation Refunding Bonds, Series 2020C	\$ 1,895,0	100			
10/11/2020	23	Slinde TIF Incentive #1 Refunded		000 TID 5	_	52,122.00	52,122
						•	
		TOTAL GENERAL OBLIGATION DEBT	\$ 80,595,000	.00	\$ 5,075,000.	00 \$ 1,656,328.00	\$ 6,731,328
OTE AN	JTICIDA'	TION NOTES				2022	
ite	Issue #	Issue	Amount	Fund	Principal	Interest	Total
1/15/2018		Taxable Note Anticipation Note, Series 2018D	\$ 1,780,0				
	18	Slinde Development TIF Incentive	\$ 1,780,0	000 TID 5	-	62,300.00	62,300
		TOTAL NOTE ANTICIPATION NOTES	\$ 1,780,000	.00	\$ -	\$ 62,300.00	\$ 62,300
			,,		7	+,	
		GENERAL OBLIGATION DEBT BY FUND					
		General Government		Gen	=	=	
		Capital Projects		Cap	475,000.	00 86,675.00	561,67
		Referendum		Ref	1,180,000.	00 364,450.00	1,544,450
		Tax Incremental District #3		TID 3	1,135,000.	00 342,147.50	1,477,147
		Tax Incremental District #4		TID 4	595,000.	00 35,815.00	630,815
		Tax Incremental District #5		TID 5	1,120,000.	00 765,678.00	1,885,678
		Water Utility		Water	570,000.		631,562
					\$ 5,075,000.	00 \$ 1,656,328.00	\$ 6,731,328
		TOTAL DEBT SERVICE BY FUND					
		General Government		Gen	-	=	
		Capital Projects		Cap	475,000.	00 86,675.00	561,67
		Referendum		Ref	1,180,000.	00 364,450.00	1,544,450
		Tax Incremental District #3		TID 3	1,135,000.	00 342,147.50	1,477,147
		Tax Incremental District #4		TID 4	595,000.	00 35,815.00	630,81
		Tax Incremental District #5		TID 5	1,120,000.	00 827,978.00	1,947,978
		Water Utility		Water	570,000.	00 61,562.50	631,56
					\$ 5,075,000.	00 \$ 1,718,628.00	\$ 6,793,62
					\$ 3,073,000.	- \$ - :	
		Total Debt Service by Funding Source					
		Taxes					479,316
		Referendum Taxes			1,180,000.	00 364,450.00	1,544,450
		Tax Incremental District Transfers			2,850,000.		4,055,940
					570,000.		631,56
		Water Utility Responsibility			1	- ,	,
		Water Utility Responsibility Water & Sewer Share of 12/13/11 \$485k Prom Note			=	-	
		Water Utility Responsibility Water & Sewer Share of 12/13/11 \$485k Prom Note Excess Fund Balance			-	-	82,35
		Water & Sewer Share of 12/13/11 \$485k Prom Note			-	-	
		Water & Sewer Share of 12/13/11 \$485k Prom Note Excess Fund Balance			-	- - - :	
		Water & Sewer Share of 12/13/11 \$485k Prom Note Excess Fund Balance  Total Funding Sources  Fiscal Charges			-	9,975.00	
		Water & Sewer Share of 12/13/11 \$485k Prom Note Excess Fund Balance Total Funding Sources			-		\$2,359 \$ 6,793,629

#### **Debt Service Graph by Fund - Next 5 Years**

	2022	2023	2024	2025	2026
<b>General Fund Debt</b>	\$ 479,316	\$ 534,375	\$ 537,125	\$ 534,525	\$ 536,575
Referendum Debt	1,544,450	1,546,700	1,544,400	1,441,400	1,439,150
TID #3 Debt	1,477,148	2,475,773	2,284,771	2,293,254	1,949,589
TID #4 Debt	630,815	629,098	261,581	32,250	31,350
TID #5 Debt	1,947,978	3,822,427	1,978,651	1,978,016	1,975,298
Total Debt	\$ 6,079,707	\$ 9,008,372	\$ 6,606,528	\$ 6,279,445	\$ 5,931,962





### Village of ASHWAUBENON 2022 Operating Budget

# CAPITAL PROJECTS FUNDS

					T 1				
	C44	X7211	Dealer and	D., L.P.	Land	TID	TID	TID	
A	Street	Village	Parks and	Public Safety	Sales &	#3	#4	#5	TOTAL
Account	Construction	Buildings	Recreation	Safety	Acquisitions	#3	#4	#5	IUIAL
REVENUES									
General Property Taxes	\$ 675,000	\$ 25,000	\$ -	\$ 56,490	\$ -	\$ 3,744,758	\$ 1,206,363	\$ 458,632	\$ 6,166,243
Intergovernmental	-	,	-	-	-	1.069,134	94,600	4,303	1,168,037
Public Charges for Services	_	_	_	_	_	-,,	- 1,000	280,000	280,000
Miscellaneous	_	_	18,628	_	_	_	_	,	18.628
Total Revenues	675,000	25,000	18,628	56,490	-	4,813,892	1,300,963	742,935	7,632,908
EXPENDITURES									
Current									
General Government	_				_			1,700,000	1.700.000
Parks & Recreation			955,000	_	_			1,700,000	955,000
Conservation & Developmen			755,000	_	55,569				55,569
Debt Service		_	_	_	33,307	_	_	_	33,307
Interest and Fiscal Charges	_				_	30.000	1,633	_	31.633
Capital Outlay	675,000			85,945	_	1,630,000	910,951	888,011	4,189,907
Total Expenditures	675,000		955,000	85,945	55,569	1,660,000	912,584	2,588,011	6,932,109
Total Expenditures	075,000		223,000	05,745	33,307	1,000,000	712,504	2,300,011	0,732,107
Excess of Revenues over									
(under) Expenditures		25,000	(936,372)	(29,455)	(55,569)	3,153,892	388,379	(1,845,076)	700,799
OTHER FINANCING									
SOURCES (USES)									
Long Term Debt Issued	_	_	_	_	_	_	_	2,600,000	2,600,000
Sale of Land	_	_	_	_	_	750,000	_	_,,	750,000
Transfer Out	_	_	_	_	_	(1,602,147)	(680,815)	(1,463,185)	(3,746,147)
TIF Grant Incentive	-	_	_	_	_	(751,610)	-	(93,500)	(845,110)
Total Other Financing						(12 )2 2/		(= = y= = = y	(= = ) = /
Sources (Uses)		-	-	-	-	(1,603,757)	(680,815)	1,043,315	(1,241,257)
Net Change in Fund Balance	-	25,000	(936,372)	(29,455)	(55,569)	1,550,135	(292,436)	(801,761)	(540,458)
Fund Balance - January 1	33,375	448,300	936,372	29,455	55,569	1,930,452	1,352,085	(4,869,895)	(84,287)
Fund Balance - December 31	\$ 33,375	\$473,300	\$ -	\$ -	\$ -	\$ 3,480,587	\$1,059,649	\$(5,671,656)	\$ (624,745)

This fund is used to account for the financing of existing street reconstruction, construction of major new streets, street improvements, and curb and gutter repair. This fund is replenished by general property tax levies, general obligation debt proceeds, special assessments, and/or operating transfers from other funds.

#### **SERVICES:**

- \* Annual mill-pave of predetermined village roadways.
- \* Reconstruction of existing roadways as determined by long-term capital planning.
- \* Maintenance of existing curb, parking lot or other street related infrastructure.

\*

#### **STAFFING (FTE Positions):**

\* Majority of projects are contracted. Other maintenance work is staffed by the Public Works Field Operators as needs arise. Each employee codes their timecards accordingly.

#### **2021 ACCOMPLISHMENTS:**

- \* Completed biennial PASER Rating of all Village streets in order to develop a 5-Year Paving Program with which to base the Village's paving efforts to the lowest-rated streets.
- \* Completed Annual Mill and Resurfacing Program.

#### **CAPITAL REQUESTS:**

Project Name:	Village Streets Mill/Pave Program
Cost:	\$675,000
Type:	Infrastructure - Replacement
Useful Life:	20 Years
Description:	Annual milling and resurfacing of Village asphalt roadways (Village has approximately 100 centerline miles of
	asphalt roadway). Annual program is based of PASER Roadway Rating Program in order to determine the streets
	that are in the worst condition and in need of resurfacing.
Justification:	The annual Mill/Pave Program is a vital cog in keeping the existing Village street network in drivable condition.
	The Village will look to add \$25,000/year to this program to get it to an annual operating budget of at least
	\$800,000 (amount needed in current-day dollars to repave 4-5 miles of roadway per year and, in turn, repave every
	Village roadway within a 20-25 year period).

	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
400-5400-4000-0000 General Property Taxes	\$ 625,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 675,000	\$ 25,000	3.85%
Total Revenues	625,000	650,000	650,000	650,000	675,000	25,000	3.85%
EXPENDITURES							_
400-5400-9150-0000 Infrastructure Streets 400-5400-9310-0000 Interest and fiscal charges	1,724,919 15,976	1,149,779	650,000	650,000	675,000 -	25,000	3.85% N/A
Total Capital Outlay	1,740,895	1,149,779	650,000	650,000	675,000	25,000	3.85%
Total Expenditures	1,740,895	1,149,779	650,000	650,000	675,000	25,000	3.85%
Excess of Revenues over (under) Expenditures	(1,115,895)	(499,779)	_	-	-	-	N/A
OTHER FINANCING SOURCES (USES)							
400-5400-4830-0000 Long Term Debt Issued 400-5400-4831-0000 Premium on Debt Issued	1,525,000 15,976	-	-	-	- -	- -	N/A N/A
Total Other Financing Sources (Uses)	1,540,976	_	-	-	-	-	N/A
Net Change in Fund Balance	425,081	(499,779)	-	-	-		
Fund Balance - January 1	108,073	533,154	33,375	8,154	33,375		
Fund Balance - December 31	\$533,154	\$ 33,375	\$ 33,375	\$ 8,154	\$ 33,375		

The Village Building Fund is used to account for the cost of maintaining Village Hall and the Garage. Financing is provided by general property tax levy and/or general obligation debt proceeds.

#### STAFFING (FTE Positions):

\* Majority of projects are contracted. Minor maintenance done by Public Works staff as needed.

#### **2021 ACCOMPLISHMENTS:**

- \* Completed the second year of the three-year Village Hall Parking Lot Rehabilitation. In 2020, the South Parking Lot was reconstructed as part of the Capital Credit Union Field construction project. In 2021, the West Parking Lot has spot curb repair and a full mill and resurfacing.
- \* Completed the needs assessment, conceptual layout and opinion of probable cost for the future expansion of the Village Garage and Cold Storage Facilities. This assessment and layout took into account the needs of the Public Works, Utilities, Park and Recreation and Public Safety Departments the currently house materials and equipment in these facilities.

- \* With the needs assessment, conceptual layout and opinion of probably cost for the expansion of the Village Garage and Cold Storage Facilities complete, the next step is to discuss and plan for the eventual design and construction of the expansion. Due to the cost of the expansion project, 2022 will be used to look into any possible funding sources that may assist with this project.
- \* Rehabilitation of the North Village Hall Parking Lot. The final year of the three-year Village Hall Parking Lot Rehabilitation program, the North Lot (surrounds the Public Safety Wing of Village Hall) will see the addition of curb and gutter followed by a milling, resurfacing and restriping of the parking

	2019	2020	2021	2021	2022	2022 vs 202	1 Budget
Account	Actual	Actual	Forecast Budge		Budget	\$ Change	% Change
REVENUES							
410-5100-4000-0000 General Property Taxes	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%
		• • • • • • • • • • • • • • • • • • • •	27.000	27.000	22.000		
Total Revenues	25,000	25,000	25,000	25,000	25,000	-	0.00%
EXPENDITURES							
· · · · · · · · · · · · · · · · · · ·	4 100						N/A
410-5100-6211-0000 Repairs-Building/Equipment	4,100	200.210	155,000	155,000	-	(155,000)	
410-5100-9130-0000 Capital Outlay	86,569	209,319	155,000	155,000	-	(155,000)	-100.00%
Total Expenditures	90,669	209,319	155,000	155,000	-	(155,000)	-100.00%
Excess of Expenditures over Revenues	(65,669)	(184,319)	(130,000)	(130,000)	25,000	155,000	-119.23%
Excess of Expenditures over revenues	(03,007)	(104,317)	(130,000)	(130,000)	23,000	133,000	117.2370
OTHER FINANCING SOURCES (USES)							
410-5100-4810-0000 Transfers In	154,721	405,980	-	-	-	-	N/A
Net Change in Fund Balance	89,052	221,661	(130,000)	(130,000)	25,000		
Fund Balance - January 1	267,587	356,639	578,300	261,137	448,300		
•		-					
Fund Balance - December 31	\$356,639	\$578,300	\$448,300	\$131,137	\$ 473,300		

This fund is used to account for the cost of planning, designing and construction of Parks & Recreation facilities. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

#### STAFFING (FTE Positions):

\* Projects are usually a mix between contracted and Village employee assistance. Projects work is staffed by the Park and Recreation maintenance and/or Public Works Field Operators as needs arise. Each employee codes their timecards accordingly.

#### **2021 ACCOMPLISHMENTS:**

- \* Completed the Sherwood Forest pond bridge and pathway.
- \* Cracksealed and painted Smith Park basketball and tennis courts.
- \* Purchased four CPR mannequins for the Community Pool.

- \* Use of American Rescue Plan Act (ARPA) funds to complete the following projects (see Fund 247 for more details):
  - Construction of a new Ashwaubomay Park maintenance building.
  - Reconstruct Ashwaubomay Park retaining wall.
  - Replace Smith Park playground equipment and upgrade with ADA accesibility.
  - Various sporting field fencing repairs.
  - Replace concrete in front of Lake Chalet entrance.
  - POS system for Café admissions and concessions.

	2019	2020	2021	2021	2022	2022 vg 20	21 Budget
A							
Account	Actual	Actual	Forecast	Budget	Budget	<b>5</b> Change	% Change
REVENUES							
430-5500-4000-0000 General Property Taxes	_	-	25,000	25,000	-	(25,000)	-100.00%
430-5500-4100-0000 Intergovernmental	200,361	-	, -	, -	-	-	N/A
430-5500-4702-0000 Donations	1,500	7,698	-	-	-	-	N/A
430-5500-4910-0000 Tower Rentals	19,556	17,932	18,085	18,085	18,628	543	3.00%
Total Revenues	221,417	25,630	43,085	43,085	18,628	(24,457)	-56.76%
							_
EXPENDITURES							
430-5500-8100-0000 Contracted Services	-	-	568,393	1,455,000	955,000	(500,000)	-34.36%
430-5500-9120-0000 Capital Outlay	357,162	43,189	50,000	100,000	-	(100,000)	-100.00%
Total Expenditures	357,162	43,189	618,393	1,555,000	955,000	(600,000)	-38.59%
Excess of Revenues over (under) Expenditures	(135,745)	(17,559)	(575,308)	(1,511,915)	(936,372)	575,543	-38.07%
OTHER FINANCING SOURCES							
430-5500-4830-0000 Long Term Debt Issued	_	1,455,000	_	-	-	_	N/A
430-5500-4810-0000 Transfers In	68,292	29,379	_	_	-	_	N/A
Total Other Financing Sources	68,292	1,484,379	-	-	-	-	N/A
_							
Net Change in Fund Balance	(67,453)	1,466,820	(575,308)	(1,511,915)	(936,372)		
Fund Balance - January 1	112,313	44,860	1,511,680	1,511,915	936,372		
Fund Balance - December 31	\$ 44,860	\$1,511,680	\$ 936,372	\$ -	\$ -		

This fund is used to account for the cost of new and replacement Public Safety equipment. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

#### STAFFING (FTE Positions):

\* Costs are typically only equipment related. However, projects including labor costs would either be contracted from an outside vendor or completed by existing public works staff.

#### 2021 ACCOMPLISHMENTS:

\* Standard annual replacements of: turnout gear, bullet-proof vests, fire helmets/gloves/boots, mobile radios, AED's, fire hose, tasers, radar detectors, fitness equipment, SCBA accessories, and PBT's.

#### **BUDGET SUMMARY:**

\* All 2022 budgeted capital items are funded with tax levy dollars through the Capital Projects Fund.

#### **CAPITAL REQUESTS:**

**Project Name: APS6000XE Fire Portable Radios** 

**Cost:** \$26,200

Type: Asset - Replacement

Useful Life: 0

**Description:** Replace end of life APS6000XE portable radios.

Justification: The Factory Mutual intrinsically safe certification (non-sparking electrical) has expired for existing

APX6000XE radios and they are approaching end of life. Each fire apparatus has 4-6 portable radios. The replacement plan is as follows: (2022) E311, 5x radios and multi-bank charger \$26,200; (2023) E321, 4x radios and multi-bank charger \$21,100; (2024) L311, 4x radios and multi-bank charger \$21,100; (2025) E313, 4x radios and multibank charger \$21,100; (2026) S321, 6x radios and multi-

bank charger \$31,200; (2027) E322, 4x radios and multi-bank charger \$31,200

**Project Name: Turnout Gear** 

**Cost:** \$19,750

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Annual replacement of fire turnout gear.

Justification: Turn out gear cannot be used 10 years after the date of manufacturing. Turnout gear has increased to

approximately \$2500 per set as of 2021. Previously only \$1600 had been budgeted for each set.

**Project Name: Bullet Proof Vest Replacements** 

**Cost:** \$9,000

**Type:** Asset - Replacement

**Useful Life:** 5 Years

**Description:** Annual replacement of existing officer bullet-proof vests. There are currently a total of 51 vests, one

for each member of Public Safety. Vests have a 5-year life. Here is the five year replacement schedule:

2022) 10 vests, 2023) 3 vests, 2024) 10 vests, 2025) ? vests, 2026) ? vests

Justification: The ballistic vest National Institute of Justice or (NIJ) certifications expire every five years. The cost of

each bullet proof vest is estimated at \$900.00 a vest. There are 10 officers due to have their ballistic vest replaced by the end of 2022. Public Safety will submit to the Ballistic Vest Partnership program for

a grant in 2022 for a possible 50% reimbursement on these ballistic vests.

**Project Name: Fire Helmets/Gloves/Boots** 

**Cost:** \$5,420

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Annual replacement of fire helmets, gloves and boots.

**Justification:** The ten year life span of the firefighter helmet is based on 10 years from the date of manufacturing,

baring damage to the helmet due to use. There are 70 total helmets with a 10-year life. Inventory includes PSO and POC employees. Goal is to replace 8-10 helmet/glove/boot sets each year. 2021

request is for 8 helmets with shields, 8 sets of fire gloves and hoods and 8 pair of boots.

Project Name: APX6500 Mobil Radio (In Vehicle)

**Cost:** \$4,800

**Type:** Asset - Replacement

**Useful Life:** 15 Years

**Description:** Purchase of the APX6500 Motorola vehicle radio to replace the non-supported ATX6000 mobile radio.

**Justification:** The department has two styles of mobile (in vehicle) radios: XTL 5000 and APX 6500. The

department and other users of the XTL 5000 was informed at the end of 2018 that the older style XTL 5000 radio will no longer be serviced for any malfunctions and have to be replaced by the APX 6500 style mobile radio. Currently Public Safety has 26 XTL 5000 mobile radios that will need to be replaced by the newer style APX 6500 mobile radio. Each radio has a cost estimate of \$4,563. The plan is to replace the mobile radio in the squad cars at the time that they are being changed out to a new vehicle. This request is to replace Ambulance 312 radio in 2020. Future replacements are as follows: 2020) Ladder 311, 2021) Engine 321, 2022) Support 321, 2023) Engine 312, 2024) Engine 322.

**Project Name: Radar Detector Replacements** 

**Cost:** \$3,900

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Annual replacement of existing radar detectors. There are currently a total of 10 units, one in each

police vehicle. Radar detectors have an asset life of 10 years. The five-year replacement schedule is as

follows:

Justification: We currently have (3) ProLaser3, and (1) ProLaser 4 LIDAR units that are operational. In 2021, two

additional ProLaser3 units were taken out of service due to equipment failure. The failed units have been repaired multiple times and need replacement. One of the operational ProLaser3 units shows a manufacture date of August 2005. The cost of a new ProLaser 4 LIDAR unit is \$2,195. Quote received 8/30/21. \$1,700 is also requested for maintenance and parts to keep the existing Radar and LIDAR units in service. Examples would be for re-certification, re-calibration and any damaged or missing

parts. We have Radar in all squads.

**Project Name: AED Replacements** 

**Cost:** \$3,600

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Annual replacement of existing AED devices. There are currently a total of 12 units, one in each police

vehicle, and one in E311 and E321. AED's have an asset use life of 10 years. AED's in Cars 6 and 10 were replaced in 2021 and would be due for replacement in 2031. Here is the five year replacement

schedule:

2022) 2 units (cars 7 and 5) 2023) 2 units (cars 1 and 2) 2024) 2 units (cars 8, 25)

**Justification:** The manufactures recommendation is for the AED units to be replaced every 10 yrs.

**Project Name: Fitness Equipment** 

**Cost:** \$3,500

**Type:** Asset - Replacement

**Useful Life:** 1-5 Years

**Description:** Replacement and maintenance of Public Safety fitness room equipment. Replacement schedule

includes the following equipment for the next five years: 2020) Stationary Bike, 2021) Stationary bike,

2022) 1 treadmill 2023) weight training equipment 2024) 1 treadmill.

**Justification:** On a rotational basis or based on the condition of a piece of fitness equipment a piece of fitness

equipment is replaced every year. The fitness equipment is the fitness room is open to be used by all

Village employees.

**Project Name: Fire Hose Replacement** 

**Cost:** \$3,000

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Annual replacement of existing fire hose. Replace up to \$3,000 each year with replacement quantity

based on pricing.

**Justification:** Life span for fire hose is 10-15 years depending on what material the hose is made and number for

times that it used on the fireground. The hose is pressure tested annually to check for leaks and hose

failure.

**Project Name: Taser Replacements** 

**Cost:** \$2,500

**Type:** Asset - Replacement

Useful Life: 10 Years

**Description:** Tasers are now covered by the Axon Contract Capital Expense item. Only cartridges would need to be

purchased going forward.

**Justification:** Only cartridges for 2022.

**Project Name: Hi-Rise Fire Hose Pack** 

**Cost:** \$2,250

**Type:** Asset - Replacement

Useful Life: 15 Years

**Description:** Plan calls for Hi-Rise Fire Hose Pack to be budgeted one (1) pack a year for the next five (5) years to

outfit every fire truck in the fire truck fleet.

Justification: Hi-Rise fire hose packs are an essential tool in fighting fires on multilevel buildings such as hotels,

apartment buildings, and office buildings. The Hi-Rise fire packs are connected to the buildings

standpipes in order to fight fires from the inside of the multi storied building.

**Project Name: SCBA Facepiece Replacements** 

**Cost:** \$1,100

Type: Asset - Replacement

**Useful Life:** 15 Years

**Description:** SCBA masks will be replaced with the new SCBA equipment

**Justification:** SCBA mask replacement is used to replace SCBA mask that do not pass the annual fit test. SCBA

masks are purchased to outfit new paid on call firefighters.

**Project Name: MSA Gas Meters** 

**Cost:** \$925

**Type:** Asset - Replacement

**Useful Life:** 5 Years

**Description:** Gas meter that tests the air quality to detect four different harm environmental gasses

**Justification:** The 4 Gas Meter (MSA) has a service life of 5 years.

Account		2019 Actual	2020 Actual	2021 Forecast	2021 Budget	2022 Budget	<u> </u>	921 Budget % Change
REVENUES		110000	1100001	1 or ccust	Duager	Duager	ψ Change	70 Change
440-5200-4000-0000 G	General Property Taxes intergovernmental	\$ - -	\$ - 31,753	\$ 56,140	\$ 56,140	\$ 56,490 -	\$ 350	0.62% N/A
Tota	al Revenues	-	31,753	56,140	56,140	56,490	350	0.62%
<b>EXPENDITURES</b> 440-5200-9121-0000 C	Capital Outlay	328,011	120,638	56,140	56,140	85,945	29,805	53.09%
Total Expenditures		328,011	120,638	56,140	56,140	85,945	29,805	53.09%
Excess of Revenues (under	r) Expenditures	(328,011)	(88,885)	-	-	(29,455)	(29,455)	N/A
OTHER FINANCING SO 440-5200-4810-0000 T	OURCES Transfers In	190,917	96,557	-	-	-	_	N/A
Net Change in Fund Balan	ice	(137,094)	7,672	1	-	(29,455)		
Fund Balance - January 1		158,877	21,783	29,455	_	29,455		
<b>Fund Balance - Decem</b>	ber 31	\$ 21,783	\$ 29,455	\$ 29,455	\$ -	\$ -		

This fund is used to account for the proceeds village land sales and the expenditures related to any land purchases. Funds can be redistributed for other expenditure purposes at the direction of the Village Board.

#### **2022 OBJECTIVES:**

\* Utilize existing funds towards Village economic development needs.

	2019	2020	2021	2021	2022	2022 vs 2021 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change   % Change
<b>EXPENDITURES</b> 465-5100-9154-0000 Capital Outlay	-	-	-	55,569	55,569	- 0.00%
Net Change in Fund Balance	-	-	-	(55,569)	(55,569)	
Fund Balance - January 1	55,569	55,569	55,569	55,569	55,569	
Fund Balance - December 31	\$ 55,569	\$ 55,569	\$ 55,569	\$ -	\$ -	

This fund is used to account for the cost of projects within Tax Incremental District #3. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

#### **2021 ACCOMPLISHMENTS:**

- \* Continued Titletown Phase II construction
- \* Continued Aldon Station redevelopment construction.
- \* Construction of Aldon Station redevelopment began.
- \* Begin reconstruction of VanderPerren Way.
- \* Began engineering and design services for Ashwaubomay Park pedestrian bridge.
- \* Other design and engineering services for various sidewalk and trail construction.

- \* Continued Titletown Phase II construction
- \* Continued Aldon Station redevelopment construction.
- \* Continued Ashwaubomay Park pedestrian bridge construction.
- \* Sidewalk construction on Brett Favre Pass and Bart Starr Drive.
- \* Address riverfront remediation issues.
- \* Design and engineering potential street scaping, lighting and public art projects in district.
- \* Continue to evaluate potential growth opportunities and closure of the district.

	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget		% Change
	•						<u> </u>
REVENUES							
General Property Taxes	\$ 2,563,469	\$ 3,290,051	\$ 3,671,295	\$ 3,683,526		\$ 61,232	1.66%
Intergovernmental	976,022	1,545,134	1,162,247	1,069,000	1,069,134	134	0.01%
Public Charges for Services	10,800	-	-	-	-	-	N/A
Miscellaneous	1,822,684	500	-	-	-	-	N/A
Total Revenues	5,372,975	4,835,685	4,833,542	4,752,526	4,813,892	61,366	1.29%
EXPENDITURES							
Current							
Conservation and Development	2,452,564	514,755	207,504	_	_	_	N/A
Debt Service	2, .02,00	01.,700	207,80				1,111
Interest and Fiscal Charges	87,105	49,890	30.000	30.000	30.000	_	0.00%
Capital Outlay	1,239,205	4,688,064	1,196,443	1,000,000	1,630,000	630,000	63.00%
Total Capital Outlay	3,778,874	5,252,709	1,433,947	1,030,000	1,660,000	630,000	61.17%
Total Expenditures	3,778,874	5,252,709	1,433,947	1,030,000	1,660,000	630,000	61.17%
Excess of Revenues over (under) Expenditures	1,594,101	(417,024)	3,399,595	3,722,526	3,153,892	(568,634)	-15.28%
OTHER FINANCING SOURCES (USES)							
General Obligation Debt Issued	5,270,000	2,785,000	-	1,000,000	-	(1,000,000)	-100.00%
Debt Premium	257,527	187,133	-	25,000	-	(25,000)	-100.00%
Sale of Capital Assets	-	343,679	479,800	-	750,000	750,000	N/A
Transfer Out	(2,536,167)	(2,300,927)	(1,907,314)	(1,998,781)	(1,602,147)	396,634	-19.84%
TID Grant Incentive	-	-	(668,388)	(707,000)	(751,610)	(44,610)	6.31%
Total Other Financing Sources (Uses)	2,991,360	1,014,885	(2,095,902)	(1,680,781)		77,024	-4.58%
Net Change in Fund Balance	4,585,461	597,861	1,303,693	2,041,745	1,550,135		
Fund Balance - January 1	(4,556,563)	28,898	626,759	(1,026,627)	1,930,452		
Fund Balance - December 31	\$ 28,898	\$ 626,759	\$ 1,930,452	\$ 1,015,118	\$ 3,480,587		

This fund is used to account for the cost of projects within Tax Incremental District #4. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

#### **2021 ACCOMPLISHMENTS:**

- \* Construction of West Main Avenue trail.
- \* Hyland Ridge development

- \* Finalize West Main Avenue trail.
- \* Reconstruct Cornerstone parking lot.
- Close district.

	2019	2020	2021	2021	2022	2022 vs 202	1 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
General Property Taxes	\$ 1,213,235	\$ 1,156,627	\$ 1,229,503	\$ 1,183,886	\$ 1,206,363	\$ 22,477	1.90%
Intergovernmental	37,099	94,600	152,100	95,000	94,600	(400)	-0.42%
Total Revenues	1,250,334	1,251,227	1,381,603	1,278,886	1,300,963	22,077	1.73%
EXPENDITURES							
Current							
General Government	4,236	150	150	5,000	1,150	(3,850)	-77.00%
Debt Service							
Interest and Fiscal Charges	1,633	1,562	1,633	-	1,633	1,633	N/A
Capital Outlay	124,542	425,347	450,000	900,000	910,951	10,951	1.22%
Total Capital Outlay	130,411	427,059	451,783	905,000	913,734	8,734	0.97%
Total Expenditures	130,411	427,059	451,783	905,000	913,734	8,734	0.97%
Excess of Revenues over (under) Expenditures	1,119,923	824,168	929,820	373,886	387,229	13,343	3.57%
OTHER FINANCING (USES)							
Transfer Out	(685,503)	(681,370)	(681,559)	(630,815)	(680,815)	(50,000)	7.93%
Net Change in Fund Balance	434,420	142,798	248,261	(256,929)	(293,586)		
Fund Balance - January 1	526,606	961,026	1,103,824	1,207,126	1,352,085		
Fund Balance - December 31	\$ 961,026	\$ 1,103,824	\$ 1,352,085	\$ 950,197	\$ 1,058,499		

This fund is used to account for the cost of projects within Tax Incremental District #5. Financing is provided by general property tax levies, general obligation debt proceeds, and/or transfers from other funds.

#### **2021 ACCOMPLISHMENTS:**

- \* Finalized Mike McCarthy Way underground power conversion.
- \* Completed final construction of the Brown County Expo Center.
- \* Worked with various inquiring development opportunities.
- \* Finalized Merge Development project.
- \* Performed boundary amendment.

- \* Element Way road construction with the completion of building three.
- \* Other projects are approved and implemented as they arise.

	2019	2020	2021	2021	2022	2022 vs 202	1 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
REVENUES							
General Property Taxes	\$ 6,629	\$ 285,743	\$ 492,230	\$ 493,870		\$ (35,238)	-7.14%
Intergovernmental	238,303	4,303	4,303	4,303	4,303	-	0.00%
Public Charges for Services	284,994	14,592	45,000	-	280,000		
Miscellaneous	1,408	-	-	5,000	-	(5,000)	-100.00%
Total Revenues	531,334	304,638	541,533	503,173	742,935	239,762	47.65%
EXPENDITURES							
Current							
Conservation and Development	1,801,822	1,771,595	-	-	1,700,000	1,700,000	N/A
Debt Service							
Interest and Fiscal Charges	52,888	93,147	-	-	-	-	N/A
Capital Outlay	11,540,284	576,233	44,737	-	888,011	888,011	N/A
Total Capital Outlay	13,394,994	2,440,975	44,737	-	2,588,011	2,588,011	N/A
Total Expenditures	13,394,994	2,440,975	44,737	-	2,588,011	2,588,011	N/A
Excess of Revenues over (under) Expenditures	(12,863,660)	(2,136,337)	496,796	503,173	(1,845,076)	(2,348,249)	-466.69%
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OTHER FINANCING SOURCES (USES)							
General Obligation Debt Issued	4,440,000	4,560,000	-	-	2,600,000	2,600,000	N/A
Debt Premium	31,770	35,612	-	-	-	-	N/A
Transfer Out	(1,246,413)	(4,084,256)	(1,515,368)	(1,463,185)	(1,463,185)	-	0.00%
TID Grant Incentive		-	(93,459)	(90,800)	(93,500)	(2,700)	2.97%
Total Other Financing Sources (Uses)	3,225,357	511,356	(1,608,827)	(1,553,985)	1,043,315	2,597,300	-167.14%
Net Change in Fund Balance	(9,638,303)	(1,624,981)	(1,112,031)	(1,050,812)	(801,761)		
Fund Balance - January 1	7,505,420	(2,132,883)	(3,757,864)	(6,196,911)	(4,869,895)		
Fund Balance - December 31	\$(2,132,883)	\$(3,757,864)	\$(4,869,895)	\$(7,247,723)	<b>\$</b> (5,671,656)		

# Village of **ASHWAUBENON**2022 Operating Budget

## ENTERPRISE FUNDS

Account Name	Water Utility		Sewer Utility	i	Storm Water Utility	Total
SOURCES AND USES OF FUNDS						
OPERATING REVENUES						
Residential Sales	\$	1,595,000	\$ 1,737,600	\$	280,000	\$ 3,612,600
Commercial Sales		1,237,500	1,466,100		825,000	3,528,600
Restaurant Sales		220,000	488,700		57,000	765,700
Industrial Sales		935,000	1,791,900		85,000	2,811,900
Public Authority Sales		55,000	48,870		140,000	243,870
Public Fire Protection		506,000	-		-	506,000
Private Fire Protection		62,700	_		600	63,300
Forfeited Discounts		17,500	19,548		2,500	39,548
Tower Rentals		325,000			_,= = =	325,000
Other		100,000	_		7,500	107,500
Total Operating Revenues		5,053,700	5,552,718		1,397,600	12,004,018
OPERATING EXPENSES						
Source of Supply		3,387,368	_		_	3,387,368
Operation		3,307,300	109,468		594,880	704,348
Maintenance		_	437,342		374,000	437,342
Pumping		100,314	-37,5-12		_	100,314
Treatment		9,000	4,958,000		_	4,967,000
Transmission & Distribution		598,870	-		_	598,870
Regulatory Compliance		-	_		72,600	72,600
Accounting & Collecting		104,493	53,953		36,351	194,797
Administration & General		411,286	248,641		265,805	925,732
Depreciation Company		798,000	633,000		175,000	1,606,000
Total Operating Expenses		5,409,331	6,440,404		1,144,636	12,994,371
Operating Income (Loss)	-	(355,631)	(887,686)		252,964	(990,353)
NONOPERATING REVENUES (EXPENSES)	`					
Interest Revenue	,	25,000	60,000		9,000	94,000
Miscellaneous NonOperating Revenue		23,000	1,500		<i>-</i> ,000	1,500
Interest Expense		(61,563)	1,500		_	(61,563)
Total Nonoperating Revenues (Expenses)		(36,563)	61,500		9,000	33,937
Income (loss) before Contributions & Transfers		(392,194)	(826,186)		261,964	(956,416)
Transfers Out		(450,000)	(12,000)		-	(462,000)
Change in Net Position		(842,194)	(838,186)		261,964	(1,418,416)
Net Position - January 1		21,740,488	14,372,087		10,096,869	46,209,444
Net Position - December 31	\$	20,898,294	\$ 13,533,901	\$	10,358,833	\$ 44,791,028

The Village of Ashwaubenon Water Utility is responsible for all operational and maintenance activities involving the storage, testing and treatment, transmission, distribution, metering and billing of potable water from the Village's source (wholesale water purchase from the Green Bay Water Utility) to the customers. The Water Utility is charged by the GBWU for a wholesale bulk rate delivered via a 24" transmission main to the Mike Vann Reservoir and Meter Station. From that point, the Village Water Utility provides all the necessary services to supply safe and reliable water for its customers.

### **SERVICES:**

- \* Maintenance of all Water Utility infrastructure from storage, pumping and meter stations to transmission and distribution pipelines including all valves, hydrants, water services and meters.
- \* Cross-connection inspections of all Village metered sites to comply with WDNR requirements.
- \* Meter reading, billing and processing of all utility bills.
- \* Master planning activities for future Village infrastructure replacement programs that includes working jointly with the GBWU to provide safe economical water for future demand and growth.

### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
PW Director (1)	0.20	0.20	0.20	0.20	0.20
Ops Supervisor (2)	0.45	0.45	0.45	0.45	0.45
Utility Foreman (3)	0.70	0.70	0.70	0.70	0.70
Utility Lead (3)	0.70	0.70	0.70	0.70	0.70
Utility Lead (3)	0.70	0.70	0.70	0.70	0.70
Utility Worker (3)	0.70	0.70	0.70	0.70	0.70
Utility Worker (3)	0.70	0.70	0.70	0.70	0.70
Utility Clerk (4)	0.40	0.20	0.20	0.20	0.20
GIS Coordinator (5)	0.10	0.10	0.10	0.10	0.10
CSR/Secretary (6)	0.05	0.05	0.05	0.05	0.05
Summer Help (7)	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	4.70	4.50	4.50	4.50	4.50

### Notes

- 1. Public Works Director allocated to multiple Village departments, including the Water Utility at 20%.
- 2. Utility Operations Supervisor allocated to all utilities, including the Water Utility at 45%.
- 3. Foreman, Lead & Worker positions are split 70% to the Water Utility and 30% to the Sewer Utility.
- 4. Clerk allocated to multiple Village departments, including the Water Utility at 20%.
- 5. GIS Coordinator allocated to multiple Village departments, including the Water Utility at 10%.
- 6. Customer Service/Secretary allocated to multiple Village departments, including the Water Utility at 5%.
- 7. Summer help is shown as budgeted cost; actual costs vary as services are needed.

### 2021 ACCOMPLISHMENTS:

- \* Completed 15th year of water supply via the Green Bay Water Utility. The water agreement is reviewed annually as the Village maintains a seat on the Green Bay Water Commission.
- \* Completed 5th full year of water transmission and sales to the Village of Wrightstown via a joint agreement between the GBWU, Village of Wrightstown and Village of Ashwaubenon.
- \* Completed water main reconstruction projects in conjunction with the Titletown Phase II Development along Brookwood Drive and Vanderperren Way Reconstruction Project (Oneida Street to Holmgren
- \* Completed initial planning stages of Village CIP Plan (Village Utility Infrastructure Master Facility Plan) in order to start developing project budgets for use in future Utility budget seasons. Approximate 2026-2027 start of Village Utility CIP Program.
- \* Completed comprehensive Water Utility rate review with Ruekert and Mielke to develop a cost-of-service program that will aid in review time of future rate reviews.
- \* Completed 12th year of WDNR-mandated cross connection inspections. Village Utility personnel are certified in completing inspections saving the Utility from hiring outside consultants.
- \* Completed implementation of water meter reading software and billing integration upgrade with GBWU as part of the billing services agreement with GBWU. This upgrade helps streamline the meter reading (completed by Ashwaubenon) and integrating it into the billing program (completed by
- \* Maintained all WDNR-mandated meter changes, hydrant flushing programs, valve exercising programs and system maintenance activities.

### 2022 OBJECTIVES:

- \* Focus of next couple years in Water Utility will be to get into the cost estimating and project phasing of the Village Utility CIP Plan. This will refine the project budgets for use in determining future Utility budgets and rate reviews.
- \* Complete the rehabilitation of Ridge Road #4 Emergency Well Pump Station. The Village operates a system of four emergency back-up wells for emergency water supply. The WDNR requires these wells to be pulled and inspected every 10 years to maintain emergency status.
- \* Complete the upgrade of the SCADA control system at the four emergency back-up well sites to maintain a reliable control system in the event of a large-scale emergency event.
- \* Complete the system updates that will be listed as part of the 3-Year WDNR Audit and System Review (scheduled for December 2021).
- \* Continue WDNR required testing and repair protocols on meters, hydrants, valves, and other water infrastructure.
- \* Continue certified operator course training to keep all Water Utility personnel certified as Wisconsin Waterworks Operators.

### **BUDGET SUMMARY:**

The Village completed a Water Utility rate review with Ruekert and Mielke in 2021. The overall rate review projected an 20% increase. The Public Service Commission is currently reviewing the Village's water rate submittal with a projected decision on rates and implementation for late 2022.

### **CAPITAL REQUESTS:**

**Project Name:** Annual Meter Testing And Rehabilitation

**Cost:** \$200,000

**Type:** Infrastructure - Maintenance

Useful Life: 20 Years

**Description:** WDNR-mandated program whereby the Village tests or replaces its water meters based on PSC

standards ranging from typical residential water meters of 1" are replaced every 20 years whereas a

facility with an 8" water meter is tested yearly (approximately 7,855 meters as of 2021).

**Justification:** The annual meter testing program is mandated by the WDNR and PSC to ensure that customers are

being accurately billed and so that the Utility can monitor unaccounted-for-water in order to plan future CIP upgrades. Water meters for the Village of Ashwaubenon have a PSC-granted highest rating of a 20-

year life expectancy.

**Project Name:** Ridge Station #4 Pump Rehabilitation

**Cost:** \$70,000

Type: Infrastructure - Maintenance

Useful Life: 10 Years

**Description:** As part of maintaining the Village wells as emergency back-up water supply sites should the

transmission main connection to Green Bay Water fail, the WDNR requires the emergency well pumps

to be pulled/inspected/repaired every 10 years and reported to the WDNR.

**Justification:** Last pulled and inspected in 2007, the Ridge Station Well Pump is scheduled for work in 2022. This

timeframe is slightly longer than the 10-year requirement as all four Village wells were brought online as emergency wells in 2007 and the WDNR is allowing the spreading out of inspections over the course of three years for budgetary reasons. This project would also include a review of the chlorine injection system at the attached standpipe as well as SCADA system upgrades to include the well stations on the

master control screen.

Project Name: New Pick-Up Truck

Cost: \$17,500

Type: Asset Replacement

Useful Life: 10 Years

**Description:** On-call personnel pick-up truck work vehicle.

**Justification:** This truck serves as the operational truck for a Utility employee. This truck is in operation every

workday and every fifth weekend. Total budgeted cost is \$35,000 but is split evenly with the Sewer

Utility.

**Department: Water Utility - Fund 510** 

Project Name: New Pick-Up Truck

**Cost:** \$17,500

Type: Asset Replacement

Useful Life: 10 Years

**Description:** On-call personnel pick-up truck work vehicle.

Justification: This truck serves as the operational truck for a Utility employee. This truck is in operation every

workday and every fifth weekend. Total budgeted cost is \$35,000 but is split evenly with the Sewer

Utility.

		2019	2020	2021	2021	2022	2022 vs 2021	Budget
Account Name		Actual	Actual	Forecast	Budget	Budget	\$ Change	6 Change
SOURCES AND USES	OF FUNDS							
ODED ATING DEVEN	THE							
OPERATING REVEN 510-5910-4900-0000	Metered Sales - Residential	1,483,911	1 420 621	1 450 000	1 500 000	1,595,000	05.000	6 220/
510-5910-4900-0000	Metered Sales - Residential Metered Sales - Commercial	1,229,088	1,429,631 1,021,412	1,450,000 1,125,000	1,500,000 1,165,000	1,393,000	95,000 72,500	6.33% 6.22%
510-5910-4901-0000	Metered Sales - Commercial	773,227	647,050	850,000	900,000	935,000	35,000	3.89%
510-5910-4903-0000	Metered Sales - Industrial Metered Sales - Restaurant	269,274	180,000	200,000	300,000	220,000	(80,000)	-26.67%
510-5910-4904-0000	Other Sales - Public Authority	70,975	35,694	50,000	70,000	55,000	(15,000)	-21.43%
510-5910-4905-0000	Private Fire Protection	58,838	55,511	57,000	52,000	62,700	10,700	20.58%
510-5910-4906-0000	Public Fire Protection	481,293	439,728	460,000	460,000	506,000	46,000	10.00%
510-5910-4909-0000	Customer Penalty	19,806	9,163	12,500	17,500	17,500		0.00%
510-5910-4910-0000	Tower Rentals	296,911	271,059	325,000	300,000	325,000	25,000	8.33%
310 3310 4310 0000	Other	132,902	132,895	100,000	100,000	100,000	-	0.00%
T-t-1 Otin- D					The state of the s			
Total Operating Revenue	es	4,816,225	4,222,143	4,629,500	4,864,500	5,053,700	189,200	3.89%
OPERATING EXPEN	SES							
Source of Supply	SES	2,941,192	3,027,967	3,344,920	3,344,920	3,387,368	42,448	1.27%
Pumping		113,372	71,070	107,941	107,941	100,314	(7,627)	-7.07%
Treatment		867	2,160	5,396	11,146	9,000	(2,146)	-19.25%
Transmission & Dis	tribution	475,401	457,552	538,055	578,555	598,870	20,315	3.51%
Accounting & Colle		78,446	67,163	93,878	93,878	104,493	10,615	11.31%
Administration & G	_	392,981	355,855	355,428	374,496	411,286	36,790	9.82%
Depreciation		787,458	789,360	792,564	790,000	798,000	8,000	1.01%
Total Operating Expense	es	4,789,717	4,771,129	5,238,182	5,300,936	5,409,331	108,395	2.04%
Operating Income (Los	ss)	26,508	(548,986)	(608,682)	(436,436)	(355,631)	73,574	-16.86%
NONODED ATTING DE	NATIONAL (EXPENIENCE C)							
	EVENUES (EXPENSES)	50 205	24 121	25,000	50,000	25,000	(25,000)	50.000/
510-5910-4600-0000	Interest Income	58,305 4,375	24,131	25,000	50,000	25,000	(25,000)	-50.00%
510-5910-4911-0000	Miscellaneous Non-Operating In Interest and Fiscal Charges	(110,170)	1,324 (94,134)	(111,140)	(111,140)	(61,563)	40.577	N/A -44.61%
510-5910-9310-0000	Bond Expense	(32,586)	(32,586)	(111,140)	(111,140)	(01,303)	49,577	-44.01% N/A
510-5910-9330-0000 510-5910-9400-0000	Bad Debt Expense	(32,360)	(32,360)	-	-	-	-	N/A N/A
	•	- (00.055)	- (101.015)		-	(0 : 7 : 0)		
Total Nonoperating Rev	enues (Expenses)	(80,075)	(101,265)	(36,140)	(61,140)	(36,563)	49,154	-80.40%
Income (loss) before Cor	ntributions & Transfers	(53,568)	(650,251)	(644,822)	(497,576)	(392,194)	49,154	-9.88%
meome (1888) service con	Transitoris	(55,555)	(000,201)	(0.1,022)	(157,670)	(5,2,1,1,1)	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2.0070
	Capital Contributions	53,212	348,876	-	-	-	-	N/A
510-5910-9200-0000	Operating Transfer Out	(452,459)	(449,291)	(450,000)	(465,000)	(450,000)	15,000	-3.23%
Change in Net Position		(452,815)	(750,667)	(1,094,822)	(962,576)	(842,194)	120,382	-12.51%
Total Not Docition Doc	inning	24 029 701	23,585,976	22,835,310	22 925 210	21 740 499	(1,094,822)	4.700/
Total Net Position, Beg	mmig	24,038,791	23,363,970	22,833,310	22,835,310	21,740,488	(1,094,822)	-4.79%
Total Net Position, End	ling	\$ 23,585,976	\$ 22,835,310	\$ 21,740,488	\$21,872,734	\$ 20,898,294	\$ (974,440)	-4.46%
SOURCES AND USES	OF FUNDS							
Cook Designing CV	_			¢ 2.709.475	¢ < 470 451	e 1.510.100		
Cash - Beginning of Yea				\$ 2,708,475	\$ 6,470,451	1		
Plus: Change in Ne				(1,094,822)	(962,576)			
Plus: Depreciation/				792,564	790,000	798,000		
Less: Debt Repaym Less: Fixed Assets	CIII			(541,029) (355,000)	(541,029) (355,000)			
Cash - End of Year			-	\$ 1,510,188			ł	
Casii - Liiu Oi Teal				ψ 1,510,108	Ψ 3,401,640	ψ 599,304	I	

Account &		2019	2020	2021	2021	2022	2022 vs 202	01 Dudget
Project Code	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	
Troject Code	Description	Actual	Actual	Torccast	Duaget	Duuget	ψ Change	70 Change
SOURCE OF SUI	PPLY EXPENSES							
	Labor and Benefits	48,721	41,358	77,420	77,420	80,368	2,948	3.81%
510-5910-6101-0602	Operational Supplies	2,892,346	2,986,156	3,258,000	3,258,000	3,300,000	42,000	1.29%
510-5910-6101-0603	Operational Supplies	105	325	1,000	1,000	1,000	-	0.00%
510-5910-6303-0603	Licenses Operational Supplies	125	125 4	1,000 7,500	1,000 7,500	1,000 5,000	(2,500)	0.00% -33.33%
510-5910-6101-0614	= ==			Ť			` ' '	
	Total Source of Supply	2,941,192	3,027,967	3,344,920	3,344,920	3,387,368	45,396	1.36%
PUMPING EXPE	NSES							
	Labor and Benefits	84,444	31,351	64,441	64,441	54,314	(10,127)	-15.72%
510-5910-8400-0623	Gas & Electric	23,990	24,438	24,500	24,500	27,000	2,500	10.20%
510-5910-6101-0626	Operational Supplies	-	464	4,000	4,000	4,000	-	0.00%
510-5910-6101-0633	Operational Supplies	4,938	14,818	15,000	15,000	15,000	-	0.00%
	Total Pumping	113,372	71,070	107,941	107,941	100,314	(17,754)	-16.45%
TREATMENT EX	VDENCEC							
IREATMENTE	Labor and Benefits	(489)	100	146	146	_	(146)	-100.00%
510-5910-6101-0641	Operational Supplies	120	661	1,750	4,000	3,000	(1,000)	-25.00%
510-5910-6101-0643	Operational Supplies	1,051	1,051	1,750	3,000	3,000	-	0.00%
510-5910-6101-0652	Operational Supplies	185	349	1,750	4,000	3,000	(1,000)	-25.00%
	Total Treatment	867	2,160	5,396	11,146	9,000	(2,292)	-20.56%
TRANSMISSION	& DISTRIBUTION EXPENSES Labor and Benefits							
	Standpipe Maintenance	5,262	1,660	5,714	5,714	3,291	(2,423)	-42.40%
	Mains Maintenance	124,832	129,504	110,657	110,657	123,444	12,787	11.56%
	Services Maintenance	123,573	94,314	102,636	102,636	103,695	1,059	1.03%
	Meters Maintenance	23,292	63,028	31,730	31,730	41,149	9,419	29.68%
	Hydrants Maintenance	2,950	3,324	3,818	3,818	3,291	(527)	-13.80%
510-5910-6101-0665	Operational Supplies	-	127	2,500	5,000	5,000	-	0.00%
510 5010 (101 0(72	Maintenance Supplies Reservoirs & Standpipes	921	5,025	7,000	10,000	10,000		0.00%
510-5910-6101-0672 510-5910-6101-0673	Mains	105,721	53,745	114,000	114,000	114,000	_	0.00%
510-5910-6101-0675	Services	70,183	61,034	85,000	102,000	102.000	_	0.00%
510-5910-6101-0676	Meters	5,768	9,897	13,000	15,000	15,000	-	0.00%
510-5910-6101-0677	Hydrants	6,174	23,010	32,000	48,000	48,000	-	0.00%
510-5910-6101-0678	Miscellaneous Plant	6,723	12,884	30,000	30,000	30,000	-	0.00%
	Total Transmission & Distribution	475,401	457,552	538,055	578,555	598,870	40,630	7.02%
ACCOUNTING 8	& COLLECTING EXPENSES  Labor & Benefits							
	Meter Reading	15,939	13,158	15,100	15,100	19,174	4,074	26.98%
	Accounting & Collections	51,808	44,038	69,178	69,178	75,319	6,141	8.88%
510-5910-6111-0905	Accounting Supplies	10,699	9,967	9,600	9,600	10,000	400	4.17%
	Total Accounting & Collecting	78,446	67,163	93,878	93,878	104,493	20,830	22.19%
					·			
ADMINISTRATI	VE & GENERAL EXPENSES	115105	100 700	00.100	00.400	125 105	27.005	25.520
510 5010 5100 00 <b>3</b> 1	Labor and Benefits	146,425	133,529	98,100	98,100	125,106	27,006	27.53%
510-5910-6100-0921 510-5910-9882-0930	Office Supplies Other Operating - Taxes	952 126	561 126	1,000	1,000	-	(1,000)	-100.00% N/A
510-5910-6100-0921	Office Supplies	1,078	687	1,000	1,000	1,000	_	0.00%
510-5910-6200-0921	Gas & Oil	8,841	5,687	10,000	10,068	10,000	(68)	-0.68%
510-5910-6213-0923	Software Maintenance	6,221	5,311	5,000	5,000	5,000	-	0.00%
510-5910-6302-0930	Newspaper Publishing	· -	-	2,000	2,000	1,000	(1,000)	-50.00%
510-5910-6304-0921	Postage	595	779	1,800	1,800	1,800	-	0.00%
510-5910-6401-0930	Uniforms	-	628	2,000	2,000	2,000	-	0.00%
510-5910-6402-0930	Shoe Allowance	355	438	1,000	1,000	1,000	-	0.00%
510-5910-6580-0930	NEWPA Meetings	3,895	1 555	2.000	2 000	2,000	-	N/A
510-5910-7100-0930	Training/Conference Dues & Subscriptions	2,497 958	1,555 1,015	3,000 1,000	3,000 1,000	3,000 1,000	-	0.00% 0.00%
510-5910-7120-0930	Dues & Subscriptions	930	1,013	1,000	1,000	1,000		0.00%

Account &		2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Project Code	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	
110jeet code	Description	Hetuui	Hetuar	Torccust	Dauget	Dauget	ψ Change	70 Change
510-5910-8100-0923	Contracted Services	85,473	93,168	88,000	88,000	90,000	2,000	2.27%
510-5910-8100-0928	Regulatory Commission	4,451	4,494	5,400	5,400	5,400	-	0.00%
510-5910-8101-0923	Computer Consulting	3,469	3,161	7,800	7,800	7,800	-	0.00%
510-5910-8102-0923	Accounting & Auditing	3,000	3,000	3,000	3,000	3,000	-	0.00%
510-5910-8115-0923	Engineering Services	28,744	8,450	24,000	48,000	48,000	-	0.00%
510-5910-8118-0923	Bank Fees	-	-	5,000	-	5,000	5,000	N/A
510-5910-8201-0930	Vehicle Repairs	9,259	1,336	6,600	6,600	6,600	-	0.00%
510-5910-8206-0931	Building Rental	46,262	47,636	49,092	49,092	50,532	1,440	2.93%
510-5910-8300-0930	Physical/Psych Exams	-	85	-	-	-	-	N/A
510-5910-8330-0924	Property & Liability Insurance	27,012	29,563	28,248	28,248	30,000	1,752	6.20%
510-5910-8334-0924	Workers Comp Insurance	9,528	7,776	8,340	8,340	9,000	660	7.91%
510-5910-8401-0930	Water/Sewer/Storm Water	1,955	4,283	1,400	1,400	1,400	-	0.00%
510-5910-8402-0930	Telephone/Pagers	1,065	1,252	1,200	1,200	1,200	-	0.00%
510-5910-8403-0921	Cell Phone	1,898	2,023	2,448	2,448	2,448	-	0.00%
	Total Administrative & General	392,981	355,855	355,428	374,496	411,286	62,796	16.77%
OTHER OPERAT	TING EXPENSES							
510-5910-9190-0000	Depreciation	787,458	789,360	792,564	790,000	798,000	8.000	1.01%
510-5910-9200-0000	Operating Transfer Out	452,459	449,291	450,000	465,000	450,000	(15,000)	-3.23%
510-5910-9300-0000	Principal Payments	-	-	-	-	-	-	N/A
	Interest and Fiscal Charges	142,756	126,720	78,554	111,140	61,563	(49,577)	-44.61%
	Total Other Operating	1,382,673	1,365,372	1,321,118	1,366,140	1,309,563	(106,154)	-7.77%
TOTAL OPERAT	TOTAL OPERATING EXPENSES		\$5,347,140	\$5,766,736	\$5,877,076	\$5,920,894	\$ 43,452	0.74%
Fixed Assets - Capital Outlay				\$ 355,000	\$ 355,000	\$ 305,000	\$ (50,000)	-14.08%

The Village of Ashwaubenon Sewer Utility is responsible for all operational and maintenance activities involving the sanitary sewer collection system and lift station systems that transport wastewater to the interceptor sewers. The Green Bay Metropolitan Sewerage District, now called NEW Water, is responsible for the interceptor sewers that transport wastewater to the treatment plant and for the treatment plant itself. The Sewer Utility is charged by NEW Water for the wastewater sent to the plant for treatment.

### **SERVICES:**

- \* Collection system maintenance via sewer jet cleaning, sewer televising and repairs as necessary.
- \* Special collection system maintenance of Entertainment and Retail District sewers involving sewer degreasing operations biannually.
- \* Lift station maintenance via quarterly preventive measures on all lift station pumps and control
- \* Conduct master planning and inflow/infiltration programs in conjunction with NEW Water to ensure clear water flow is kept to a minimum and sewer system retains sufficient capacity for future growth.

### STAFFING (FTE Positions):

DIMITING (TILIOSMONS	· / ·				
Position	2018	2019	2020	2021	2022
PW Director (1)	0.20	0.20	0.20	0.20	0.20
Ops Supervisor (2)	0.45	0.45	0.45	0.45	0.45
Utility Foreman (3)	0.30	0.30	0.30	0.30	0.30
Utility Lead (3)	0.30	0.30	0.30	0.30	0.30
Utility Lead (3)	0.30	0.30	0.30	0.30	0.30
Utility Worker (3)	0.30	0.30	0.30	0.30	0.30
Utility Worker (3)	0.30	0.30	0.30	0.30	0.30
Utility Clerk (4)	0.40	0.40	0.20	0.20	0.20
GIS Coordinator (5)	0.10	0.10	0.10	0.10	0.10
CSR/Secretary (6)	0.05	0.05	0.05	0.05	0.05
Summer Help (7)	Part-Time	Part-Time	Part-Time	Part-Time	Part-Time
Total FTE	2.70	2.70	2.50	2.50	2.50

### Notes:

- 1. Public Works Director allocated to multiple Village departments, including the Sewer Utility at 20%.
- 2. Utility Operations Supervisor allocated to all utilities, including the Sewer Utility at 45%.
- 3. Foreman, Lead & Worker positions are split 70% to the Water Utility and 30% to the Sewer Utility.
- 4. Clerk allocated to multiple Village departments, including the Sewer Utility at 20%.
- 5. GIS Coordinator allocated to multiple Village departments, including the Sewer Utility at 10%.
- 6. Customer Service/Secretary allocated to multiple Village departments, including the Sewer Utility at 5%.
- 7. Summer help is shown as budgeted cost; actual costs vary as services are needed.

### **2021 ACCOMPLISHMENTS:**

- \* Completed interceptor review in conjunction with NEW Water to develop master CIP for interceptor rehabilitation through the Village. Rehabilitation work started in August of 2020 and was completed in July of 2021. All Village trunk sewers leading into the NEW Water interceptor sewer system are adequately sized for the current development within the Village and with reserve capacity for typical future development/redevelopment.
- \* Completed initial planning stages of Village CIP Plan (Village Utility Infrastructure Master Facility Plan) in order to start developing project budgets for use in future Utility budget seasons.

  Approximate 2026-2027 start of Village Utility CIP Program.
- \* Completed comprehensive Sewer Utility rate review with Ruekert and Mielke to develop a cost-ofservice program that will aid in review time of future rate reviews.

- \* Completed all Capacity, Management, Operation and Maintenance (CMOM) recommendations based off of WDNR review of system.
- \* Attended NEW Water Commission meetings and various subcommittee meetings to provide municipal rate payer input in maintaining fair and equitable rates.
- \* Utility crew completed jet cleaning, televising and spot repairs of approximately 20% of the sanitary sewer system.

### 2022 OBJECTIVES:

Focus of next couple years in Sewer Utility will be to get into the cost estimating and project phasing of the Village Utility CIP Plan. This will refine the project budgets for use in determining future Utility budgets and rate reviews.

\* Utility crew goal to complete jet cleaning, televising and spot repair of 20%-25% of sanitary sewer system.

### **BUDGET SUMMARY:**

The Village completed a Sewer Utility rate review with Ruekert and Mielke in 2021. The overall rate review projected an 8.2% increase. Due to the good financial standing of the Sewer Utility, the rate increase can be phased in over a couple years and a 4% increase is projected for 2022.

Account 695 -- Treatment: Treatment expenses are based on an average usage for each community. The Village saw an increase in wastewater production as business and entertainment rebounded from the 2020 season and therefore a projected increase in treatment expenses.

### **CAPITAL REQUESTS:**

New Pick-Up Truck
\$17,500
Asset Replacement
10 Years
On-call personnel pick-up truck work vehicle.
This truck serves as the operational truck for a Utility employee. This truck is in operation every workday and every fifth weekend. Total budgeted cost is \$35,000 but is split evenly with the Sewer Utility.

Project Name: New Pick-Up Truck

**Cost:** \$17,500

Type: Asset Replacement

Useful Life: 10 Years

**Description:** On-call personnel pick-up truck work vehicle.

**Justification:** This truck serves as the operational truck for a Utility employee. This truck is in operation every

workday and every fifth weekend. Total budgeted cost is \$35,000 but is split evenly with the Sewer Utility.

	_							
		2019	2020	2021	2021	2022	2022 vs 202	
Account Name		Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
SOURCES AND USES	OF FUNDS							
OPERATING REVENU	JES							
530-5930-4900-0000	Metered Sales - Residential	1,666,645	1,599,444	1,600,000	1,650,000	1,737,600	87,600	5.31%
530-5930-4901-0000	Metered Sales - Commercial	1,618,553	1,304,510	1,350,000	1,450,000	1,466,100	16,100	1.11%
530-5930-4902-0000	Metered Sales - Industrial	1,743,992	1,598,041	1,650,000	1,750,000	1,791,900	41,900	2.39%
530-5930-4903-0000	Metered Sales - Restaurant	509,000	334,653	450,000	480,000	488,700	8,700	1.81%
530-5930-4904-0000	Other Sales - Public Authority	51,810	33,421	45,000	45,000	48,870	3,870	8.60%
530-5930-4909-0000	Customer Penalty	24,320	11,567	18,000	18,000	19,548	1,548	8.60%
Total Operating Revenues	s	5,614,321	4,881,636	5,113,000	5,393,000	5,552,718	159,718	2.96%
OPERATING EXPENS	ES							
Operation	_~	74.134	76,559	106,520	106,520	109,468	2,948	2.77%
Maintenance		331,367	316,212	393,017	433,017	437,342	4,325	1.00%
Treatment		4,248,715	4,691,436	4,698,000	4,698,000	4,958,000	260,000	5.53%
Accounting & Collec	ting	38,669	34,440	47,249	47,249	53,953	6,704	14.19%
Administration & Ge	6	237,928	241,546	213,759	230,509	248,641	18,132	7.87%
Depreciation		631,884	634,209	635,000	635,000	633,000	(2,000)	-0.31%
Total Operating Expenses	S	5,562,697	5,994,403	6,093,545	6,150,295	6,440,404	290,109	4.72%
Operating Income (Loss)		51,623	(1,112,768)	(980,545)	(757,295)	(887,686)	282,836	-37.35%
Operating Income (Loss	,	31,023	(1,112,700)	(980,943)	(131,293)	(887,080)	282,830	-31.3370
NONOPERATING REV								
	Interest Income	109,325	84,981	70,000	70,000	60,000	(10,000)	-14.29%
530-5930-4908-0000	Miscellaneous NonOperating Income	1,220	1,324	1,500	1,500	1,500	-	0.00%
	Interest and Fiscal Charges	(2,813)	(1,053)	(100)	(4,284)	-	4,284	-100.00%
Total Nonoperating Reve	nues (Expenses)	107,732	85,252	71,400	67,216	61,500	(15,716)	-23.38%
Income (loss) before Con-	tributions & Transfers	159,355	(1,027,516)	(909,145)	(690,079)	(826,186)	(15,716)	2.28%
	Capital Contributions	9,905	191,672	-	-	-	_	N/A
530-5930-4810-0000	Transfers In	-	-	-	-	-	-	N/A
530-5930-9200-0930	Transfers Out	(13,102)	(12,974)	(12,000)	(12,000)	(12,000)	-	0.00%
Change in Net Position		156,158	(848,818)	(921,145)	(702,079)	(838,186)	(136,107)	19.39%
Total Net Position, Begin	nning	15,985,893	16,142,051	15,293,232	15,650,296	14,372,087	(1,278,209)	-8.17%
Total Net Position, Endi	ng	\$ 16,142,051	\$ 15,293,232	\$ 14,372,087	\$ 14,948,217	\$ 13,533,901	\$ (1,414,316)	-9.46%
COLIDCES AND LISES	OF FUNDS							
SOURCES AND USES	OF FUNDS							
Cash - Beginning of Year				\$ 3,943,985	\$ 4,768,071	\$ 3,640,340		
Plus: Net Income				(921,145)	(702,079)	(838,186)		
Plus: Depreciation/A	mortization			635,000	635,000	633,000		
Less: Debt Repayme	nt			-	-	-		
Less: Fixed Assets				(17,500)	(17,500)			
Cash - End of Year			•	\$ 3,640,340	\$ 4,683,492	\$ 3,400,154		

Account &		2019	2020	2021	2021	2022	2022 vs 2021	Rudget
Project Code	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
		•		•				
OPERATION EXP	ENSES  Labor and Benefits	50,511	42,659	77,420	77,420	80,368	2,948	3.81%
530-5930-6101-0691	Operational Supplies	270	12,129	5,500	5,500	5,500	2,946	0.00%
530-5930-6101-0692	Operational Supplies	106	247	1,000	1,000	1,000	_	0.00%
530-5930-6200-0693	Gas & Oil	6,995	4,847	6,000	6,000	6,000	-	0.00%
530-5930-8201-0693	Vehicle Repairs	5,063	3,699	3,600	3,600	3,600	-	0.00%
530-5930-8400-0694	Gas & Electric	11,189	12,978	13,000	13,000	13,000	-	0.00%
	Total Operation	74,134	76,559	106,520	106,520	109,468	5,896	5.54%
MA INTENIANCE E	NATIONAL							
MAINTENANCE E	Labor & Benefits							
	Collecting System	98,597	76,851	116,413	116,413	109,386	(7,027)	-6.04%
	Lift Station	11,463	28,365	29,104	29,104	40,456	11,352	39.00%
	Maintenance Supplies							
530-5930-6101-0696	Collecting System	205,560	184,364	200,000	240,000	240,000	-	0.00%
530-5930-6101-0697	Lift Station	13,667	23,202	47,500	47,500	47,500	-	0.00%
530-5930-6101-0698	Meters	2,080	3,430	-	-	-	-	N/A
	Total Maintenance	331,367	316,212	393,017	433,017	437,342	8,650	2.00%
TREATMENT EXP	PENSES							
530-5930-8100-0695	Sewerage Treatment Services	4,248,715	4,691,436	4,698,000	4,698,000	4,958,000	260,000	5.53%
ACCOUNTING & 0	COLLECTING EXPENSES  Labor & Benefits							
	Meter Reading	16,442	13,807	15,100	15,100	19,174	4,074	26.98%
	Accounting and Collections	22,227	19,449	29,649	29,649	32,279	2,630	8.87%
530-5930-6111-0905	Accounting Supplies	-	1,184	2,500	2,500	2,500	2,030	0.00%
	Total Accounting & Collecting	38,669	34,440	47,249	47,249	53,953	13,408	28.38%
			- ,	, ,				
ADMINISTRATIV	E & GENERAL EXPENSES	104 410	100 742	60.001	60.001	01.261	12 200	17.700/
520 5020 6100 0021	Labor and Benefits Office Supplies	104,410 443	100,743 258	69,081 800	69,081 800	81,361 800	12,280	17.78% 0.00%
530-5930-6100-0921 530-5930-6213-0923	Software Maintenance	5,390	4,623	4,000	4,000	4,000	_	0.00%
530-5930-6304-0921	Postage	595	4,023	1,000	1,500	1,500	_	0.00%
530-5930-6401-0930	Uniforms	177	1,068	1,000	1,000	1,000	_	0.00%
530-5930-6402-0930	Shoe Allowance	456	263	1,000	1,000	1,000	_	0.00%
530-5930-7100-0930	Training/Conference	-	500	250	1,000	1,000	_	0.00%
530-5930-7120-0930	Dues & Subscriptions	-	-	-	500	500	-	0.00%
530-5930-8100-0923	Contracted Services	26,314	32,138	21,000	21,000	21,000	-	0.00%
530-5930-8101-0923	Computer Consulting	1,487	1,355	2,000	4,000	4,000	-	0.00%
530-5930-8102-0923	Accounting & Auditing	4,500	3,350	8,000	8,000	8,000	=	0.00%
530-5930-8115-0923	Engineering Services	-	-	5,000	20,000	20,000	-	0.00%
530-5930-8118-0923	Bank Fees	-	-	2,000	-	2,000	2,000	N/A
530-5930-8119-0930	Investment Fees	8,371	8,607	8,500	8,500	8,500	-	0.00%
530-5930-8206-0931	Building Rental	46,262	47,636	49,092	49,092	50,532	1,440	2.93%
530-5930-8300-0930	Physical/Psych Exams	-	15	-	-	-	-	N/A
530-5930-8330-0924	Property & Liability Insurance	27,012	29,563	28,248	28,248	30,000	1,752	6.20%
530-5930-8334-0924	Workers Comp Insurance	9,528	7,776	8,340	8,340	9,000	660	7.91%
530-5930-8401-0930	Water/Sewer/Storm Water Telephone/Pagers	20	20	1,000	1,000	1,000	-	0.00%
530-5930-8402-0930 530-5930-8403-0921	Cell Phone	1,065 1,898	1,151 2,023	1,200 2,248	1,200 2,248	1,200 2,248	-	0.00% 0.00%
330-3930-6403-0921	Total Administrative & General	237,928	241,546	213,759	230,509	248,641	30,412	13.19%
	Total Administrative & General	237,728	241,540	213,737	230,307	240,041	30,412	13.17/0
OTHER OPERATI								
530-5930-9190-0930	Depreciation	631,884	634,209	635,000	635,000	633,000	(2,000)	-0.31%
530-5930-9200-0930	Operating Transfer Out	13,102	12,974	12,000	12,000	12,000		0.00%
530-5930-9310-0930	Interest Payments	2,813	1,053	100	4,284	-	(4,284)	-100.00%
	Total Other Operating	647,798	648,236	647,100	651,284	645,000	(6,284)	-0.96%
TOTAL OPERATION	NG EXPENSES	\$ 5,578,611	\$ 6,008,431	\$ 6,105,645	\$ 6,166,579	\$ 6,452,404	\$ 312,082	5.06%
Fixed Assets - Capit	al Outlay			\$ 37,500	\$ 37,500	\$ 35,000	\$ (2,500)	-6.67%

The Storm Water Utility was created in 2012 to fund storm water related activities including: WDNR regulatory compliance (pond construction, Illicit Discharge monitoring, etc.), storm sewer maintenance, street sweeping, leaf collection and pond maintenance. All impervious surface properties within the Village contribute to the Storm Water Utility. Impervious surface calculations utilize Brown County Aerial Mapping and are updated with 2020 mapping.

### **SERVICES:**

- \* Regulatory Compliance
- \* Storm Sewer Maintenance and Cleaning
- \* Street Sweeping
- \* Leaf Collection and Storage
- \* Storm Water Management Facility Maintenance
- \* Pond Design and Construction
- \* Stream Bank Stabilization
- \* Flood Control

### STAFFING (FTE Positions):

Position	2018	2019	2020	2021	2022
Engineer (1)	0.60	0.60	0.60	0.60	0.60
PW Director (2)	0.20	0.20	0.20	0.20	0.20
Ops Supervisor (3)	0.10	0.10	0.10	0.10	0.10
PW Operator (4)	1.20	1.20	1.20	1.20	1.20
Utility Clerk (5)	0.15	0.15	0.10	0.10	0.10
GIS Coordinator (6)	0.10	0.10	0.10	0.10	0.10
CSR/Secretary (7)	0.05	0.05	0.05	0.05	0.05
Total FTE	2.40	2.40	2.35	2.35	2.35

### Notes:

- 1. Village Engineer allocated to multiple Village departments, including the Storm Water Utility at 60%.
- 2. Public Works Director allocated to multiple Village departments, including the Storm Water Utility at 20%.
- 3. Utility Operations Supervisor allocated to all utilities, including the Storm Water Utility at 10%.
- 4. Two Public Works Field Operators split time between Village departments (40%) and Storm Water Utility (60%).
- 5. Clerk allocated to multiple Village departments, including the Storm Water Utility at 20%.
- 6. GIS Coordinator allocated to multiple Village departments, including the Storm Water Utility at 10%.
- 7. Customer Service/Secretary allocated to multiple Village departments, including the Storm Water Utility at 5%.

### **2021 ACCOMPLISHMENTS:**

- \* Acquired property through a land donation for the expansion of the Plymrock Pond.
- \* In cooperation with the Town of Lawrence, expanded the Spring Meadows Pond.
- \* Completed maintenance on existing storm water ponds and various storm sewer systems throughout the Village.
- \* Complied with WDNR MS4 Annual Report requirements.

# **Department: Storm Water Utility - Fund 550**

### 2022 OBJECTIVES:

- \* Identify potential future storm water pond sites and streambank areas.
- \* Complete streambank stabilization effort near Shady Lane/Buffalo Street.
- \* Construct the Plymrock Pond expansion.
- \* Complete maintenance on the Glory Pond, including dredging, clearing and grubbing, and prairie grass establishment.
- \* Purchase parcels that have been identified as potential future storm water ponds.
- \* Maintain storm sewer system and storm water ponds in the Village.

### **BUDGET SUMMARY:**

\* The 2022 Storm Water Utility budget remains consistent with past budget trends.

### CAPITAL REQUESTS:

Project Name:	Plymrock Pond Construction/Expansion
Cost:	\$300,000
Type:	Asset - New
Useful Life:	50 Years
Description:	Land acquisition and pond construction in an area identified in the Villages' Storm Water Mgt. Plan ranking high in achieving WDNR Fox River TMDL Goals
Justification:	Water quality components of the storm water ponds help ensure the Village stays in compliance with man-dated WDNR water quality requirements.
Justification: Project Name:	
Project Name:	man-dated WDNR water quality requirements.
Project Name:	man-dated WDNR water quality requirements.  Glory Pond Dredging/Reconstruction
Project Name: Cost: Type:	man-dated WDNR water quality requirements.  Glory Pond Dredging/Reconstruction  \$200,000
Project Name:	Glory Pond Dredging/Reconstruction  \$200,000 Asset - New

# **Department: Storm Water Utility - Fund 550**

**Project Name:** Storm Water Pond Maintenance Projects

**Cost:** \$50,000

Type: Asset - Maintenance

Useful Life: 15 Years

**Description:** On-going maintenance of existing stormwater ponds - includes spraying for noxious weeds, invasive

species plants, dredging of sediment and sediment disposal, erosion control repair and structure repair.

**Justification:** Water quality components of the storm water ponds help ensure the Village stays in compliance with

man-dated WDNR water quality requirements.

Project Name: Streambank Stabilization Projects

**Cost:** \$50,000

Type: Infrastructure - Replacement

Useful Life: 15 Years

**Description:** Installation of proper erosion control mechanisms along eroded stream banks in the Village.

**Justification:** Prevention of potential loss of valuable property.

**Project Name:** Storm Sewer Maintenance and Rehabilitation

Cost: \$50,000

Type: Infrastructure - Replacement

Useful Life: 5 Years

**Description:** Inspection, cleaning and fixing of the storm sewer system, including catch basins, manholes and

laterals.

**Justification:** Prevention of potential flooding areas.

Project Name: Engineering Work Truck

Cost: \$35,000

Type: Asset - Replacement

Useful Life: 5 Years

**Description:** Replacing Village Engineering work vehicle

**Justification:** Engineering department typically receives an older transferred unit from other departments. The

existing vehicles and future potential transferred units are older and are running higher maintenance

costs. Requesting to update with a low-cost new or nearly-new used vehicle.

## **Department: Storm Water Utility - Fund 550**

**Project Name:** Storm Sewer Outfall Repair Projects

**Cost:** \$20,000

Type: Infrastructure - Replacement

Useful Life: 15 Years

**Description:** Repairing storm sewer outfalls that are not functioning properly.

Justification: Prevention of potential flooding in storm sewered areas and loss of property do to erosion.

**Project Name:** Street Sweeping

Cost: \$20,000

Type: Infrastructure - Replacement

Useful Life: 1 Year

**Description:** Street sweeping of all curb and gutter roadways to achieve water quality goals of the Village.

Justification: Street sweeping helps ensure the Village stays in compliance with man-dated WDNR water quality

requirements.

Project Name: Chipper Truck Dump Box

Cost: \$7,000
Type: Asset - New Useful Life: 15 Years

**Description:** Dump Box mounts to existing truck chassis

Justification: The current chipper truck dump box needs replacing. This new dump box would be used to catch

wood chips when chipper is used throughout the Village.

Less: Fixed Assets

Cash - End of Year

### 2020 2019 2021 2021 2022 2022 vs 2021 Budget Budget Budget \$ Change % Change Account Name Actual Actual **Forecast OPERATING REVENUES** 550-5950-4900-0000 Metered Sales - Residential 315,253 287,482 288,000 280,000 280,000 0.00% 550-5950-4901-0000 Metered Sales - Commercial 854,985 776,667 800,000 825,000 825,000 0.00% 550-5950-4902-0000 Metered Sales - Industrial 98,362 88,301 90,000 85,000 85,000 0.00% 550-5950-4903-0000 Metered Sales - Restaurant 61,885 56,352 56,500 57,000 57,000 0.00%550-5950-4904-0000 Other Sales - Public Authority 159,891 144,429 145,000 140,000 140,000 0.00% 550-5950-4905-0000 Private Fire Protection 540 592 600 600 600 0.00% 550-5950-4908-0000 Miscellaneous Operating Income 7,500 7,500 7,500 0.00% 550-5950-4909-0000 Customer Penalty 4,508 1,956 2,500 2,500 2,500 0.00% 550-5950-4911-0000 Other 1.200 7,916 7,500 N/A **Total Operating Revenues** 1,496,624 1,363,694 1,397,600 1,397,600 1,397,600 0.00% OPERATING EXPENSES Operation 240,579 450,104 524,172 594,122 594,880 0.13% 758 Regulatory Compliance 33,991 37,295 71,370 72,600 72,600 0.00% 33,517 Capital Improvement 21.111 116,059 N/A Accounting & Collecting 18,588 22,625 25,050 25,050 36,351 11,301 45.11% 218,188 120,930 241,362 239,862 265,805 Administration & General 25 943 10.82% Depreciation 133,243 143,621 154,000 125,000 175,000 50,000 40.00% **Total Operating Expenses** 808,092 1,132,013 1,056,634 1,144,636 665,700 8.33% 88,002 830,924 555,602 265,587 340,966 252,964 Operating Income (Loss) 87,244 25.59% NONOPERATING REVENUES (EXPENSES) 550-5950-4600-0000 10,218 8,791 10,000 12,500 9,000 (3,500)-28.00% 168,404 Other Nonoperating Revenue 133,646 N/A Total Nonoperating Revenues (Expenses) 143,864 8,791 190,904 12,500 9,000 (16,000)-128.00% Income (loss) before Contributions and Transfers 974,788 564,393 456,491 353,466 261,964 (91,502)-25.89% Capital Contributions 289,652 N/A **Change in Net Position** 974,788 854,045 456,491 353,466 261,964 (91,502) -25.89% **Net Position - Beginning** 7,811,545 8,786,333 9,640,378 9,318,517 10,096,869 778,352 8.35% **Net Position - Ending** \$ 8,786,333 \$ 9,640,378 \$ 10,096,869 \$ 9,671,983 \$ 10,358,833 686,850 7.10% Cash - Beginning of Year 2 638 295 2,302,063 2,310,382 \$ Plus: Net Income 265,587 340,966 252,964 Plus: Depreciation/Amoritization 154,000 125,000 175,000

(747,500)

2,310,382 \$

(747,500)

2,020,529 \$

(732,000)

2,006,346

		2019	2020	2021	2021	2022	2022 vs 2021	1 Budget
<b>Account Code</b>	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
OPERATION EXI								
	Labor and Benefits	20, 420	108,596	152 540	152 540	155,626	2.096	1.260/
	Storm Sewer Cleaning and Repair Street Sweeping	29,430 20,693	47,284	153,540 32,761	153,540 32,761	32,270	2,086 (491)	1.36% -1.50%
	Leaf Collection	60,907	108,101	75,821	75,821	74,984	(837)	-1.10%
	Maintenance Supplies							
550-5950-6101-0802	<b>U</b> 1	2,408	13,891	12,000	12,000	12,000	-	0.00%
550-5950-6101-0803 550-5950-6101-0804	Street Sweeping Leaf Collection	1,728	439 5,051	3,500 7,500	5,000 10,000	5,000 10,000	-	0.00% 0.00%
550-5950-6101-0820		1,728	5,051	2,500	2,500	2,500	_	0.00%
550-5950-6200-0801	Gas & Oil	12,346	7,739	14,000	14,000	14,000	-	0.00%
	Contracted Services							
550-5950-8100-0802		72,170	87,045	80,000	80,000	80,000	-	0.00%
550-5950-8100-0803 550-5950-8100-0804	Street Sweeping Leaf Collection	4,775	1,365	4,800 3,000	3,000	3,000	-	N/A 0.00%
550-5950-8100-0810		_	8,894	5,000	10,000	10,000	_	0.00%
550-5950-8100-0811	Holmgren Pond	-	-	2,500	5,000	5,000	-	0.00%
550-5950-8100-0812		-	14,496	5,000	10,000	10,000	-	0.00%
550-5950-8100-0813		-	-	7,500	15,000	15,000	-	0.00%
550-5950-8100-0814 550-5950-8100-0815	· · · · · · · · · · · · · · · · · · ·	-	-	750 7,500	1,000 15,000	1,000 15,000	-	0.00% 0.00%
550-5950-8100-0816		-	_	500	1,000	1,000	_	0.00%
550-5950-8100-0817	Woods Edge South Pond	-	-	500	1,000	1,000	-	0.00%
550-5950-8100-0818		5,676	550	3,000	5,000	5,000	-	0.00%
550-5950-8100-0819		-	-	7,500	15,000	15,000	-	0.00%
550-5950-8100-0820 550-5950-8100-0821	Facility Maintenance Plymrock Pond	1,711	-	6,000 1,000	12,000 1,000	12,000 1,000	-	0.00% 0.00%
330-3930-8100-0821	Grass & Leaf Disposal	-	-	1,000	1,000	1,000	-	0.00%
550-5950-8110-0803	Street Sweeping	5,268	10,822	36,000	36,000	36,000	-	0.00%
550-5950-8110-0804	Leaf Collection	1,800	4,800	-	-	-	-	N/A
	Engineering Services	1 170	2.007	2.500	2.500	2.700		0.000/
550-5950-8115-0810 550-5950-8115-0811	Ashland Pond Holmgren Pond	1,470 937	2,995 691	2,500 1,000	2,500 1,000	2,500 1,000	-	0.00% 0.00%
550-5950-8115-0812	9	2,642	550	2,500	2,500	2,500	_	0.00%
550-5950-8115-0813	Spring Meadows Pond	-,	-	1,500	2,500	2,500	-	0.00%
550-5950-8115-0814	Glory Pond	-	1,839	5,500	1,000	1,000	-	0.00%
550-5950-8115-0815		-	-	1,000	2,500	2,500	-	0.00%
550-5950-8115-0816 550-5950-8115-0817	Woods Edge North Pond Woods Edge South Pond	-	-	500 500	500 500	500 500	-	0.00% 0.00%
550-5950-8115-0818	2	1,171	717	1,000	1,000	1,000	_	0.00%
550-5950-8115-0819	Marhill Pond	-,-,-	1,758	1,500	2,500	2,500	-	0.00%
550-5950-8115-0821	Plymrock Pond	-	-	500	1,000	1,000	-	0.00%
550 5050 0201 0002	Vehicle Repairs	6.514	0.002	10.000	15 000	15.000		0.000/
550-5950-8201-0802 550-5950-8201-0803	Storm Sewer Cleaning and Repair Street Sweeping	6,514 1,817	9,003 8,190	10,000 9,000	15,000 15,000	15,000 15,000	-	0.00% 0.00%
550-5950-8201-0804		7,116	5,288	15,000	31,000	31,000	-	0.00%
	Total Operation	240,579	450,104	524,172	594,122	594,880	-	0.00%
REGULATORY C	OMPLIANCE							
550-5950-6101-0840		2,713	_	3,600	3,600	3,600	-	0.00%
550-5950-6303-0840	Licenses	3,000	3,000	3,000	3,500	3,500	-	0.00%
550-5950-7120-0840	•	1,650	1,720	1,770	2,500	2,500	-	0.00%
550-5950-8100-0840		3,990	918	15,000	15,000	15,000	-	0.00%
550-5950-8115-0840	c c	22,638	31,657	48,000	48,000	48,000	-	0.00%
	Total Regulatory Compliance	33,991	37,295	71,370	72,600	72,600	-	0.00%
CAPITAL IMPRO								
550-5950-8100-0870		7,350	31,231	116,059	-	-	-	N/A
550-5950-8115-0870 550-5950-8401-0880	0 0	13,761	1,116 1,170	-	_ [	_	-	N/A N/A
330-3730-0401-0000	Total Capital Improvement	21,111	33,517	116,059	-	-	_	N/A
ACCOUNTING 0-	COLLECTNG EXPENSES	,	,=	-,				
ACCOUNTING &	Labor and Benefits							
	Meter Reading	9,452	8,177	9,083	9,083	19,159	10,076	110.93%
	Accounting and Collections	9,136	14,448	15,967	15,967	17,192	1,225	7.67%
	Total Accounting & Collecting	18,588	22,625	25,050	25,050	36,351	22,602	90.23%
					l i		1	

		2019	2020	2021	2021	2022	2022 vs 202	1 Budget
Account Code	Description	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
	*					Ü		0
ADMINISTRATI	VE & GENERAL EXPENSES							
	Labor and Benefits	183,705	74,138	186,662	186,662	205,513	18,851	10.10%
550-5950-6100-0921	Office Supplies	324	345	1,000	1,000	1,000	-	0.00%
550-5950-6213-0923	Software Maintenance	1,146	931	1,250	1,750	1,750	-	0.00%
550-5950-6302-0930	Newspaper Publishing	-	-	-	1,000	1,000	-	0.00%
550-5950-6304-0930	Postage	-	821	1,000	1,000	1,000	-	0.00%
550-5950-7100-0930	Training/Conference	290	380	250	750	750	-	0.00%
550-5950-8100-0923	Contracted Services	7,283	12,213	1,000	1,000	1,000	-	0.00%
550-5950-8102-0923	Accounting & Auditing	2,000	2,709	2,000	2,000	2,000	-	0.00%
550-5950-8118-0923	Bank Fees	-	-	3,500	-	3,500	3,500	N/A
550-5950-8206-0931	Building Rental	-	-	21,696	21,696	22,332	636	2.93%
550-5950-8330-0924	Property & Liability Insurance	15,204	21,453	15,816	15,816	17,500	1,684	10.65%
550-5950-8334-0924	Workers Comp Insurance	6,840	6,832	5,928	5,928	7,200	1,272	21.46%
550-5950-8400-0930	Gas & Electric	400	153	360	360	360	-	0.00%
550-5950-8402-0930	Telephone/Pagers	200	140	-	-	-	-	N/A
550-5950-8403-0921	Cell Phone	796	815	900	900	900	-	0.00%
	Total Administrative & General	218,188	120,930	241,362	239,862	265,805	7,092	2.96%
OTHER OPERAT	TING EXPENSES							
	Depreciation	133,243	143,621	154,000	125,000	175,000	50,000	40.00%
Total Other Operation	ng Expenses	133,243	143,621	154,000	125,000	175,000	100,000	80.00%
TOTAL OPERAT	TOTAL OPERATING EXPENSES		\$ 808,092	\$ 1,132,013	\$ 1,056,634	\$ 1,144,636	\$ 168,912	15.99%
Fixed Assets - Cap			\$ 747,500	\$ 747,500	\$ 732,000	\$ (15,500)	-2.07%	

# Village of ASHWAUBENON 2022 Operating Budget

# INTERNAL SERVICE FUNDS

	Dental	Health	Equipment	
Account	Insurance	Insurance	Replacement	TOTAL
REVENUES				
Premiums - Employer	\$ 103,929	\$ 1,656,947	\$ -	\$ 1,760,876
Premiums - Employee	11,548	-	Ψ -	11,548
Premiums - Retiree	3,872	69,065	_	72,937
Stop Loss Reimbursements	-	50,000	_	50,000
Insurance Refunds	_	50,000	_	50,000
Vision Premiums	_	8,600	_	8,600
Equipment Use Charge	_	-	584,280	584,280
Total Revenues	119,349	1,834,612	584,280	2,538,241
EXPENDITURES				
Insurance Expense	120,000	1,119,413	-	1,239,413
Prescription Expense	-	250,000	-	250,000
Insurance Administration	5,388	436,599	-	441,987
Wellness Program	-	20,000	-	20,000
Vision	-	8,600	-	8,600
Depreciation	_	-	584,280	584,280
Total Expenditures	125,388	1,834,612	584,280	2,544,280
Operating Income (Loss)	(6,039)	-	-	(6,039)
NON OPERATING REVENUES				
Gain on Sale of Assets		-	75,000	75,000
Change in Net Position	(6,039)	-	75,000	68,961
Net Position - January 1	350,327	358,692	3,937,266	4,646,285
Net Position - December 31	\$ 344,288	\$ 358,692	\$ 4,012,266	\$ 4,715,246

The self-funded Dental Insurance Fund accounts for the provision of dental insurance to Village employees. All activities necessary to provide such insurance are accounted for in this fund; including, but not limited to, administration and operation. Financing is provided by charges to the Village's departments and contributions by Village employees for the insurance.

### **PLAN PREMIUMS**

		2022 Monthly Premium							2022	An	nual Pren	niur	n
		Village		Employee		Total			Village		Employee		Total
Single	\$	31.46	\$	3.51	\$	34.97		\$	377.52	\$	42.12	\$	419.64
Family / Employee+	1 \$	95.14	\$	10.57	\$	105.71		\$	1,141.68	\$	126.84	\$	1,268.52
		2021 Monthly Premium						2021 Annual Premium				n	
		Village		nployee		Total			Village	Employee		Total	
Single	\$	31.46	\$	3.51	\$	34.97		\$	377.52	\$	42.12	\$	419.64
Family / Employee+	1 \$	95.14	\$	10.57	\$	105.71		\$	1,141.68	\$	126.84	\$	1,268.52

### **FINANCIALS**

	2019 2020		2021	2021 2021		2022 vs 2021 Budget		
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change	
OPERATING REVENUES								
600-5100-4573-0000 Premiums - Employer	105,906	101,805	100,500	106,902	103,929	(2,973)	-2.78%	
600-5100-4572-0000 Premiums - Employee	12,050	11,099	11,185	11,878	11,548	(330)	-2.78%	
600-5100-4572-0000 Premiums - Retirees	4,913	5,016	3,715	3,872	3,872	(0)	-0.01%	
Total Operating Revenues	122,869	117,920	115,400	122,652	119,349	(3,303)	-2.69%	
OPERATING EXPENSES								
600-5100-8307-0000 Dental Claims	125,663	108,808	118,375	123,000	120,000	(3,000)	-2.44%	
600-5100-8302-0000 Administrative	5,280	5,152	5,265	5,388	5,388	-	0.00%	
Total Operating Expenses	130,943	113,960	123,640	128,388	125,388	(3,000)	-2.34%	
Operating Income (Loss)	(8,074)	3,960	(8,240)	(5,736)	(6,039)			
Net Position - January 1	362,681	354,607	358,567	363,119	350,327			
Net Position - December 31	\$ 354,607	\$ 358,567	\$ 350,327	\$ 357,383	\$ 344,288			

The self-funded Health Insurance Fund accounts for the provision of medical insurance to Village employees. All activities necessary to provide such insurance are accounted for in this fund; including, but not limited to, administration and operation. Financing is provided by charges to the Village's departments and contributions by Village employees for the insurance.

### **PLAN PREMIUMS**

HSA Plan												
		2022 Monthly Premium					2022 Annual Premium					
		Village	Em	ployee		Total		Village	Em	ployee	Total	
Sing	şle	\$ 553.19	\$	-	\$	553.19	\$	6,638.28	\$	-	\$ 6,638.28	
Emp	oloyee + 1	\$ 1,327.66	\$	-	\$	1,327.66	\$	15,931.92	\$	-	\$ 15,931.92	
Fam	ily	\$ 1,880.86	\$	-	\$	1,880.86	\$	22,570.32	\$	-	\$ 22,570.32	
		2021 Monthly Premium					2021 Annual Premium			ium		
		 Village	Em	ployee		Total		Village	Em	ployee	Total	
Sing	şle	\$ 553.19	\$	-	\$	553.19	\$	6,638.28	\$	-	\$ 6,638.28	
Emp	oloyee + 1	\$ 1,327.66	\$	-	\$	1,327.66	\$	15,931.92	\$	-	\$ 15,931.92	
Fam	ily	\$ 1,880.86	\$	-	\$	1,880.86	\$	22,570.32	\$	-	\$ 22,570.32	

### **FINANCIALS**

TOTAL HEALTH INSURANCE										
	2019	2020	2021	2021	2022	2022 vs 20	21 Budget			
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change			
OPERATING REVENUES										
610-5100-4575-0000 Premiums - Employer	1,677,354	1,109,249	1,450,513	1,559,603	1,656,947	97,344	6.24%			
610-5100-4574-0000 Premiums - Employee	126,333	106,081	-	-	-	-	N/A			
610-5100-4574-0000 Premiums - Retiree	91,976	27,299	86,465	76,581	69,065	(7,516)	-9.81%			
610-5100-4578-0000 Stop Loss Reimbursements	123,303	25,274	50,000	50,000	50,000	-	0.00%			
610-5100-4753-0000 Insurance Rebates/Refunds	73,304	53,247	50,223	50,000	50,000	-	0.00%			
610-5100-4581-0000 Vision Premiums	8,334	8,205	8,533	8,500	8,600	100	1.18%			
Total Operating Revenues	2,100,604	1,329,355	1,645,734	1,744,684	1,834,612	89,928	5.15%			
OPERATING EXPENSES										
610-5100-8305-0000 Medical Claims	1,263,411	1,278,952	980,278	1,136,184	1,119,413	(16,771)	-1.48%			
610-5100-8310-0000 Prescription Claims	266,733	127,772	251,544	160,000	250,000	90,000	56.25%			
610-5100-8301-0000 Administrative	403,274	419,502	385,244	420,000	436,599	16,599	3.95%			
610-5100-8315-0000 Wellness	11,613	19,865	20,000	20,000	20,000	-	0.00%			
610-5100-8320-0000 Vision Claims	8,344	7,764	8,668	8,500	8,600	100	1.18%			
Total Operating Expenses	1,953,375	1,853,855	1,645,734	1,744,684	1,834,612	89,928	5.15%			
Operating Income (Loss)	147,229	(524,500)	-	-	-					
Net Position - January 1	735,963	883,192	358,692	921,478	358,692					
Net Position - December 31	\$ 883,192	\$ 358,692	\$ 358,692	\$ 921,478	\$ 358,692					

The Equipment Replacement fund accounts for the provision of vehicles and equipment for General Government, Public Safety, Public Works, and Parks, Recreation & Forestry departments. All activities necessary to provide such vehicles and equipment are accounted for in this fund. Financing is provided by charging the participating departments a use charge based on the asset's annual depreciation.

### 2022 VEHICLE REQUESTS:

Department: Parks, Recreation & Forestry
Vehicle Name: Toro Groundmaster 5900 Mower

Cost: \$ 122,000 Type: Replacement

Existing Vehicle Age 16 Useful Life: 15

**Description:** 16' Gang Lawnmower

Justification: Part availability becoming unreliable or unavailable. Mowing operations suffering having a big mower

down for extended periods.

Department: Parks, Recreation & Forestry

Vehicle Name: Field & Bunker Rake

Cost: \$ 17,000 Type: Replacement

Existing Vehicle Age 20 Useful Life: 15

**Description:** John Deere Athletic Field Rake

Justification: SmithCo outdated. Current John Deere gettting "tired". Bump down current John Deere to the

"backup" and replace with new Field & Bunker Rake.

Department: Public Safety
Vehicle Name: Ambulance - A312

Cost: \$ 260,000 Type: Replacement

Existing Vehicle Age 18 Useful Life: 10

**Description:** Paramedic Ambulance

Justification: Paramedic Ambulance Replacment

Department: Public Safety

Vehicle Name: Dodge Durango - Car 4

Cost: \$ 53,000 Type: Replacement

Existing Vehicle Age 4 Useful Life: 5

**Description:** Patrol Vehicle - Supervisor

**Justification:** Replace FA0000264 (Old Car 4) and bump that down.

**Department:** Public Safety

Vehicle Name: Ford Explorer - Car 2

Cost: \$ 52,000 Type: Replacement

Existing Vehicle Age 4 Useful Life: 3

**Description:** Patrol Vehicle - FTO

**Justification:** Replace FA0000262 (Old Car 2) and bump that down.

Department: Public Safety

Vehicle Name: Dodge Durango - Car 25

Cost: \$ 53,000 Type: Replacement

Existing Vehicle Age 7 Useful Life: 5

**Description:** Patrol Vehicle - Unmarked Traffic

**Justification:** Replace FA0000230 and bump that down.

Department: Public Works - Streets

Vehicle Name: Dump Truck

Cost: \$ 250,000 Type: Replacement

Existing Vehicle Age 21 Useful Life: 13

**Description:** General all-purpose dual axle dump truck.

Justification: This dump truck is in use year-round as a Village plow/salt truck during the winter and

construction/material hauling truck during the spring and summer months, to a leaf collection truck in

the fall.

Department: Public Works - Streets

Vehicle Name: Dump Truck

Cost: \$ 250,000 Type: Replacement

Existing Vehicle Age 21 Useful Life: 13

**Description:** General all-purpose dual axle dump truck.

Justification: This dump truck is in use year-round as a Village plow/salt truck during the winter and

construction/material hauling truck during the spring and summer months, to a leaf collection truck in

the fall.

Department: Public Works - Streets
Vehicle Name: Flat-Bed Shop Truck

Cost: \$ 50,000 Type: Replacement

Existing Vehicle Age 17 Useful Life: 15

**Description:** Mechanic Parts/Service Truck

**Justification:** Shop truck used for a variety of services. Existing truck is 17 years old.

**Department:** Building Inspection

Vehicle Name: Builing Inspection Work Vehicle

Cost: \$ 35,000 Type: Replacement

Existing Vehicle Age 11 Useful Life: 10

**Description:** Builing Inspection Work Vehicle

**Justification:** Building Inspection currently has two vehicles for three employees.

Department: Public Works - Streets

Vehicle Name: Pick Up Truck

Cost: \$ 35,000 Type: Replacement

Existing Vehicle Age 25 Useful Life: 13

**Description:** General fleet pick-up truck.

Justification: General half-ton, 2WD pick-up truck used in all daily operations and deliveries. This truck is in use 3-

4 days of each work week.

Department: Public Works - Administration
Vehicle Name: Street Supervisor Work Vehicle

Cost: \$ 35,000 Type: Replacement

Existing Vehicle Age 11 Useful Life: 10

**Description:** Street Supervisor Work Vehicle

Justification: Street Supervisor typically receives an older transferred unit from other departments. The existing

vehicle and future potential transferred units are older and are running higher maintenance costs.

Requesting to update with a low-cost new or nearly-new used vehicle.

Department: Public Works - Streets
Vehicle Name: Equipment Trailer

Cost: \$ 7,000 Type: Replacement

Existing Vehicle Age 17 Useful Life: 15

**Description:** Maintenance equipment trailer.

**Justification:** This equipment trailer is used in moving maintenance equipment to and from its various job sites.

	2019	2020	2021	2021	2022	2022 vs 202	21 Budget
Account	Actual	Actual	Forecast	Budget	Budget	\$ Change	% Change
OPERATING REVENUES		•	•				·
620-5100-4595-0000 Equipment Use Charge	\$ 485,253	\$ 522,408	\$ 473,693	\$ 473,693	\$ 584,280	\$ 110,587	23.35%
OPERATING EXPENSES							
620-5100-9190-0000 Depreciation	541,504	548,057	496,314	523,693	584,280	60,587	11.57%
Operating (Loss)	(56,251)	(25,649)	(22,621)	(50,000)	-	50,000	-100.00%
Nonoperating Revenues							
620-5100-4752-0000 Insurance Refunds	38,316	-	-	-	-	-	N/A
620-5100-4800-0000 Sale of Equipment	64,233	40,224	40,000	50,000	75,000	25,000	50.00%
Total Nonoperating Revenues	102,549	40,224	40,000	50,000	75,000	25,000	50.00%
Income before Transfers & Contributions	46,298	14,575	17,379	-	75,000	75,000	N/A
620-5100-4850-0000 Capital Contributions	4,000	-	=	-	-	=	N/A
Change in Net Position	50,298	14,575	17,379	-	75,000	75,000	N/A
Net Position - January 1	3,855,014	3,905,312	3,919,887	3,877,067	3,937,266		
Net Position - December 31	\$ 3,905,312	\$ 3,919,887	\$ 3,937,266	\$ 3,877,067	\$ 4,012,266		
NET POSITION							
Net Investment in Capital Assets	2,813,957	2,604,910	3,126,064	3,091,524	3,726,719	635,195	20.55%
Unrestricted	1,237,887	1,314,977	811,202	785,543	285,547	(499,996)	-63.65%
<b>Total Net Position</b>	\$ 4,051,844	\$ 3,919,887	\$ 3,937,266	\$ 3,877,067	\$ 4,012,266		